

Onondaga County Public  
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**MINUTES**

OCPL Board of Trustees' Meeting  
August 16, 2023  
Central Library, Board Room  
4:00 p.m.

**ATTENDING**

S. Edelstein	M. Mahar
J. Hurst-Wahl	T. Mulvey
E. Kochian	C. Ondrako

**ABSENT**

L. Fetyko	B. Morgan-Baker
E. Kassiss	

**ALSO PRESENT**

D. Marmor	R. Maguire
G. Cox	V. Massulik
R. Battelle	A. Perrine
M. Carter	T. Walters
D. Dell	A. Travis
K. Hayduke	

**WELCOME**

Ms. Hurst-Wahl called the meeting to order at 4:05 p.m.

**CONSENT AGENDA**

Mr. Kochian moved the consent agenda, which included the minutes from the July 19, 2023 meeting. Mr. Edelstein seconded; motion passed unanimously.

**PRE-READS/  
COMMENTS**

Ms. Hurst-Wahl inquired if there were any comments from the Board regarding any of the pre-reads they received.

President's Report:

Mr. Edelstein asked about any new potential Board members. Ms. Hurst-Wahl mentioned she has been keeping an eye out on the Legislature sessions and there has been no additions listed on their agendas.

Interim's Executive Director's Report:

Mr. Edelstein inquired about any communications with Micron. Ms. Marmor stated she met with a representative from Micron who expressed a lot of interest in Central Library's Makerspace. He will be attending the September Board meeting to present to the Board.

Mr. Kochian has also spoken with this person and feels that Micron will be a good prospect down the road.

Ms. Hurst-Wahl inquired about state construction grant approvals. Ms. Maguire stated that the branches will be getting ID badge readers to get into their buildings and each locations mechanical rooms. This will allow other County staff such as facilities to be able to get in a branch building to fix any mechanical issues. The reader can also have additional things added to it, such as a badge swipe time clock. Ms. Marmor added this will increase safety and security for staff. She also stated what member libraries will be receiving in state funds.

Ms. Marmor gave the following highlights on her report:

➤ System Retreat:

It will be held on Sept. 15<sup>th</sup> at the Everson and the Board is welcome to attend. Ms. Perrine gave a quick overview of the day's agenda.

➤ MOE (Maintenance of Effort):

The additional information the State requested has been sent.

Branch & Central Reports:

Mr. Kochian inquired about an update on the Makerspace and ordering any updated equipment that is needed. Ms. Battelle mentioned the list is ready once the funding has been secured.

Ms. Hurst-Wahl commented on all the wonderful things happening in the branches. The Board appreciates the monthly reports.

Board Finance Update:

Ms. Ondrako updated the Board on her meeting with Ms. Marmor, Ms. Cox and Mr. Carter to review the various Trustees subaccounts listed within QuickBooks checking account. They also spoke about the transition of Ms. Cox's board duties once she retires and until her position can be filled.

Mr. Mulvey inquired about a Petit donation and how it is listed in the QuickBooks ledger. Ms. Hurst-Wahl provided examples of the types of items the branches use their funds for, and the checks and balance process that is in place.

Strategic Planning RFP:

Ms. Hurst-Wahl spoke about the RFP for the Board's Strategic Planning and that it can be modified if and when needed.

Ms. Hurst-Wahl mentioned that Ms. Morgan-Baker suggested setting aside funds for this part of the Strategic Planning process. However, no funds will be allocated until the Board has seen the proposals.

**MOTION  
EXECUTIVE SESSION**

Mr. Edelstein made the following motion:

**Be It Resolved**, that per Section 105 of the Public Officers Law, this board shall now move into executive session for purpose of discussing the employment history of a particular person. Ms. Hurst-Wahl asked that Ms. Marmor be included to attend. Ms. Ondrako seconded; motion passed unanimously.

The Board entered into executive session at 4:26 p.m.

At 5:10 p.m., Mr. Edelstein made a motion to leave executive session. Ms. Ondrako seconded; motion passed unanimously.

The Board reconvened in open session.

**MOTIONS**

*Resolution: 23-13*

Ms. Ondrako made the following motion:

**Resolved**, that the OCPL Board of Trustees appoints Dawn Marmor as the OCPL Executive Director and her previous Interim designation be removed from her title, effective immediately. Mr. Mulvey seconded, motion passed unanimously.

*Resolution: 23-14*

Ms. Hurst-Wahl made the following motion:

**Resolved**, That the OCPL Board of Trustees acknowledges and thanks Gail Cox for her many years of service to OCPL and the Board. We wish her the best in her upcoming retirement and she will be truly missed. The board as a whole seconded, motion passed unanimously.

**OTHER**

Literacy Parade:

Will be held on Saturday, September 9<sup>th</sup>. The parade will start at Beauchamp library at noon and end at the Brighton Academy. There will be a literacy festival afterwards to celebrate literacy.

**ADJOURNMENT**

Mr. Kochian moved to adjourn the meeting. Mr. Edelstein seconded.

Ms. Hurst-Wahl adjourned the meeting at 5:30 p.m.

Respectively Submitted,

Gail M. Cox  
Administrative Assistant

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494  
Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org) Dawn Marmor, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch