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Elizabeth J. Dailey, Executive Director

MINUTES

OCPL BOARD OF TRUSTEES' MEETING

December 14, 2011
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	B. Morgan-Baker
V. Biesiada	M. Rayo
T. Dodge	D. Stack
R. Engel	J. Suddaby
R. Manning	

ABSENT

J. Kianka	A. Lombardi
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ALSO PRESENT

E. Dailey	S. Reckhow
G. Cox	A. Travis
S. Carmer	D. Headd
D. Lewis	P. Infantine
D. Milcarek	K. McCaffrey
K. Park	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey gave a report on the following topics:

Whitman School: Ms. Dailey reported on the presentation of the Whitman's School Impact Survey results. The data they provided will be used to advocate the value of libraries and to help when making decisions on what services would be given a priority.

MOU Update: Several of the suburban library boards have already approved it. The County Law Department reviewed the document and has made some revision suggestions.

Citizen's Task Force on Library Funding Meeting: The purpose of the first two meetings was to provide a community perspective. A smaller group will move forward with making a model from all the information that was gathered from these two meetings.

APPROVAL OF MINUTES

Mr. Manning moved the minutes of the November 9, 2011 Board meeting.
Mr. Dodge seconded, the motion carried unanimously.

ACTION/DISCUSSION

Action Items

Resolution: 11-30

Ms. Suddaby moved the following resolution:

Resolved, That the OCPL Board of Trustees elects Ginny Biesiada to the office of President; Debbie Stack to the office of Vice-President; Bob Manning to the office of Secretary; and Jay Kianka to the office of Treasurer of OCPL Board of Trustees for the year 2012.

Mr. Rayo seconded, the motion carried unanimously. (Mr. Engel and Ms. Morgan-Baker were not present at the time of the vote.)

Resolution: 11-31

Tabled

Resolved, That the OCPL Board of Trustees approves the expenditure of \$550 from the Smith Hawley Fund for the 2012 *Golden/Trustees' Award* (\$400) and reception (\$150).

Resolution: 11-32

Ms. Suddaby moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$525 from the Smith-Hawley Fund for the 2012 membership to LTA (Library Trustees Association).

Ms. Stack seconded, the motion carried unanimously.

Resolution: 11-33

Tabled

Resolved, That the OCPL Board of Trustees approves the transfer of funds of \$6,000 from the Smith-Hawley Fund for the Director's Discretionary Account.

Resolution: 11-34

Tabled

Resolved, That the OCPL Board of Trustees approves the expenditure of \$500 from the Smith Hawley Fund for Retirement/Service Awards.

Resolution: 11-35

Tabled

Resolved, That the OCPL Board of Trustees approves the expenditure of \$6,000 from the Smith Hawley Fund to support staff attendance at conferences and workshops.

Resolution: 11-36

Tabled

Resolved, That the OCPL Board of Trustees authorizes transfer of funds of \$4,000 from the Smith Hawley Fund to the Executive Director's Community Relations Account.

Discussion Items

- 1) Central Library Reorganization: Ms. Milcarek mentioned we are waiting for more information from Mr. Fisher regarding building space. The RFQ (Referral for Qualification) should be ready to go out in early January.
- 2) Branch Infrastructure Update: Ms. Reckhow mentioned we are nearing the end of the three major project upgrades, HVAC, patron accessibility (restroom and elevators), and patron and staff safety (fire alarms etc.). White, Hazard, Paine, and Petit branches received most of those components. In the spring, Mundy branch will begin the redesigning of their space to be more effective for the needs of their community.
- 3) Out of County Library Users: Ms. Dailey mentioned that this has been discussed in the past and wanted to keep the board up to date on the issue. Ms McCaffrey mentioned there is a lot of discussion amongst suburban directors and their boards.

Ms. Infantine discussed what the Manlius Board has discussed on this issue. In December, the Manlius Board made a motion generally concurring with the concept of charging non-residents. However, they would consider making reciprocal arrangements with libraries supported at a similar level. She also mentioned with budgets down and tax cap problems it has become a problem to provide these services to patrons outside a library's taxpaying district.

Ms. Biesiada suggested that a small task force be put together to evaluate this problem and provide suggestions on how to address it this issue.

OCSLD

Ms. McCaffrey mentioned they are moving ahead with the key tag cards.

FOCL

Ms. Headd mentioned FOCL is offering a bundle package for the last three lectures and that they are bringing back the Muriel Koertz award. The recipient of the award will be announced at the last lecture. They also have an author dinner fundraiser. Up to eight people can have dinner with an author for \$150.00 each.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed his handout on the past and upcoming events of the committee. He commented on the successful Legislative Breakfast at Onondaga Free Library on December 3rd.

Foundation

Ms. Biesiada mentioned there were about 40 people at the "Jump Aboard" Fundraiser on December 8th. Attendees learned new things by going from station to station to see the library's different services and activities.

PRESIDENT'S REPORT

Ms. Biesiada gave kudos to Ms. Suddaby for going to Albany on November 29th to speak on behalf of libraries.

Ms. Suddaby praised Ms. Thorna, OCPL Literacy Coordinator and OCPL's page, Mr. Bhattarai on their presentation on the library's literacy grant program.

Other

Ms. Morgan-Baker acknowledged the wonderful workshop Ms. Park, Mundy Branch manager gave at a recent TNT conference.

ADJOURNMENT

Mr. Manning moved to adjourn the meeting.

Ms. Biesiada adjourned the meeting at 5:00p.m.

Gail M. Cox
Administrative Aide