

ONONDAGA COUNTY

*Literacy
Directory*

2007 - 2008



ONONDAGA COUNTY PUBLIC LIBRARY

www.onlib.org
(315)435-1900

Onondaga County Literacy Directory 2007 - 2008

Literacy Resources on the Internet

www.onlib.org/website/Links/Lit.htm

The following are a few of the sites that patrons can access from their home computers or from computers they will find at their local library.

- . • [English-Zone](#)
- . • [ESL Resources for Students](#)
- . • [Learn English on the Internet](#)
- . • [Resources for Teachers & Students in Adult Basic Education](#)
- . • [B. J. Pinchbeck's Homework Helper](#) A list of over 400 links. The English section includes several grammar-related sites, and links to children's stories as well as other electronic book collections.
- . • [Internet Public Library's Links to Online Newspapers](#) Find newspapers from all over the world. ESL learners will appreciate seeing newspapers from their countries of origin.

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INTRODUCTION

This is a directory of organizations in Onondaga County that provide adults with instruction in basic literacy and math, training in job readiness and job search, GED preparation, and English for Speakers of Other Languages (ESOL). Also included are a list of organizations from which additional resources and information can be obtained, and a list of agencies which serve populations with special needs. More specific program information is available upon request from each of these organizations. The information in this guide may also be found on the Onondaga County Public Library's Literacy Internet site: <http://www.onlib.org/website/providers.htm>

NOTE: Many agencies have listed an e-mail contact address marked "for provider use only." This is for use by other literacy agency staff and should not be given out to the public or potential students.

ACRONYMS

ABCAdult Basic Learning Center
ABEAdult Basic Education
BITSBusiness and Industry Training Service
BOCESBoard of Cooperative Educational Services
CADComputer-Aided Drafting
CAIComputer-Aided Instruction
DSSDepartment of Social Services
EDPExternal Diploma Program
ESLEnglish-as-a-Second Language
ESOLEnglish for Speakers of Other Languages
GEDGeneral Education Diploma
GMGeneral Motors
HSHigh School
HSEHigh School Equivalency
IEPIndividualized Education Program Diploma
JOBSJob Opportunities and Basic Skills
LDLearning Disabled
LIFTLiteracy Investing in Families Today
LVALiteracy Volunteers of America
LVGSLiteracy Volunteers of Greater Syracuse
OCCOnondaga Community College
OCPLOnondaga County Public Library
SATScholastic Aptitude Test
STELStandardized Test of English Language
SUNYState University of New York
TDDTelecommunications Device for the Deaf
TTYTeleTypewriter
UAWUnited Auto Workers
VESIDVocational and Educational Services for Individuals with Disabilities

Organization	Reading				ESL			Math	GED	College prep	Work place	Approach					Location			Time			
	0-6	6-8	8-12	12+	Oral	Writing	Reading					1-1	Small group	Large group	CAI	Home-study or distance learning	Down-town	Other city site	Outside Syracuse	Day	Evening	Weekend	
Syracuse City School District	X	X	X	X	X	X	X	X	X		X	X	X	X	X		X			X	X		
Boces	X	X	X		X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X
GED on TV			X					X	X			X			X	X	X	X	X	X		X	
IFW Refugee Resettlement Program					CP	CP	CP					X	X			X				X	X	X	
The Learning Place	X	X	X					X	X			X	X	X			X	X		X			
LVGS	X	X			B-I	B-I	B-I				X	X	X		X		X	X	X	X	X	X	
OCC			X	X	I-A	I-A	I-A	X		X		X		X	Lim	Math			Onon Hill	X	X		
OCPL	X				X	X	X						X		X	X	X	X	X	X	X	X	
Refugee Assistance Program					ALL	ALL	ALL							X	X			X		X	X		
SUNY EOC Bridge											X						X			X			
Syracuse Educational Opportunity Center	X	X	X	I	I	I	X	X	X	X			X	X	X		X			X	X		
West Side Learning	X	X	X		ALL	ALL	ALL	X	SP/E		X		X	X	X	X		X		X	X		

For more detailed information, consult the page within this directory that corresponds to the specific program.

Table Key (Acronym Description) CAI – Computer-Aided Instruction CP – Citizen Preparation Lim – Limited X – Offered

ESL Acronym Key

B - Basic I - Intermediate A - Advanced All – All levels SP/E – Spanish and English

ORGANIZATION: SYRACUSE CITY SCHOOL DISTRICT
ADULT & CONTINUING EDUCATION PROGRAM
SIDNEY L. JOHNSON VOCATIONAL CENTER
ADDRESS: 573 East Genesee Street, Syracuse, NY 13202
PHONE: Adult Literacy Office: (315) 435-4111 fax: (315) 435-6599
Sidney Johnson Vocational Center: (315) 435-4135
CONTACT: John Dittmann, Adult Education Coordinator
Gail Tauber, Literacy Liaison (315) 435-4114
Jane Ganley, Vocational Program Case Manager (315) 435-6283
Vincent Moody, Built on Pride Case Manager (315) 435-6324
Michael Atkins, Job Developer (315) 435-4135
Margaret O'Connor, LPN Coordinator (315) 435-4150

PROGRAM DESCRIPTION:

The SCSD Adult & Continuing Education program offers academic literacy, vocational training and job development programs to prepare adult students for successful careers.

Classes offered:

- Basic reading and math skills in preparation for GED
- GED level preparation classes
- GED test readiness assessment
- Job skill development in reading and math
- Skill development in reading and math for entry into vocational training programs
- Distance Learning programs: GED preparation, Math Basics, Crossroads Café (ESOL and beginning reading)
- Vocational training classes: Auto Body, Auto Mechanics, Built on Pride (Construction Pre Apprenticeship), Certified Nurse Aide, Food Preparation, LPN, Medical Office Technology, Office Technology
- Resume writing and Job Development
- English for Speakers of Other Languages at the Refugee Assistance Center and West Side Learning Center
- VESOL Office Technology Training
- VESOL Teaching Assistant Training

STUDENT ELIGIBILITY REQUIREMENTS:

- Literacy, GED prep, and ESOL classes: must be 17 years old and out of school
- Distance Learning Programs: must be 21 years of age
- Vocational training programs: reading and math entry levels and High School diploma requirements vary by program.

CLASS SCHEDULE:

- Literacy and GED classes are offered at Sidney L. Johnson Vocational Center and 10 community outreach sites
- Vocational Classes are offered at Sidney L. Johnson Vocational Center
- Morning, afternoon and evening classes are available
- Courses are offered full or part time depending on the program and site
- Distance Learning Program: students work at home; contact calls at mutually agreeable time between student and instructor

CONTINUED ON NEXT PAGE

REGISTRATION INFORMATION:

- Registration and assessment is required for all programs
- All academic literacy programs: (315) 435-4111
- Individual appointments for vocational programs must be made arranged thru the program's case managers (see contact listed above)

COSTS TO STUDENTS AND FINANCIAL ASSISTANCE:

- There is no cost to students for basic education, GED preparation including assessments, skill development in reading and math, Distance Learning, ESOL, and resume and job development
- Vocational programs: Tuition costs vary by program. Funding for programs and other financial assistance questions can be discussed with the program case managers

FREQUENTLY ASKED QUESTIONS:

- Can I be enrolled in skill building or literacy classes until I enter a vocational program? Yes
 - Can I be jointly enrolled in Literacy and Vocational classes? Yes
 - Can I transfer between SCSD programs? Yes
 - Can the program meet my individual needs as a student? Yes
 - Can I increase my literacy skills while I prepare for my career? Yes
 - Can I participate in skill building if I have a HS or IEP diploma? Yes
 - Can I participate in resume/job development only? Yes
 - Can I attend an outreach site if I test at Johnson Center? Yes
- Does the organization...
- offer computer-aided instruction? Yes
 - allow signing up for individual subject(s)? Yes
 - have open houses, information seminars? Yes
 - use volunteer tutors? Yes
 - encourage family literacy in all programs? Yes
 - provide transportation? No, but parking is available near or at most sites. All sites are on Centro bus lines.
- What are all the sites that are part of the SCSD, Adult and Continuing Education program?
- Sidney L. Johnson Vocational Center
 - Dr. King Network School
 - Refugee Assistance Center
 - West Side Learning Center
 - Onondaga County Justice Center
 - 10 community outreach site locations in Syracuse
- What is the **first step** I need to take?
- Call the contact number(s) to begin your participation in SCSD Adult & Continuing Education programs

ORGANIZATION: GED Connection
ADDRESS: P.O. Box 2400, Syracuse, NY 13220
PHONE: (315) 453-2444 inside Syracuse area.
 1-800-453-2466 outside Syracuse calling area.
CONTACT(S): James Hall or Kathy Conese
INTERNET SITE: <http://www.wcny.org>

PROGRAM DESCRIPTION:

A 43-lesson television course in English designed to assist adults who want to take the GED test. With the help of a telephone tutor and student workbooks a person can study at home to earn a high school equivalency diploma.

STUDENT ELIGIBILITY REQUIREMENTS:

- Covers all counties in CNY area.
- Must be 21 or older.
- Must be available each week at a set time to review lessons with telephone tutor (1/2 hour period).
- Must have access to a TV and a telephone.

REGISTRATION INFORMATION:

- Must pass an evaluation test of math and general comprehension.
- There are no waiting lists.

CLASS SCHEDULE:

- In English on Saturdays 7:00am-8:00am on WCNY.
- 1/2 hour set tutoring time on phone. Time arranged by student and tutor.

COST TO STUDENTS: \$5.00

FINANCIAL ASSISTANCE: None.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES. But only if it is NOT another BOCES program.
- have a high school diploma? NO.
- have an IEP diploma? NO.

Does organization...

- offer programs where adults & children learn together? NO.
- allow signing up for individual subject(s)? NO.
- offer home study or other self-paced programs? YES. This is a home study program for students with at least a 9th grade reading level.
- have open house, information seminars, etc.? YES. Open house at BOCES Thursdays 1 pm.
- provide accessibility to wheelchairs? YES. For the open houses at BOCES.
- provide interpreters (Sign-language, Spanish, other)? NO.
- offer computer-aided instruction? NO.

ORGANIZATION: InterFaith Works of CNY Refugee Resettlement Program
ADDRESS: 3049 E. Genesee Street, Syracuse, NY 13220
PHONE: (315) 474-1261
CONTACT(S): Hope Wallis

PROGRAM DESCRIPTION:

Citizen outreach program assists refugees and immigrants in obtaining citizenship. Help is available with filing forms and signing up for citizenship classes.

STUDENT ELIGIBILITY REQUIREMENTS:

- No residency, age or income requirements.

REGISTRATION INFORMATION:

- Registration is ongoing.
- There are no waiting lists.

CLASS SCHEDULE:

- The class schedule varies, contact to find out current schedules at sites.

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: None.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer programs where adults & children learn together? NO.
- allow signing up for individual subject(s)? NO.
- offer home study or other self-paced programs? YES Group or individual classes are based on clients current level of reading, writing and speech.
- have open house, information seminars, etc.? NO.
- provide accessibility to wheelchairs? YES some sites.
- offer arrangements if students cannot come to the office? YES some sites.
- provide interpreters (Sign-language, Spanish, other)? NO.
- have childcare available? NO.
- provide or fund transportation? NO.
- use volunteer tutors? NO.
- charge for tutor training? NO.

ORGANIZATION: THE LEARNING PLACE EAST
(PROLITERACY WORLDWIDE AFFILIATE)
ADDRESS: The Learning Place East:
1443 East Genesee St., Syracuse, NY 13210
PHONE: (315) 471-1446
CONTACT(S): Linda Green, Exec. Coordinator

PROGRAM DESCRIPTION:

- One-to-one & small group tutoring in reading, writing, spelling, creative writing and math using trained volunteers.
- Mini-education courses as determined by participants.
- Video and computer-aided instruction available to enrollees.

STUDENT ELIGIBILITY REQUIREMENTS:

- Must reside in Syracuse.
- Must be 16 or older and out of school.
- Must be able to come to The Learning Place as all tutoring is done on site.

REGISTRATION INFORMATION:

- On-going/walk-in/assessment interview.
- Students must sometimes wait for own tutor but are started with other learning experiences while waiting.

CLASS SCHEDULE:

- Open enrollment.
- Tutoring arranged on individual basis during Center's open hours:
Mon.-Thurs. 9am-6pm & Fri. 9am-12pm.
- Individual/small group tutoring: minimum 4 hours a week.
- Mini courses in various subjects are offered from time to time (4-6 times per year).

COST TO STUDENTS: None. Students are encouraged to help the center in any way they can.

FINANCIAL ASSISTANCE: N/A.

CONTINUED ON NEXT PAGE

THE LEARNING PLACE EAST INFORMATION CONTINUED

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? Depends on circumstances.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer programs where adults & children learn together? NO.
- allow signing up for individual subject(s)? YES. Students decide what they want and need and the center tries to provide. Min of 4 hrs. a week. Can have 4-10 hrs.
- offer home study or other self-paced programs? YES. All study is individualized and all students are expected to work at home everyday.
- have open house, information seminars, etc.? YES. Always by appointment.
- provide accessibility to wheelchairs? NO.
- offer arrangements if students cannot come to the office? NO.
- provide interpreters (Sign-language, Spanish, other)? NO.
- have childcare available? NO.
- provide or fund transportation for students? NO.
- use volunteer tutors? YES.
- charge for tutor-training? YES. Five dollar fee for materials.
- offer computer-aided instruction? YES.

ORGANIZATION: LITERACY VOLUNTEERS OF GREATER SYRACUSE (LVGS)
ADDRESS: 2111 S. Salina St., P.O. Box 27, Syracuse, NY 13205
PHONE: (315) 471-1300
FAX: (315) 478-5917
CONTACT(S): Donna Valerino, Executive Director
Brigitte Garrison, Program Director

PROGRAM DESCRIPTION:

Trains and certifies volunteer tutors to a national (Literacy Volunteers of America) standard for one-to-one and small group tutoring for adults who have low reading skills (up to grade 6 level) and/or have difficulty speaking, reading, writing, or understanding English. Adults (18 or older) who wish to become volunteer tutors must complete 18 hours of training. No teaching experience or knowledge of foreign language required. Must have high school diploma or equivalent.

STUDENT ELIGIBILITY REQUIREMENTS:

- Primary service area is Onondaga County. However students will be considered if they work and/or can meet with tutors in Onondaga County.
- Must be 16 or older and out of school.
- Must be able and available to meet in a public place.
- Basic Literacy students must read below 6th grade level.
- Foreign-born people or people whose native language is other than English must have difficulty speaking or understanding English.

CLASS SCHEDULE: Tutoring time arranged on individual basis.

REGISTRATION INFORMATION:

- Appointment only. There are waiting lists sometimes.

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: N/A.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they ...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer programs where adults & children learn together? NO.
- allow signing up for individual subject(s)? YES.

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LITERACY VOLUNTEERS OF GREATER SYRACUSE (LVGS) INFORMATION CONTINUED

FREQUENTLY ASKED QUESTIONS:

- offer home study or other self-paced programs? YES. LVGS program geared to pace set by student. Instruction done in public settings (i.e., libraries, etc.).
- have open house, information seminars, etc.? YES. Call office for times.
- offer accessibility to wheelchairs? Not main office but many tutoring sites are accessible.
- offer arrangements if students cannot come to the office? YES.
- provide interpreters (Sign-language, Spanish, other)? NO.
- have childcare available? NO. See response for following question.
- provide or fund transportation for students? NO. Families on public assistance may be eligible for reimbursement for childcare/transportation by DSS.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES.

ORGANIZATION: NETWORK
(NEIGHBORHOOD EDUCATION AND TRAINING FOR WORK)
ADDRESS: Syracuse City School District, Dr. King Community School
401 East Castle Street Syracuse, NY 13205
PHONE: (315) 435-4580 or (315) 435-4019
CONTACT(S): Signe Nelson, Coordinator
INTERNET SITE: <http://www.scsd.us/drking/network.htm>

PROGRAM DESCRIPTION:

The purpose of the program is to offer continued education and vocational training of parents, especially those individuals who have dropped out of school before earning a high school diploma. NETWork offers a full array of educational and vocational services on location at the Community School.

STUDENT ELIGIBILITY REQUIREMENTS:

- Primary service is to Dr. King School community. Must be 18 and older.

CLASS SCHEDULE:

- Open enrollment. Call office for current information. There are no waiting lists.

REGISTRATION INFORMATION: On-going.

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: N/A.

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**NETWORK (NEIGHBORHOOD EDUCATION AND TRAINING FOR WORK)
INFORMATION CONTINUED**

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer programs where adults & children learn together? YES. Parents of children who attend Dr. King community School participate in the Family Literacy Program which focuses on: oral language development, modeling of literacy skills, story development, experiences with the tools of literacy, questioning and testing and creative use of language.
- allow signing up for individual subject(s)? YES. Students participate a min. of 3 hours a day. (JOBS participants are in program a min. of 4 hours a day.)
- offer home study or other self-paced programs? NO.
- have open house, information seminars, etc.? YES. Visiting hours from 9am-2:30pm, M.-F
- provide accessibility to wheelchairs? NO.
- offer arrangements if students cannot come to the office? YES. Home visits are available.
- provide interpreters (Sign-language, Spanish, other)? NO.
- have childcare available? YES. Dr. King Community School offers full day adjusted kindergarten (Pre-K) for 3-4. Participants in NETWork have enrollment priority (space is limited).
- provide or fund transportation? YES. Through DSS.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES.

ORGANIZATION: ONONDAGA COMMUNITY COLLEGE (OCC)
ADDRESS: 4941 Onondaga Road., Syracuse, NY 13215-2099
PHONE: (315) 498-2507
CONTACT(S): Nancy Hazzard, Center for Academic Achievement
Ellen Hale, Study Skills Center
INTERNET SITE: <http://www.sunyocc.edu>
E-MAIL: For provider use only: hazzardn@sunyocc.edu

PROGRAM DESCRIPTION:

Offers credit and non-credit courses as well as tutorial assistance to OCC students who need to improve their basic math, writing, reading, and/or study skills. Developmental and college-level reading, vocabulary building, learning strategies; conquering math anxiety; remedial math (arithmetic, basic and intermediate algebra) are available. College-credit ESL courses in reading, written and oral communication are offered. Professional process tutoring and peer content tutoring support can be used as determined appropriate to the individual need. Based on placement test results, needed remediation in basic skills is mandated.

The non-high school graduate option permits capable individuals who do not yet possess a high school diploma or GED to enroll at OCC. Once 24 college-level credits specified by the NYS Education Department are satisfactorily completed, s/he may then apply for a NYS High School Equivalency Diploma. Interested individuals must first complete educational assessment (placement tests in English, reading, and math) to determine whether or not they are eligible to enroll for this option.

STUDENT ELIGIBILITY REQUIREMENTS:

- Age 16 - minimum.
- Applicants must have a regular high school diploma or GED - if not they must take placement tests and be interviewed prior to consideration for acceptance.

CLASS SCHEDULE:

- Courses held on various days and times.
- Services are more readily available days (Monday-Friday) on campus.
Call for additional information.

REGISTRATION INFORMATION:

- Preferably by appointment. Some walk-ins (i.e. latecomers). Pretest/interview for non-high school graduates.
- There is no waiting list for general acceptance/enrollment. However there can be waiting lists for specific curricula (i.e. Nursing) and specific courses (i.e. Anatomy & Physiology) may not be readily available.

COST TO STUDENTS:

- Tuition and fees are charged based on the number and type of credit or equivalent credit hours for which the student enrolls. Additional fees are charged for courses with a lab or expensive supplies.

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ONONDAGA COMMUNITY COLLEGE (OCC) INFORMATION CONTINUED

FINANCIAL ASSISTANCE:

- College financial aid includes federal and state grants; student loans and other campus-based aid may also be available. Each student's assets and need are considered via standard application and "packaging" process. For details call OCC Financial Aid Office. Note that federal financial aid CANNOT be used for lowest level reading or arithmetic course.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
 - have a high school diploma? YES.
 - have an IEP diploma? Depends on skills levels. Not ordinarily.
- Does organization...
- offer programs where adults & children learn together? NO.
 - allow signing up for individual subject(s)? YES.
 - offer home study or other self-paced programs? YES. Math Diagnostic & Prescription Service is available to incoming students to help refresh basic arithmetic or algebraic skills prior to formal attendance in a course. On OCC campus, day/evening hours by appointment. Student takes packets home to work on at his/her own pace. Diagnostician/tutor available to assist if needed. Post-tests are given after each packet. Students often progress to the next level of math without paying for or attending a formal class.
 - have open house, information seminars, etc.? YES. By appointment only (days). Visits and information through Admissions Office.
 - provide accessibility to wheelchairs? YES.
 - offer arrangements if students cannot come to the office? N/A Students are expected to enroll in classes at OCC.
 - provide interpreters (Sign-language, Spanish, other)? YES. Sign-language.
 - have childcare available? YES. On-site (limited).
At a cost (some financial assistance available, i.e., for DSS clients).
 - fund transportation for students? NO. But the campus is CENTRO accessible.
 - use volunteer tutors? YES. Sometimes.
 - charge for tutor training? NO.
 - offer computer-aided instruction? YES. Only limited instruction.
Basic ESOL software available in the OCC Writing Skills Center.

**ORGANIZATION: ONONDAGA-CORTLAND-MADISON (OCM BOCES)
ADULT EDUCATION, ENGLISH AS A SECOND LANGUAGE
AND CAREER TRAINING CENTER**

ADDRESS: 4500 Crown Road, Liverpool, NY 13090

PHONE: (315) 453-4455 453-4672

CONTACT(S): Celia Volbrecht, ABE/GED Program Team Leader, 453-4685
Joyce Seversky, ESOL Program Team Leader, 453-4684
Arleen Zuker Evenstart, 453-4610

PROGRAM DESCRIPTION:

Classes offered in:

- Basic reading and math skills for adult students in addition to high school equivalency preparation and the External High School Diploma program.
- Conversational English, reading and writing for English for speakers of Other Languages (ESOL) who wish to improve their ability to speak, read and understand English.
- Life Management and Family Literacy Programs.
- Workplace Literacy programs available by arrangement.
- A Home Study program is available for adults unable to attend classes.
- GED on TV in cooperation with WCNY provides learners with an instructional program and a teletutor available by phone.

Note that:

- Students may be eligible for Learning Disability testing.
- Literacy classes prepare students in workplace basics.
- Instruction programs are offered in cooperation with WCNY: GED on TV (See separate listing) and Crossroads Café (for ESOL).

STUDENT ELIGIBILITY REQUIREMENTS: Must be above 16. Some programs 21 and older.

CLASS SCHEDULE: Call 453-4455 for schedule.

REGISTRATION INFORMATION:

- On-going/walk-in/pre-test/interview (call 453-4672 for information).
- There are no waiting lists.

COST TO STUDENTS:

- Most programs are no cost. There are some fees - students are notified at enrollment.

FINANCIAL ASSISTANCE: N/A.

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**ONONDAGA-CORTLAND-MADISON (OCM BOCES)
ADULT EDUCATION, ENGLISH AS SECOND LANGUAGE AND CAREER TRAINING
CENTER INFORMATION CONTINUED**

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? NO.
- have an IEP diploma? YES.

Does organization...

- offer a program where adults & children learn together? YES. Even Start.
Even Start offers a home-based family literacy program for families with at least one child (birth-3). Program provides adult education, parenting skills, early childhood development and job search activities. Goals include assisting parents to become their child's first teacher and preparing their child for school.
- allow signing up for individual subject(s)? YES.
- offer home study or other self-paced programs? YES.
GED PREP (call 453-4682)
External diploma (call 453-4662)
Also GED on TV, Another Page & Math Basics.
- have open house, information seminars, etc.? YES. Open house. Thursdays 1pm BOCES Crown Rd.
- provide accessibility to wheelchairs? YES.
- offer arrangements if students cannot come to the office? YES.
- provide interpreters (Sign-language, Spanish, other)? YES. Sign-language and Spanish.
- have childcare available? YES. On site.
- provide or fund transportation for students? YES. But only when funding permits.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES.

ORGANIZATION: ONONDAGA COUNTY PUBLIC LIBRARY (OCPL)
ADDRESS: Central Library/Literacy Resource Center
 The Galleries of Syracuse, 447 S. Salina St., Syracuse, NY 13202-2494
PHONE: (315) 435-1835
FAX: (315) 435-8558
CONTACT(S): Amy Thorna, Adult Literacy Coordinator
INTERNET SITE: <http://www.onlib.org>
E-MAIL: athorna@onlib.org

PROGRAM DESCRIPTION:

The OCPL Adult Literacy Program offers ESOL conversation groups and small group tutoring in reading, writing, life skills and computer literacy to those who read below the 6th grade level. Instruction in using library resources, including the online catalog and the Internet, is also offered. Tutors receive continuous training and support. Literacy students must call for an appointment. Some literacy materials and software are available at branch and member libraries.

STUDENT ELIGIBILITY REQUIREMENTS: Students must be 18 yrs. or older.

CLASS SCHEDULE: Call for further information and program schedules.

REGISTRATION INFORMATION: Walk-in/on-going. There are no waiting lists.

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: N/A.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer a program where adults & children learn together? NO.
- offer home study or other self-paced programs? YES.
- have open house, information seminars, etc? YES. Call Amy Thorna at 435-1835.
- provide accessibility to wheelchairs? YES.
- offer arrangements if students cannot come to the office? NO.
- provide interpreters (Sign-language, Spanish, Other)? YES. Limited.
- have childcare available? NO.
- provide or fund transportation? NO.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES. To ABE/ESL students and tutors.

ORGANIZATION: REFUGEE ASSISTANCE PROGRAM
SYRACUSE CITY SCHOOL DISTRICT
ADDRESS: 501 Park St., Syracuse, NY 13203
PHONE: (315) 435-4984
CONTACT(S): Bob Huss, Director

PROGRAM DESCRIPTION:

Provides English language and vocational instruction to adult refugees in the Syracuse area. English classes stress employment and survival skills. Career counseling provided.

STUDENT ELIGIBILITY REQUIREMENTS:

- Students must be 17 or above and not in a full-time high school program.

REGISTRATION INFORMATION:

- Open enrollment. Pre-test/interview. There are no waiting lists.

CLASS SCHEDULE:

All classes open enrollment.

<u>Day</u>	<u>Time</u>	<u>Subject(s)</u>
M-F	8:00am - 12:00pm	ESL Level I/II/III/IV (4 Classes)
M-TH	12:30pm - 2:30pm	ESL Level I/II (3 Classes)
M-F	12:30pm-4:30pm	ESL Level I/II/III/IV

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: N/A.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
 - have a high school diploma? YES.
 - have an IEP diploma? YES.
- Does organization...
- offer a program where adults & children learn together? NO.
 - allow signing up for individual subject(s)? NO.
 - offer home study or other self-paced programs? NO.
 - have open house, information seminars, etc.? NO.
 - provide accessibility to wheelchairs? NO.
 - offer arrangements if students cannot come to the office? YES.
 - provide interpreters (Sign-language, Spanish, other)? YES. Vietnamese, Hmong, Lao, Cambodian, Russian, Spanish, Serbo-Croatian, Somalian Albanian, and Arabic.
 - have childcare available? NO.
 - provide or fund transportation? YES.
 - use volunteer tutors? YES.
 - charge for tutor training? NO.
 - offer computer-aided instruction? YES.

ORGANIZATION: SUNY SYRACUSE EDUCATIONAL OPPORTUNITY (EOC)
BRIDGE PROGRAM
ADDRESS: 100 New Street, Syracuse, NY 13202
PHONE: (315) 475-7554
FAX: (315) 475-3509
CONTACT(S): Brent Bombard, Program Administrator
WEBSITE: <http://syr.eoc.suny.edu/>

PROGRAM DESCRIPTION:

Job Readiness Training and Job Search Assistance, JOBS/TANF Case Management, vocational/career counseling and referral, and post-employment services.

STUDENT ELIGIBILITY REQUIREMENTS:

- Must be Onondaga County resident.
- Must be 19 or older.
- Must be receiving some form of public assistance (check with Program Administrator).

CLASS SCHEDULE: Call the program at the 475-7554.

REGISTRATION INFORMATION: On-going. There are no waiting lists.

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: N/A.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer a program where adults & children learn together? NO.
- allow signing up for individual subjects? YES. Through referral.
- offer home study or other self-paced programs? NO.
- have open house, information seminars, etc.? YES.
- provide accessibility to wheelchairs? YES.
- offer arrangements if students cannot come to the office? YES.
- provide interpreters (Sign-language, Spanish, other)? YES.
- have childcare available? NO. Available through JOBS program.
- provide or fund transportation? YES. Will provide funding.
- use volunteer tutors? LIMITED
- charge for tutor training? NO.
- offer computer-aided instruction? LIMITED

ORGANIZATION: SYRACUSE EDUCATIONAL OPPORTUNITY CENTER (SEOC)

ADDRESS: 100 New St., Syracuse, NY 13202

PHONE: (315) 472-0130

CONTACT(S): Marlena Daher-Rahman, Associate Director

INTERNET SITE: <http://www.morrisville.edu/eoc>

PROGRAM DESCRIPTION:

The High School Equivalency Program is divided into 5-week sessions. The length of time it takes a student to complete it varies depending on reading level, attendance, learning retention rate, out-of-class study time, personal goals, motivation, and other factors. The program consists of the following courses: Reading, English, and Mathematics. The primary purpose of the HSE Program is to prepare students for the state GED examination.

The Preparation for Academic, Vocational or Technical Program is designed for individuals whose reading score on the Test of Adult Basic Education (TABE) ranges from 6.4-8.5. The program provides students with fundamental skills in reading, math, and English that would insure success in an academic, vocational or technical program of their choice.

The Academic Preparation Program is designed for individuals whose reading score on the TABE ranges from 4.0-6.3. This basic course in reading, math, and English prepares students for entry into other EOC programs. The major goal of this program is to raise the reading level of students.

The Career Training & College Preparation Program has as its major focus the preparation of students for careers in their chosen field and/or entry into college. This program consists of a core curriculum of Reading, English, Mathematics, and Natural Science with elective courses in Library Skills, Basic Keyboarding, and other student need based offerings.

Intermediate English-as-a-Second-Language Program is an intermediate level program consisting of courses in conversation, pronunciation, reading and vocabulary development which is designed to give students the language skills needed to enter the work place. Daily practice in conversation, pronunciation, reading and vocabulary development gives ESL students the confidence and knowledge needed to secure a job and become a contributing member of society.

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**SYRACUSE EDUCATIONAL OPPORTUNITY CENTER SEOC INFORMATION
CONTINUED**

STUDENT ELIGIBILITY REQUIREMENTS:

- Must be a resident of New York State for at least one year prior to admission.
- ESL students must have proof of U.S. residency but need not be residents of the New York State for a whole year.
- Must be 17 years of age or older and no longer enrolled in a regular public school.
- For income related eligibility requirements please call the office for more information.
- Must meet SUNY eligibility guidelines (Call office for more information).
- HSE and College Prep applicants must read at 8.1 reading level or above as measured on the Test of Adult Basic Education (TABE). If they do not, we offer other programs to help them reach the 8.1 reading level.
- ESL students must pass the STEL (20 points & above.) They must also have an I-94 (green card) or permanent residency (tourist and student visas not eligible for the program.)

CLASS SCHEDULE: All class schedules subject to change. Call 472-0130.

REGISTRATION INFORMATION: On-going/walk-in/pre-test/interview. There are occasionally waiting lists.

COST TO STUDENTS: No cost to students.

FINANCIAL ASSISTANCE: N/A.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES. In the college preparatory program.
- have an IEP diploma? Normally YES.
But NO in college preparatory program.

Does organization...

- offer a program where adults & children learn together? NO.
- allow signing up for individual subject(s)? NO.
- home study or other self-paced programs? NO.
- have open house, information seminars, etc.? YES. Open house and information seminars.
- offer provide accessibility to wheelchairs? YES.
- offer arrangements if students cannot come to the office? NO.
- provide interpreters (Sign-language, Spanish, other)? NO.
- make child care available? NO.
- provide or fund transportation? NO.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES.

ORGANIZATION: WEST SIDE LEARNING CENTER (WSLC)
ADDRESS: 422 Gifford St., 3rd floor Syracuse, NY 13204
PHONE: (315) 435-4013
FAX: (315) 435-4827
CONTACT(S): Theresa Pagano
E-MAIL: For provider use only: manos@twcnr.com

SATELITE SITES:

- Townsend Towers, 550 Harrison St., Suite 108, Syracuse, NY 13202

PROGRAM DESCRIPTION:

The West Side Learning Center is committed to the educational and professional development of other than English speaking adults. The following are provided:

Education:

- English for Speakers of Other Languages (ESOL).
- Basic Computers.
- Intermediate Computers.
- GED Preparation in Spanish & English.
- Community Connection. "Get to know our city & county!"
- HOLA - Hands On Language Awareness (Basic & Intermediate Spanish)

Training:

- Office Technology.
- Teacher Assistant.
- EduCare Provider.
- CAN Prep - Certified Nursing Assistant.

Employment:

- JOB Link! 8:30 a.m. - 4:30 p.m. by appointment.
- Employment Network. Employee-to-Employee Share Group

STUDENT ELIGIBILITY REQUIREMENTS:

- Must be 16 yrs. or above and other than English native speaker or English speaker with literacy challenges.

PROGRAM DATES AND SCHEDULES:

DATES:

September – November	Fall Session
December – March	Winter Session
April – June	Spring Session
July – August	Summer Session

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WEST SIDE LEARNING CENTER (WSLC) INFORMATION CONTINUED

REGISTRATION INFORMATION: Open enrollment/walk-in. There are no waiting lists.

COST TO STUDENTS:

- No cost to students however there are program fees for HOLA program (\$48.00 for 16 two hour classes).

FINANACIAL ASSISTANCE: N/A.

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer a program where adults & children learn together? YES.
- allow signing up for individual subject(s)? YES.
- offer home study or other self-paced programs? YES.
- have open house, information seminars, etc.? YES. Spring open house.
- provide accessibility to wheelchairs? NO.
- offer arrangements if students cannot come to the office? YES.
- provide interpreters (Sign-language, Spanish, other)? YES. Spanish.
- have childcare available? YES. MANOS
(See MANOS information on next page.)
- provide or fund transportation? YES. For parents and children in MANOS.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES.

ORGANIZATION: "MANOS" EARLY CHILDHOOD/FAMILY CENTER
ADDRESS: 312 Oswego St, Syracuse, NY 13204
PHONE: (315) 435-4608
FAX: (315) 435-4827
CONTACT(S): Theresa Pagano, Gladys Ortiz-Santos, Hilda Nip

PROGRAM DESCRIPTION:

"MANOS" engages children ages birth through 5 in developmentally appropriate activities designed to stimulate physical, emotional, cognitive and language growth. The PACT project (Parent and Child Together) includes parents and children in literacy development activities, parenting share groups and home-safety workshops (English & Spanish).

STUDENT ELIGIBILITY REQUIREMENTS:

- Adults must be 16 and older.
- Children 0-5 years. Summer Session: 0-8 years.
- Restrictions apply for children of parent(s)/guardian(s) enrolled in the West Side Learning Center or any adult education program or recently employed.

SCHEDULE:

M-F 8:00am-4:30pm EDUCARE: Early Childhood Education & Cooperative Childcare
 T-TH 9:00am-12:00pm PACT Parent and Child Together
 T-TH 1:00pm-3:00pm PACT Parent and Child Together

REGISTRATION INFORMATION: Open enrollment/walk-in.

COST TO STUDENTS: September – June No Cost Summer Session: \$25 - \$50 weekly.

FINANCIAL ASSISTANCE:

- JOBS Plus! (See separate listing), CNY Works, and VESID (See separate listing).

FREQUENTLY ASKED QUESTIONS:

May students participate in this program if they...

- are in other literacy programs? YES.
- have a high school diploma? YES.
- have an IEP diploma? YES.

Does organization...

- offer programs where adults & children learn together? YES. Participating children must be 0 (birth)-5 yrs.
- allow signing up for individual subject(s)? YES.
- offer home study or other self-paced programs? YES. Parenting and ESOL, ABE, and GED.
- have open house, information seminars, etc.? YES. Spring open house. Visitation on arrangement.
- provide accessibility to wheelchairs? YES.
- provide interpreters (Sign-language, Spanish, other)? YES. Spanish.
- have childcare available? YES. On-site
- provide or fund transportation? YES. For participants living more than 1 mile from site.
- use volunteer tutors? YES.
- charge for tutor training? NO.
- offer computer-aided instruction? YES.

ADDITIONAL RESOURCES

ORGANIZATION: Pro Literacy Worldwide
ADDRESS: 1320 Jamesville Ave, Syracuse, NY 13210
PHONE: (315) 422-9121 and 472-0001
CONTACT(S): Tracy Carman, Director of Communications
INTERNET SITE: <http://www.literacyvolunteers.org>
E-MAIL: For provider use only" info@literacyvolunteers.org

RESOURCES AVAILABLE TO THE COMMUNITY:

As the national headquarters of a private, nonprofit, volunteer literacy organization with almost 350 community-based affiliates in 40 states, Literacy Volunteers offers the following resources:

- Training and instructional materials for Basic Literacy and ESOL (Call for a free catalog).
- Volunteer literacy program management materials (Call for a free catalog).
- Management and instructional materials for special populations including family literacy, corrections literacy and workplace literacy (Call for a free catalog).
- General information on literacy and literacy efforts.

AGENCIES FOR SPECIAL NEEDS POPULATION LEARNING DISABLED

ORGANIZATION: LEARNING DISABILITIES ASSOCIATION OF CENTRAL NY
ADDRESS: 722 West Manlius St., East Syracuse, NY 13057
PHONE: (315) 432-0665
CONTACT(S): Aggie Glavin DeWan
INTERNET SITE: <http://www.ldacny.org>

DESCRIPTION:

The program serves Onondaga, Madison, Cortland, Oswego and Cayuga counties. The Association provides support services to individuals with learning disabilities and their families and professionals who work with them. These types of support include parent training and education, workshops and conferences for parents and adult support groups, information and referral to existing services in the community, Learning and Computer Center, and a monthly newsletter which reaches over 1,500 people in the Central New York area.

Available programs:

- Orton-Gillingham Reading Program
- Computer Center
- Adult Program (an Independent Living counselor available)
- Education Coordinator works with families
- Summer Program
- Saturday Youth Program
- Adult Social/Recreational Group