

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

January 17, 2018
Betts Branch Library
4:00 p.m.

ATTENDING

V. Biesiada	B. Morgan-Baker
T. Dodge	C. Ondrako
R. Engel	D. Stack
J. Hurst-Wahl	M. Treier
E. Kochian	

ABSENT

R. Manning	M. Tucci
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ALSO PRESENT

J. Park	A. Travis
G. Cox	S. Barrett
M. Backus	R. Dunsmore
K. Coffta	S. Kushner
D. Marmor	G. Wisniewski

WELCOME

Mr. Kochian called the meeting to order at 4:08 p.m.

CONSENT AGENDA

Mr. Dodge moved the consent agenda, which includes the minutes from the November 15 and December 13, 2017 meetings. Ms. Stack seconded, the motion carried unanimously.

PRESENTATION

Ms. Marmor gave a brief background history about herself and an overview of the process of the newly renovated Betts Branch Library. She offered to give the Board a tour of the new space after the meeting. An open house event is scheduled for 2/12 at Betts from 3:00-5:00.

SORTING/DELIVERY

Mr. Kochian gave an update on the progress of solving some of the sorting and delivery service concerns. Ms. Travis reported on the turnaround time for the delivery.

INTERIM DIRECTOR'S REPORT

Ms. Park reviewed her report to the Board. She covered the following topics:

Personnel:

- Director of Library Information System Services- The civil service list is out and we hope to get this filled within the week or two.

- Personnel Officer-Ms. Campbell was promoted to another position in DSS. Her position is now vacant.
- Page/Sorter: working on hiring someone for sorting.

Fleet Maintenance:

Ms. Park and Mr. Kochian gave an update on the process of maintaining our vans with WEP.

Security Contract: Ms. Backus gave an update on where we are in the RFP process for obtaining a new CET contract.

ACTION/DISCUSSION

Action Items

Resolution: 18-01

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees elects Ed Kochian to the office of President; Debbie Stack to the office of Vice-President; Bob Manning to the office of Secretary; and Christina Ondrako to the office of Treasurer of OCPL Board of Trustees for the year 2018.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 18-02

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the final report from project year 1 of the 3 year NYS Family Literacy Grant: Get Ready to Read with OCPL.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 18-03

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the final report from project year 1 of the 3 year NYS Adult Literacy Grant: Workforce Development @ the Library.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 18-04

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to CNY Community Foundation Grant for \$21,579 to create a new designated space for children and teens for the Betts Branch Library.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 18-05

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees accepts the National Grid grant through FOCL of \$3,000 to support OCPL's STEM family literacy programs.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 18-06

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of up to \$4,000 from the C. Frederick Bett's Fund for the Betts Branch Renovation Project.

Ms. Treier seconded, the motion carried unanimously.

DISCUSSION

Betts Branch Renovation Update: Ms. Park commended Ms. Marmor for all her hard work with the renovation and mentioned they are now down to a few final items and some finishing touches.

Hazard: Ossie Edwards has started her new position as the branch manager at Hazard.

FOCL

Ms. Barrett spoke about the following topics:

- There will be an announcement of the upcoming Lecture Season at the March 12th Lauren Groff lecture.
- FOCL sent out their annual appeal.
- Subscribers received a letter about the change in authors for the April 16th lecture.
- FOCL is also working on their promotional and marketing pieces.
- She is in the process of hiring a part-time office assistant. Ms. Hurst- Wahl offered to post the position at her work location and others provided information on where Ms. Barrett could reach out to for some potential candidates.

OCSLD

Ms. Wisniewski gave the following updates:

NOPL: They have begun their strategic planning process and are working with B.A. David.

Member Council: They met last week and there was a lot of discussion on the sorting and delivery issues. They are planning on putting together 3 short-term committees to review: volume of items being transported; ILL options; and bringing back museum passes for patrons.

Director's Search: Ms. Wisniewski was asked to inquire if the Board has begun to setup any type of timeline for a director's search. Mr. Kochian mentioned there is nothing to report as far as a timeline and with Ms. Park at the helm they are working on stability for the organization at the moment.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee. He reminded everyone about Advocacy day in Albany on February 28th and CLRC provides a bus.

Mr. Dodge mentioned the Government Relations Committee inquired about when the Strategic Planning Committee would be starting up again. Ms. Stack mentioned they were waiting for the results of a staff survey. Ms. Backus said she would be able to pull those results together for the Committee.

Finance

Ms. Ondrako explained the changes in the Board's financial structure policy. She asks the Board to review the changes for a motion at a future meeting. Mr. Engel stated that the changes were recommended by Ms. Bach in order to comply with NYS municipal law standards.

PRESIDENT'S REPORT

Mr. Kochian read an excerpt from one of Stephen Greenblatt's books.

EXECUTIVE SESSION

Mr. Dodge moved to go into executive session to discuss a personnel matter, relating to a particular person and a banking matter.

Ms. Morgan-Baker seconded, the motion carried unanimously.

No action was taken.

Mr. Dodge motioned to close executive session and resumed open session. Ms. Morgan- Baker seconded, the motion carried unanimously.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:35 p.m.

Gail M. Cox
Administrative Assistant