MINUTES
OCPL Board of Trustees’ Meeting
October 16, 2019
Central Library, Board Room
4:00 p.m.

ATTENDING
V. Biesiada
T. Dodge
S. Edelstein
R. Engel
J. Hurst-Wahl
E. Kochian
R. Manning
C. Ondrako

ABSENT
B. Morgan-Baker
M. Tucci

ALSO PRESENT
D. Marmor
G. Cox
R. Battelle
M. Carter
K. Coffta
C. Diede
K. Hayduke
A. Horan
B. Maguire
A. Schiavulli
M. Van Patten
G. Wisniewski

WELCOME
Mr. Kochian called the meeting to order at 4:00 p.m.

CONSENT AGENDA
Ms. Biesiada moved the consent agenda, which includes the minutes from the September 18, 2019 meeting.

Mr. Manning seconded, motion passed unanimously.
( Mr. Engel was not present at the time of the vote.)

INTERIM EXECUTIVE DIRECTOR’S REPORT
Ms. Marmor gave an update on the following topics:

2020 Budget: The budget passed including the funding for the social workers in the branches.

Personnel: county personnel is still in the process of filling the Personnel Director’s position. She reviewed the positions that have been filled since the last meeting.
The following VRRs have been submitted:

• Inventory Control Supervisor
• Librarian 1 –Beauchamp Children’s
• Librarian 1 – Hazard (Children’s)
• Librarian 1 – Central Makerspace
Albany Orientation: She attended a NYS director’s orientation and was given a tour of the state library.

Tech Backpacks: County Executive McMahon will be at Betts Branch on October 17th at 10:30 to roll out the Tech Backpack kits and will be visiting some member libraries as well. Ms. Marmor mentioned there are 175 kits circulating and 32 hotspots will also be going out for loan soon.

Security: Mr. Manning inquired about any security issues. Ms. Marmor mentioned there has been a little decline in the incident reports.

**ACTION/DISCUSSION**

**Resolution: 19-31**

Action Items:

Ms Hurst-Wahl moved the following motion:

- **Resolved**, that the OCPL Board of Trustees recommends the application for $262,500 from the New York State $34 Million Construction Grant Program FY 2019-2022 for the Baldwinsville Public Library to repair and repave the library’s parking lot; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $30,960 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for the Beauchamp Branch to pave their parking lot; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $31,635 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for the Hazard Branch to pave their parking lot; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $186,913 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for the Liverpool Public Library to renovate their children’s room; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $14,317 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for the Marcellus Free Library to add security cameras and wall fascia; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $106,860 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for NOPL @ North Syracuse Library to upgrade their adult reading room and public restrooms; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $9,300 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for the Salina Free Library for LED lighting upgrades; and, be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $136,789 from the same New York State $34 Million Construction Grant Program FY 2019-2022 for the Skaneateles Public Library for window, chimney, interior lights upgrades and ADA compliant hearing assistive technology.

Ms. Ondrako seconded, the motion carried unanimously.
Ms. Marmor gave an update on the additional furniture and design plans for areas within the Central library that still needed to be completed. 
Ms. Coffta mentioned that Ms. Luddy was able to have a professor from SU to donate a printer that he never used to our Communication’s department. We can now create our own posters, instead of sending them out to be printed.

Discussion Items:
1) Veteran’s Library Cards:
Ms. Marmor explained that the overdue fines for late items will be waived for all veterans and active military personnel who present identification at the checkout desk. Fees charged for lost or damaged materials will not be waived. This applies to branches and Central materials only. Some member libraries are already doing this for our veterans. We are looking to roll this out in November in honor of Veteran’s Day.

MOTION

Ms. Biesiada made the following motion:

Resolution: 19-32

Resolved, That the OCPL Board of Trustees approves the elimination of veteran’s fines from Central and branch libraries.

Mr. Dodge seconded, the motion carried unanimously.

FOCL

Mr. Kochian spoke about the first author of the 25th Lecture series, Jesmyn Ward and what a very powerful message she gave. The next lecture is with author Amor Towles on October 29th.

OCSLD

Ms. Van Patten updated the member libraries:
NOPL: Their budget passed
Baldwinsville: The Baldwinsville’s Rotary will be holding an award dinner and Ms. Van Patten’s Administrative Assistant will be one of the recipients of this award. At their October board meeting they had a cyber expert come in and speak with them on cyberattacks and gave some recommendations. Baldwinsville’s library accountant was figuring out the fines that were lost during this three week period and wondered if OCPL’s cyber insurance will cover any fines lost within the system.

COMMITTEE REPORTS

Government Relations
Mr. Dodge reviewed the past and future activities of the committee.
Upcoming Event: CLRC Legislative Breakfast on December 13th at the Beauchamp Library.

Finance
Ms. Ondrako stated QuickBooks is now up and running again.

PRESIDENT’S REPORT

Mr. Kochian inquired about nominations for the 2020 OCPL Board Officers.

OTHER

MOU: Ms. Marmor gave an update of the last MOU Committee meeting. The 3rd model they reviewed wasn’t working for our situation, since it was complicated. Mr. Kochian feels we are close to the approved language and which of the formulas would work best.
EXECUTIVE SESSION

Ms. Biesiada moved to go into executive session for a personnel matter relating to a particular person.

Mr. Manning seconded, the motion carried unanimously. No action was taken.

Mr. Manning moved to close executive session and reconvene into open session. Mr. Engel seconded, the motion carried unanimously.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:35 p.m.

Gail M. Cox
Administrative Assistant