MINUTES
OCPL BOARD OF TRUSTEES’ MEETING

October 18, 2017
Central Library, Board room
4:00 p.m.

ATTENDING
V. Biesiada
T. Dodge
R. Engel
J. Hurst-Wahl
E. Kochian
R. Manning
B. Morgan-Baker
D. Stack

ABSENT
C. Ondrako
M. Tucci
M. Treier

ALSO PRESENT
S. Mitchell
G. Cox
M. Backus
K. Coffta
J. Park
A. Thorna
S. Barrett
G. Wisniewski

WELCOME
Mr. Kochian called the meeting to order at 4:00 p.m.

INTRODUCTION
Mr. Kochian introduced Sandra Barrett, the newly appointed FOCL Executive Director.

PRESENTATION
Ms. Thorna gave a presentation on the Early Literacy Parent Training Program the library is providing to the Jamesville Correctional Facility. She explained what the 7 week program entails.

CONSENT AGENDA/
APPROVAL OF MINUTES
Ms. Biesiada moved the consent agenda, which includes the minutes of the September 20, 2017 Board meeting.
Mr. Manning seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR’S
REPORT/DISCUSSION
Ms. Mitchell reported on the following topic:

General
CLRC: their annual meeting will be held at the Baldwinsville’s library on Thursday, 10/19. Meg Backus will replace Susan Mitchell as OCPL’s representative on the CLRC Board.
Summer Matters: Summer Learning report that was given to the Board was written by Becky McGuire. It contains some of the programs that happened around the county with the support from the M & T Grant. The numbers about the same as the previous year and we will be looking at ways to grow those numbers next year.
Van Wraps: The Library partnered with Early Childhood Alliance’s Talking is Teaching theme for one van wrap and the other is from ALA’s Libraries Transform theme. Ms. Mitchell shared pictures of what the van wraps would look like once they are both completed.

Literacy Coalition Managing Partners Meeting: Ms. Mitchell gave an overview of the meeting Ms. Stack and her attended. She spoke about the Summer Learning Task Force and the Summit will be held in November.

CET: a 3 month extension has been added to their contract while the RFP process is in the works.

Personnel: Interviews are set for the Administrative Director’s position and are in works for the Director of Information Systems position.

Budget:
- CDBG funding finally came through this week.
- URI funding is now taking applications. We are looking at good viable applications to send in with the focus being on the summer learning piece.
- Branch Capital Projects:
  - Mundy branch HVAC project is underway and all paperwork has been signed with a mid-November completion date.
  - Beauchamp branch HVAC bid was awarded last week with MAC brothers with the same timeframe as Mundy.

Facilities will cover the cost of the repairs and heat sources.

NYLA Conference: will be held November 8-11 in Saratoga Springs.

PULISDO: are really excited about our renovations at the Central Library especially with the makerspace area, mobile makerspaces and the children’s area. The city of Syracuse is working on a RFP to hopefully bring the NYLA Conference here in a few years.

Ready to Read Early Literacy Summit: The State Library asked us to host it in April 2018.

**ACTION/DISCUSSION**

**Resolution: 17-29**

**Action Items**

Mr. Dodge moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the grant application submission to the City of Syracuse Department of Neighborhood and Business Development Block Grant (CDBG) for 2018-2019 for up to $165,000 for the Young Technology Leaders Workforce Development Program (LeadTech).

Ms. Hurst-Wahl seconded, the motion carried unanimously.

**Resolution: 17-30**

Ms. Biesiada moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the grant application submission to the CNY Community Foundation for $15,000 for the Betts renovation project.
Ms. Morgan-Baker seconded, the motion carried unanimously.

Resolution: 17-31

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the 2018 Legal Holiday Calendar as proclaimed by County Executive Joanne M. Mahoney to be observed in accordance with present Federal and New York State Law and Library Closings as follows:

New Year’s Day                      Monday  January 1
Martin Luther King                  Monday  January 15
Lincoln’s Birthday*                 Monday  February 12
Washington’s Birthday               Monday  February 19
Memorial Day                        Monday  May 28
Independence Day                    Wednesday July 4
Labor Day                           Monday  September 3
Columbus Day*                       Monday  October 8
Veteran’s Day                       Monday  November 12 (observed)
Thanksgiving Day                    Thursday November 22
Day After Thanksgiving              Friday  November 23
Christmas Day                       Tuesday December 25

*Lincoln’s Birthday and Columbus Day will be observed as floating holidays for all non-institutional personnel. All county departments will remain open for business on Monday, February 12 and Monday, October 8.

Library Closings

Saturdays                             Sundays
May 26  Memorial Day wknd          April 1  Easter
September  Labor Day weekend        May 27  Mem. Day Wknd
June 10, 17, 24
July 1, 8, 15, 22, 29
August 5, 12, 19, 26
September 2

Evenings (facilities close at 5 p.m.)
Wednesday, November 21  Thanksgiving Eve
Monday, December 24  Christmas Eve

Other
Friday, May 4  All Staff Day

Ms. Hurst-Wahl seconded, the motion carried unanimously.

Discussion Items

Betts Branch Renovation Update:
Ms. Park gave an update on the renovation progress at Betts, with a grand re-opening in early December.
Ms. Barrett gave some background history about herself and explained her interest in getting involved with FOCL.

Upcoming Lectures:
October 24: Nathaniel Philbrick Lecture
November 14: Zadie Smith Lecture

Ms. Wisniewski gave a report on the following suburban libraries:
NOPL: budget passed
   ➢ Brewerton: has a new roof
   ➢ Cicero: is in the process of getting a new roof
Marcellus and Liverpool libraries: both have new websites
Baldwinsville: Mr. Manning mentioned the library is converting all their lights to LEDs and have already seen a significant cost drop in the phase one implementation.

Mr. Dodge reviewed the past and future activities of the committee.
Reminders:
Veteran’s Day Parade: November 4th at the NYS Fairgrounds
Legislative Breakfast: December 1st, Location: TBD

Ms. Biesiada wanted to remind everyone regarding the Board’s promise to name something in honor of Elizabeth Dailey.

Mr. Manning moved to adjourn the meeting.
Mr. Kochian adjourned the meeting at 4:55 p.m.