

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

October 18, 2017
Central Library, Board room
4:00 p.m.

ATTENDING

V. Biesiada	E. Kochian
T. Dodge	R. Manning
R. Engel	B. Morgan-Baker
J. Hurst-Wahl	D. Stack

ABSENT

C. Ondrako	M. Tucci
M. Treier	

ALSO PRESENT

S. Mitchell	J. Park
G. Cox	A. Thorna
M. Backus	S. Barrett
K. Coffta	G. Wisniewski

WELCOME

Mr. Kochian called the meeting to order at 4:00 p.m.

INTRODUCTION

Mr. Kochian introduced Sandra Barrett, the newly appointed FOCL Executive Director.

PRESENTATION

Ms. Thorna gave a presentation on the Early Literacy Parent Training Program the library is providing to the Jamesville Correctional Facility. She explained what the 7 week program entails.

**CONSENT AGENDA/
APPROVAL OF MINUTES**

Ms. Biesiada moved the consent agenda, which includes the minutes of the September 20, 2017 Board meeting.
Mr. Manning seconded, the motion carried unanimously.

**EXECUTIVE DIRECTOR'S
REPORT/DISCUSSION**

Ms. Mitchell reported on the following topic:

General

CLRC: their annual meeting will be held at the Baldwinsville's library on Thursday, 10/19. Meg Backus will replace Susan Mitchell as OCPL's representative on the CLRC Board.

Summer Matters: Summer Learning report that was given to the Board was written by Becky McGuire. It contains some of the programs that happened around the county with the support from the M & T Grant. The numbers about the same as the previous year and we will be looking at ways to grow those numbers next year.

Van Wraps: The Library partnered with Early Childhood Alliance's Talking is Teaching theme for one van wrap and the other is from ALA's Libraries Transform theme. Ms. Mitchell shared pictures of what the van wraps would look like once they are both completed.

Literacy Coalition Managing Partners Meeting: Ms. Mitchell gave an overview of the meeting Ms. Stack and her attended. She spoke about the Summer Learning Task Force and the Summit will be held in November.

CET: a 3 month extension has been added to their contract while the RFP process is in the works.

Personnel: Interviews are set for the Administrative Director's position and are in works for the Director of Information Systems position.

Budget:

- CDBG funding finally came through this week.
- URI funding is now taking applications. We are looking at good viable applications to send in with the focus being on the summer learning piece.
- Branch Capital Projects:
 - Mundy branch HVAC project is underway and all paperwork has been signed with a mid-November completion date.
 - Beauchamp branch HVAC bid was awarded last week with MAC brothers with the same timeframe as Mundy.

Facilities will cover the cost of the repairs and heat sources.

NYLA Conference: will be held November 8-11 in Saratoga Springs.

PULISDO: are really excited about our renovations at the Central Library especially with the makerspace area, mobile makerspaces and the children's area. The city of Syracuse is working on a RFP to hopefully bring the NYLA Conference here in a few years.

Ready to Read Early Literacy Summit: The State Library asked us to host it in April 2018.

ACTION/DISCUSSION

Resolution: 17-29

Action Items

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to the City of Syracuse Department of Neighborhood and Business Development Block Grant (CDBG) for 2018-2019 for up to \$165,000 for the Young Technology Leaders Workforce Development Program (LeadTech).

Ms. Hurst-Wahl seconded, the motion carried unanimously.

Resolution: 17-30

Ms. Biesiada moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to the CNY Community Foundation for \$15,000 for the Betts renovation project.

Ms. Morgan-Baker seconded, the motion carried unanimously.

Resolution: 17-31

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the 2018 Legal Holiday Calendar as proclaimed by County Executive Joanne M. Mahoney to be observed in accordance with present Federal and New York State Law and Library Closings as follows:

New Year’s Day	Monday	January 1
Martin Luther King	Monday	January 15
Lincoln’s Birthday*	Monday	February 12
Washington’s Birthday	Monday	February 19
Memorial Day	Monday	May 28
Independence Day	Wednesday	July 4
Labor Day	Monday	September 3
Columbus Day*	Monday	October 8
Veteran’s Day	Monday	November 12 (observed)
Thanksgiving Day	Thursday	November 22
Day After Thanksgiving	Friday	November 23
Christmas Day	Tuesday	December 25

*Lincoln’s Birthday and Columbus Day will be observed as floating holidays for all non-institutional personnel. All county departments will remain open for business on Monday, February 12 and Monday, October 8.

Library Closings

Saturdays

May 26 Memorial Day wknd
September Labor Day weekend

Sundays

April 1 Easter
May 27 Mem. Day Wknd
June 10, 17, 24 Summer
July 1, 8, 15, 22, 29 Summer
August 5, 12, 19, 26 Summer
September 2 Labor Day Wknd

Evenings (facilities close at 5 p.m.)

Wednesday, November 21 Thanksgiving Eve
Monday, December 24 Christmas Eve

Other

Friday, May 4 All Staff Day

Ms. Hurst-Wahl seconded, the motion carried unanimously.

Discussion Items

Betts Branch Renovation Update:

Ms. Park gave an update on the renovation progress at Betts, with a grand re-opening in early December.

FOCL

Ms. Barrett gave some background history about herself and explained her interest in getting involved with FOCL.

Upcoming Lectures:

October 24: Nathaniel Philbrick Lecture

November 14: Zadie Smith Lecture

OCSLD

Ms. Wisniewski gave a report on the following suburban libraries:

NOPL: budget passed

➤ Brewerton: has a new roof

➤ Cicero: is in the process of getting a new roof

Marcellus and Liverpool libraries: both have new websites

Baldwinsville: Mr. Manning mentioned the library is converting all their lights to LEDs and have already seen a significant cost drop in the phase one implementation.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

Reminders:

Veteran's Day Parade: November 4th at the NYS Fairgrounds

Legislative Breakfast: December 1st, Location: TBD

OTHER

Ms. Biesiada wanted to remind everyone regarding the Board's promise to name something in honor of Elizabeth Dailey.

ADJOURNMENT

Mr. Manning moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 4:55 p.m.

Gail M. Cox

Administrative Assistant