MINUTES
OCPL BOARD OF TRUSTEES’ MEETING

November 15, 2017
Central Library, Board room
4:00 p.m.

ATTENDING
V. Biesiada  R. Manning
T. Dodge  C. Ondrako
R. Engel  D. Stack
J. Hurst-Wahl  M. Tucci
E. Kochian

ABSENT
B. Morgan-Baker  M. Treier

ALSO PRESENT
S. Mitchell  J. Park
G. Cox  A. Travis
M. Backus  G. Wisniewski

WELCOME
Mr. Kochian called the meeting to order at 4:00 p.m.

CONSENT AGENDA/
APPROVAL OF MINUTES
Ms. Stack moved the consent agenda, which includes the
minutes of the October 18, 2017 Board meeting.
Ms. Biesiada seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR’S
REPORT/DISCUSSION
Ms. Mitchell reported on the following topics:
General
She thanked the Board for all the support they have given her during
her tenure.
Membership Council
The Council is changing the meetings from four to six times a year. In
order to simplify things for the committees, they have also have made
a few adjustments to the reporting structure.
Summer Learning Task Force
Kickoff Summit meeting will be held on November 20th.
NYLA
It was a fantastic conference with many great meetings and sessions,
including a question and answer session with the Commissioner of
Education.
Legislative Visits 1st visit was with Senator Valesky on November
14th. Ms. Mitchell stated they discussed the state budget and
partnerships.
Ms. Mitchell mentioned where we are in the process of the Board’s wishes to honor the former executive director.

**Personnel**
- Administrative Director - We are still finishing up with the interview process with the potential of reopening it.
- Director of Library Information Systems - we have a couple of good candidates and are waiting to see the results of the civil service test that was just recently given to make sure the viable candidate is reachable before offering the position.

**Betts**
- Still waiting for a delivery date on the custom furniture pieces and we are looking to hold the grand re-opening after January 1st.

**NYS Maintenance of Effort**
- We look to be all right for 2015. However, we will still need to keep an eye on it for the next couple of years.

### ACTION/DISCUSSION

#### Resolution: 17-32

**Action Items**

Mr. Dodge moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the grant funds of $7,500 from the M & T Charitable Foundation to support the 2018 Summer Learning Program.

Ms. Tucci seconded, the motion carried unanimously. (Mr. Manning was not present at the time of the vote.)

**Discussion Items**

- **Betts Branch Renovation Update:** Ms. Park mentioned work is being completed in the auditorium area now and she agrees the grand re-opening should be after the custom furniture pieces arrive.
- **3rd Quarter Forecast:** Ms. Park reviewed the 3rd quarter forecast handout.
- **SPD Camera MOU agreement Update:** Ms. Backus reviewed the updated agreement for the Board’s approval.

#### Resolution: 17-33

Ms. Stack moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the SPD security camera MOU agreement.

Ms. Hurst-Wahl seconded, the motion carried unanimously. (Mr. Manning was not present at the time of the vote.)

### OCSLD

Ms. Wisniewski gave the following reports:

- On behalf of the OCSLD, Ms. Wisniewski thanked Ms. Mitchell for her direction and their relationship with OCPL.
- Tully: will be holding a Turkey trot 5K with proceeds to support the library
- Salina: has been hosting meetings with their town councilors
Baldwinsville: roof has been completed and their Book Fair at Barnes and Noble will be held on Saturday, November 25th.

Jordan: Tops closed next to the library and they noticed the library’s foot traffic has definitely declined since then.

NOPL: will have their popup library van in the N. Syracuse holiday parade and they are beginning their Strategic Planning process.

**COMMITTEE REPORTS**

**Government Relations**

Mr. Dodge reviewed the past and future activities of the committee.

Reminders:

* Legislative Breakfast: December 1st, Location: La Casita Cultural Center
* Library Advocacy Day: Feb 28th in Albany

**OTHER**

On behalf of the County Executive along with himself, Mr. Fisher thanked Ms. Mitchell for all her accomplishments during her tenure especially with the Central Library renovation. Ms. Mitchell also thanked Mr. Fisher for giving her the go ahead to be able to make those changes.

**EXECUTIVE SESSION**

Ms. Biesiada moved to go into executive session to discuss a personnel matter, relating to a particular person.

Ms. Ondrako seconded, the motion carried unanimously.

Mr. Manning motioned to close executive session, with no action being taken and resumed open session.

Ms. Ondrako seconded, the motion carried unanimously.

**MOTION**

*Resolution: 17-34*

Resolved, that the OCPL Board of Trustees accepts the resignation of Susan A. Mitchell.

Ms. Biesiada seconded, the motion carried unanimously.

**MOTION**

*Resolution: 17-35*

Resolved, That the OCPL Board of Trustees approves moving forward with the Law Department’s recommendation regarding a personnel matter, relating to a particular person.

Mr. Dodge seconded, the motion carried unanimously.

**ADJOURNMENT**

Mr. Manning moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:30 p.m.

Gail M. Cox
Administrative Assistant