

MINUTES  
**OCPL BOARD OF TRUSTEES' MEETING**

November 15, 2017  
Central Library, Board room  
4:00 p.m.

**ATTENDING**

V. Biesiada	R. Manning
T. Dodge	C. Ondrako
R. Engel	D. Stack
J. Hurst-Wahl	M. Tucci
E. Kochian	

**ABSENT**

B. Morgan-Baker	M. Treier
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**ALSO PRESENT**

S. Mitchell	J. Park
G. Cox	A. Travis
M. Backus	G. Wisniewski

**WELCOME**

Mr. Kochian called the meeting to order at 4:00 p.m.

**CONSENT AGENDA/  
APPROVAL OF MINUTES**

Ms. Stack moved the consent agenda, which includes the minutes of the October 18, 2017 Board meeting.  
Ms. Biesiada seconded, the motion carried unanimously.

**EXECUTIVE DIRECTOR'S  
REPORT/DISCUSSION**

Mr. Kochian read an excerpt by Margaret Atwood on why libraries matter so much.

Ms. Mitchell reported on the following topics:

General

She thanked the Board for all the support they have given her during her tenure.

Membership Council

The Council is changing the meetings from four to six times a year. In order to simplify things for the committees, they have also made a few adjustments to the reporting structure.

Summer Learning Task Force

Kickoff Summit meeting will be held on November 20<sup>th</sup>.

NYLA

It was a fantastic conference with many great meetings and sessions, including a question and answer session with the Commissioner of Education.

Legislative Visits 1<sup>st</sup> visit was with Senator Valesky on November 14<sup>th</sup>. Ms. Mitchell stated they discussed the state budget and partnerships.

Elizabeth Dailey

Ms. Mitchell mentioned where we are in the process of the Board's wishes to honor the former executive director.

Personnel

Administrative Director - We are still finishing up with the interview process with the potential of reopening it.

Director of Library Information Systems - we have a couple of good candidates and are waiting to see the results of the civil service test that was just recently given to make sure the viable candidate is reachable before offering the position.

Betts

Still waiting for a delivery date on the custom furniture pieces and we are looking to hold the grand re-opening after January 1<sup>st</sup>.

NYS Maintenance of Effort

We look to be all right for 2015. However, we will still need to keep an eye on it for the next couple of years.

**ACTION/DISCUSSION**

*Resolution: 17-32*

**Action Items**

Mr. Dodge moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the grant funds of \$7,500 from the M & T Charitable Foundation to support the 2018 Summer Learning Program.

Ms. Tucci seconded, the motion carried unanimously.  
(Mr. Manning was not present at the time of the vote.)

**Discussion Items**

Betts Branch Renovation Update: Ms. Park mentioned work is being completed in the auditorium area now and she agrees the grand re-opening should be after the custom furniture pieces arrive.

3rd Quarter Forecast: Ms. Park reviewed the 3<sup>rd</sup> quarter forecast handout.

SPD Camera MOU agreement Update: Ms. Backus reviewed the updated agreement for the Board's approval.

**MOTION**

*Resolution: 17-33*

Ms. Stack moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the SPD security camera MOU agreement.

Ms. Hurst-Wahl seconded, the motion carried unanimously.  
(Mr. Manning was not present at the time of the vote.)

**OCSLD**

Ms. Wisniewski gave the following reports:

On behalf of the OCSLD, Ms. Wisniewski thanked Ms. Mitchell for her direction and their relationship with OCPL.

Tully: will be holding a Turkey trot 5K with proceeds to support the library

Salina: has been hosting meetings with their town councilors

Baldwinsville: roof has been completed and their Book Fair at Barnes and Noble will be held on Saturday, November 25<sup>th</sup>

Jordan: Tops closed next to the library and they noticed the library's foot traffic has definitely declined since then.

NOPL: will have their popup library van in the N. Syracuse holiday parade and they are beginning their Strategic Planning process.

## COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

Reminders:

Legislative Breakfast: December 1<sup>st</sup>, Location: La Casita Cultural Center

Library Advocacy Day: Feb 28<sup>th</sup> in Albany

## OTHER

On behalf of the County Executive along with himself, Mr. Fisher thanked Ms. Mitchell for all her accomplishments during her tenure especially with the Central Library renovation. Ms. Mitchell also thanked Mr. Fisher for giving her the go ahead to be able to make those changes.

## EXECUTIVE SESSION

Ms. Biesiada moved to go into executive session to discuss a personnel matter, relating to a particular person.

Ms. Ondrako seconded, the motion carried unanimously.

Mr. Manning motioned to close executive session, with no action being taken and resumed open session.

Ms. Ondrako seconded, the motion carried unanimously.

## MOTION

*Resolution: 17-34*

Ms. Ondrako made the following motion:

**Resolved**, that the OCPL Board of Trustees accepts the resignation of Susan A. Mitchell.

Ms. Biesiada seconded, the motion carried unanimously.

## MOTION

*Resolution: 17-35*

Mr. Manning moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves moving forward with the Law Department's recommendation regarding a personnel matter, relating to a particular person.

Mr. Dodge seconded, the motion carried unanimously.

## ADJOURNMENT

Mr. Manning moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:30 p.m.

Gail M. Cox  
Administrative Assistant