

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

December 13, 2017
Central Library, Board room
4:00 p.m.

ATTENDING

V. Biesiada	B. Morgan-Baker
T. Dodge	C. Ondrako
R. Engel	D. Stack
J. Hurst-Wahl	M. Treier
E. Kochian	

ABSENT

R. Manning	M. Tucci
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ALSO PRESENT

J. Park	S. Kushner
G. Cox	M. Van Patten
M. Backus	G. Wisniewski
K. Coffts	B. Fisher
A. Travis	K. Berger

WELCOME

Mr. Kochian called the meeting to order at 4:00 p.m.

EXECUTIVE SESSION

Ms. Hurst-Wahl moved to go into executive session to discuss a personnel matter, relating to a particular person.
Ms. Morgan-Baker seconded, the motion carried unanimously. No action was taken.
Mr. Dodge motioned to close executive session and resumed open session. Ms. Morgan-Baker seconded, the motion carried unanimously.

ACTION/DISCUSSION

Resolution: 17-36

Action Items

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the following expenditures from the Unrestricted Board Designated Fund:

\$525 for the 2018 membership to LTA (Library Trustees Association);

\$4,000 for the Executive Director's Travel & Training;

\$300 for Retirement/Service Awards;

\$6,000 to support staff attendance at conferences and workshops;

\$4,000 to the Director's Community Relations Account;

\$2,000 to the Meals and Refreshment Account;

\$1,000 for the 2018 subscription to Communications services for advocacy software;

up to \$1,000 for Quickbooks software;

\$450.00 for the 2017/2018 CenterState CEO membership;

\$1,143 for the 2018 excelsior membership to New York Alliance of Library Systems (NYALS) to provide enhanced collaborative advocacy for library systems at the State level;

\$150.00 for Cathedral Square Neighborhood Assoc. membership;

\$2,500 for the 2018 NYLA organizational membership;

\$60.00 for 2018 NYCON membership; and

up to \$750.00 to cover the expenses for refreshments and speakers for 2018 Staff Development Day.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 17-37

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the recommendation of the Board's Finance Committee to transfer all Board investments to be held in cash or in treasury bills in accordance with Section 259 (1)(b) of the Education Law.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 17-38

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves to remove Susan Mitchell, former Executive Director effective immediately; add Ed Kochian, OCPL Board President, and retain Meg Backus, Central Library Administrator; Janet Park, Administrator for Branch Libraries, and Christina Ondrako, OCPL Board Treasurer authorized to sign checks drawn on the Trustees accounts including, the transfer of funds to/from all the investment, money market, and checking accounts.

Ms. Treier seconded, the motion carried unanimously.

MOTION

Resolution: 17-39

Ms. Biesiada made the following motion:

Resolved, That the OCPL Board of Trustees appoints Janet Park as the Interim Executive Director effective immediately until further notice.

Ms. Stack seconded, the motion carried unanimously.

OCSLD

Mr. Kushner gave an introduction regarding the concerns OCSLD has over the lag time in the delivery of materials. Ms. Wisniewski read a letter on behalf of all the member directors regarding this issue. Ms. Van Patten added that the holds are taking so long that a patron actually went to the loaning library to get their item, instead of waiting for it to arrive through the delivery to their library.

Ms. Travis spoke about the various problems that affects the lag in the delivery service. She also mentioned that the sorting room and the delivery routes have both been adjusted to make them more efficient. A lengthy discussion followed on the actual operations of how the delivery service works. Mr. Kochian stated meetings will be setup to see what measures can be put in place to keep the delivery service running as smooth as possible.

FOCL

Mr. Kochian read FOCL’s report to the Board.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

PRESIDENT’S REPORT

Mr. Kochian read an excerpt from the Christmas Carol and asked for nominations for the 2018 Slate of officers.

OTHER

Ms. Park informed the Board that Hazard Branch Manager, George Konder will be retiring at the end of the month.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.
Mr. Kochian adjourned the meeting at 6:00 p.m.

Gail M. Cox
Administrative Assistant