

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

February 21, 2018
Central Library
4:00 p.m.

ATTENDING

V. Biesiada	E. Kochian
T. Dodge	B. Morgan-Baker
R. Engel	D. Stack
J. Hurst-Wahl	M. Tucci

ABSENT

R. Manning	M. Treier
C. Ondrako	

ALSO PRESENT

J. Park	A. Travis
G. Cox	S. Barrett
M. Backus	S. Kushner
K. Coffta	G. Wisniewski
D. Marmor	

WELCOME

Mr. Kochian called the meeting to order at 4:00 p.m.

CONSENT AGENDA

Mr. Dodge moved the consent agenda, which includes the minutes from the January 17 2018, meeting.
Mr. Engel seconded, the motion carried unanimously.

INTRODUCTION

Mr. Kochian introduced Dane Dell, newly appointed Director of Library Information Systems and gave some background information on him.

ABSOLUTE CHARTER

Mr. Kochian and Ms. Stack unveiled the newly hung library's absolute charter in the Board room.

INTERIM DIRECTOR'S REPORT

Ms. Park reviewed her report to the Board.
She covered the following topics:
NYS Budget:
She reviewed the funding the governor is proposing in his state budget regarding the various educational institutions.
Personnel:
Administrative Director position: still working on filling the position.
Payroll Clerk: Personnel is in the process of trying to fill Ms. DiSanza's position which will be vacant after February 23rd.

Branch Manager Reassignments:

Ms. Park reviewed the reassignments and the key items that drove those changes. Mr. Kochian inquired about the types of training that can be offered to library managers.

New Services:

Talk to a Lawyer Program: Central now offers walk-in Talk to a Lawyer clinic twice a month. White branch is in the process of getting this program started as well.

American Sign Language Classes: In collaboration with the SCSD, White branch is now a site for deaf refugees to learn American Sign Language along with reading and writing in the English language.

They are also a host site for the SCSD’s Parent University program.

Makerspace: is hosting an OCC library intern to see how our Maker space works to gain information on starting one there.

Betts Open House: The Open House went very well and Mayor Walsh was very touched by the photograph of his grandfather dedicating the 1st Betts Library grand opening. Ms. Reckhow was also recognized for her work with the renovation.

Security Contract: Ms. Backus gave an update on where we are in the RFP process for obtaining a new CET contract.

ACTION/DISCUSSION

Resolution: 18-07

Action Items

Ms. Biesiada moved the following resolution:

Resolved, That the OCPL Board of Trustees accepts the CNY Community Foundation’s grant for \$21,579 to provide a designated space for children and teens for the Betts Library.

Ms. Stack seconded, the motion carried unanimously.

Motion

Resolution: 18-08

Mr. Engel moved the following resolution:

Resolved, that the OCPL Board of Trustees approves the updated IPS directives.

Ms. Hurst-Wahl seconded, the motion carried unanimously.

DISCUSSION

Sorting and Delivery:

Ms. Park reported the sorting room is making progress with the hiring of a new page and a VRR for a full-time Library Clerk 1 position has been sent to County for approval for that area as well. The materials transit report is averaging 3.5 days.

FOCL

Ms. Barrett spoke about the following topics:

- 2018/2019 Lecture Season will be announced at the Lauren Groff lecture on March 12th.
- Renewal forms will be available in March for current subscribers to renew by June 30th.
- 14 framed autographed posters from past Gifford Lecture Seasons are for sale on the Syracuse Poster website. Proceeds will be split between FOCL and the Syracuse Poster Project.

- New banners for the Spring Lecture Series are hanging in the Civic Center and War Memorial.
- They are working on a new website.
- In March a new partnership with WCNY where you can buy one Lecture ticket and get one free with a WCNY card.
- FOCL is in the process of hiring a part-time office assistant.

OCSLD

Ms. Wisniewski gave the following updates:

Play and Learn Centers: Liverpool received their Play and Learn Center and thanked Ms. Park for acquiring the grant funds for them.

CLRC Advocacy Day: will be held on Wednesday, 2/28 in Albany.

Mr. Dodge mentioned the bus that CLRC is providing is full and there is a fair number of teens attending as well.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

PRESIDENT'S REPORT

Mr. Kochian spoke about how reading can save your life and read an excerpt pertaining to that thought. He also spoke to the benefits of the library's conversation classes and the recent Daily Orange story on a musician's success in the Central Library's Makerspace.

OTHER

St. Patrick's Day Parade: Ms. Coffta Sims mentioned the library in partnership with Early Childhood Alliance will be participating in the St. Patrick's Day Parade with one of the library's vans.

EXECUTIVE SESSION

Mr. Dodge moved to go into executive session to discuss a personnel matter, relating to a particular person.

Ms. Biesiada seconded, the motion carried unanimously.

No action was taken. Reconvene into open session.

Motion

Resolution: 18-09

Ms. Biesiada made a motion for the following resolution:

Resolved, that the OCPL Board of Trustees empowered Edward Kochian, Board President to establish an official agreement between the OCPL Board of Trustees and Janet Park naming her as the OCPL Executive Director effective immediately.

Ms. Hurst-Wahl seconded, the motion carried unanimously.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:35 p.m.

Gail M. Cox
Administrative Assistant