

MINUTES  
**OCPL BOARD OF TRUSTEES' MEETING**

March 28, 2018  
Central Library  
4:00 p.m.

**ATTENDING**

V. Biesiada	B. Morgan-Baker
T. Dodge	C. Ondrako
R. Engel	D. Stack
E. Kochian	M. Tucci

**ABSENT**

J. Hurst-Wahl	M. Treier
R. Manning	

**ALSO PRESENT**

J. Park	D. Marmor
G. Cox	A. Travis
M. Backus	S. Barrett
K. Coffta	S. Kushner
R. Dunsmore	G. Wisniewski

**WELCOME**

Mr. Kochian called the meeting to order at 4:00 p.m.

**CONSENT AGENDA**

Ms. Biesiada moved the consent agenda, which includes the minutes from the February 21, 2018, meeting.  
Ms. Tucci seconded, the motion carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT**

Ms. Park reviewed her report to the Board.  
She covered the following topics:  
Advocacy Day: Ms. Park gave an overview of Advocacy day that was held in Albany on February 28<sup>th</sup>.  
NYS Budget Update:  
NYS Legislature's proposed budget has included the single largest increase in Library Construction Aid funding ever, to bring it to 66 million and they restored the 4 million in Library Aid the governor had cut in his budget. This is great news, but it still needs to be voted upon.  
Personnel:  
➤ Mundy:  
▪ Librarian I - has accepted a Librarian II position at the Liverpool library  
▪ Library Clerks - one is retiring and the other one is going out on extended medical leave  
➤ Paine:  
▪ Librarian Assistant - has resigned for personal reasons

- Librarian I - will be going on maternity leave in April
- White: Librarian Assistant - is retiring
- Sorting/Delivery Positions: the temporary driver for delivery is out for a medical reason and one of our part-time sorters is leaving in April.  
There was discussion on the turnaround time with delivery and the new colored routing system that has been put in place.
- Personnel Director: a person from CNY Works will replace Vanessa's Campbell's position.
- Payroll Clerk: This is a personnel position. Jean Sarko is being trained and will be stationed in the Civic Center.
- Administrative Director: selection is under review.

SDD: Roy Gutterman, an expert on communications law and the First Amendment and Director of SU's Newhouse School's Tully Center for Free Speech, will be our keynote speaker for Staff Development Day on May 4.

St. Patrick's Day Parade: went well and fun was had by all.

Branches: Ms. Park spoke about the various community partnerships they have at each location.

PLA Conference: Ms. Park gave an overview of the conference.

Security Contract: The county RFP committee reviewed the CET contract and the county lawyer will draw up the contract. Ms. Park spoke with Mr. Trombley to inquire about the RFP for security within the county. She asked to include the library in that contract as well.

## **ACTION/DISCUSSION**

*Resolution: 18-10*

### **Action Items**

Ms. Stack moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the submission of the 2017 State Annual Reports for OCPL and the OCPL system.

Mr. Dodge seconded, the motion carried unanimously.

### **Discussion Items**

#### **Branch Renovation Updates:**

Ms. Park spoke about Beauchamp Library's water damage in the 1<sup>st</sup> floor bathroom.

#### **Sorting and Delivery:**

Ms. Travis elaborated that even with the absences they are dealing with, they are staying on board with sorting and delivery.

## **FOCL**

Ms. Barrett reported on the following topics:

Renewal Forms: were sent out to subscribers and are due by June 30<sup>th</sup>.

Board Recruitment: They are looking to expand their Board of Directors from 14 to 20 to acquire a broader scope of skill sets

FOCL Assistant: an intern from Cazenovia College will be starting soon

Website: has been updated

## **OCSLD**

Ms. Wisniewski gave the following updates:

Maxwell: received the Revisiting the Founding Era Grant from ALA. To provide 2 public programs involving historical documents to spark conversations and collaborations with local scholars.

Baldwinsville: Budget vote April 19<sup>th</sup>.

Tully: has started a seed library.

LaFayette: is collaborating with the big picture school with a Lego Mindstorm event

NOPL: Kate McCaffrey will be retiring, so they are in the middle of a Director's search. They are also working on their strategic plan. NOPL's Pop-up library added Onieda Shores to their stop destinations.

WCNY Partnerships: Ms. Stack reported that PBS will be presenting the Great America Read. She reached out to the libraries to inform them of an ALA grant in working with a PBS station. So far, two libraries have reached out to WCNY to collaborate with them.

## **COMMITTEE REPORTS**

### Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

Reminder: Flag Collection - is underway and will be collected through May 25<sup>th</sup>.

### Finance

Ms. Ondrako gave an overview of the Board's financials.

## **PRESIDENT'S REPORT**

Mr. Kochian spoke on the following 2,000 year old abbreviations: &, N.B., i.e., e.g. and how they and still in use today.

Mr. Kochian met with Ms. Hurst-Wahl to review the Executive Director's job description for future reference.

### Other

Marketing: Ms. Coffta spoke about the Summer Learning planning and marketing that is in the works and about the new GoPro.

1st Floor Exhibit: Pulled a series of black and white photos of our patrons using our various spaces within the library and our Theme: Libraries Transform.

## **ADJOURNMENT**

Ms. Biesiada moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 4:55 p.m.

Gail M. Cox  
Administrative Assistant