

## MINUTES

OCPL Board of Trustees' Meeting  
March 15, 2023  
Central Library, Board Room  
4:00 p.m.

### ATTENDING

S. Edelstein	E. Kochian
L. Fetyko	M. Mahar
J. Hurst-Wahl	B. Morgan-Baker
E. Kassis	T. Mulvey

### ABSENT

C. Ondrako

### ALSO PRESENT

D. Marmor	K. Hayduke
G. Cox	R. Maguire
R. Battelle	A. Perrine
L. Cox	A. Schiavulli
B. Foster	T. Walters
T. Gates	K. Schellinger

### WELCOME

Ms. Hurst-Wahl called the meeting to order at 4:00 p.m.

### CONSENT AGENDA

Mr. Kochian moved the consent agenda, which includes the amended minutes from the February 15, 2023 meeting.

Mr. Mulvey seconded; motion passed unanimously.

### PRE-READS/ COMMENTS

Ms. Hurst-Wahl inquired if there were any comments from the Board regarding any of the pre-reads they received.

#### President's Report:

Mr. Mulvey inquired about the Board Retreat in April.

Ms. Hurst-Wahl stated they are set for the location, agenda and date.

Board Retreat: April 29<sup>th</sup> from 9:30-2:00.

#### Branch & Central Reports:

Ms. Marmor gave an update on the two items that went to Ways and Means for approval.

- \$21,200 for replacement for cooling equipment at the Central Library
- \$50,000 for the lighting project at Mundy Branch.

## **RESOLUTIONS**

*Resolution: 23-03*

Mr. Kochian moved the following amended resolution:

**RESOLVED**, That the OCPL Board of Trustees approves  
Revised Library Card registration Policy.

Ms. Kassis seconded; a discussion followed.

There was discussion on the various scenarios of when someone other than a child's parent or legal guardian would find a need to get a child a library card and be the person responsible for that said card.

The motion passed unanimously.

The revised policy is listed below:

### **Juvenile Library Cards**

Any child from birth onward may be registered for a library card by any responsible individual. This individual must produce ID (photo ID preferred) and a secondary address verification such as an item of mail.

Parents and or responsible individuals have the responsibility for a child's card and any financial obligations incurred on it until the child's 18th birthday. If the child becomes an emancipated minor then they shall assume responsibility for all fees associated with the card. Persons who are emancipated minors are able to get a card with ID and address verification.

Adoptive and Foster Families who are awaiting final documentation or are transitional housing for children may apply for a temporary library card without associating a child and adult account. These cards are issued for 3 months and may be reissued on a case-by-case basis at the discretion of branch management.

### **Online Library Card Registration**

Patrons may apply for a card online through the OCPL website. These cards allow for limited interaction with the library's catalog and holdings. Patrons must finalize their card registration in person before receiving full access to library materials and collections.

### **Name Changes**

Individuals who have changed their name for whatever reason including being members of the trans community may change their preferred name at any time upon request. Staff should use the "Preferred Name" field and do not require any documentation to do so. Patrons who are getting a new card and whose names have changed from what is on their legal documentation may use their preferred name at registration.

Patrons should never be required to be "dead-named" by the library and staff are

encouraged to be creative in finding solutions to this issue.

### **Library Cards for In-System Residents**

Individuals are entitled to an Onondaga County Public Library Card if they reside in the System's service area, or they reside in a school district whose taxes support an OCPL member library, or if they go to school or own property within the System's service area.

This card can be used at the Central Library, city branches, and all suburban member libraries. It can be used remotely to access digital content, use databases, and download materials.

Digital resources and access to them varies from library to library and may be restricted to each library's registered patrons.

### **Free OnPass Library Cards for Out of System Residents**

Individuals who reside in Out of System Areas may obtain an OnPass library card from the Central Library and the city branches and from any suburban member library that participates in the OnPass Program

The OnPass allows those who live outside of the Onondaga County Public Library System to have borrowing privileges at all participating libraries including being able to place holds on materials from participating libraries. OnPass borrowers have access to the digital content that is available to Central Library cardholders.

*Resolution: 23-04*

Mr. Mulvey moved the following resolution:

**RESOLVED**, That the OCPL Board of Trustees approves the expenditure of \$400.00 from the Unrestricted Board Designated Fund to cover the cost of food and other supplies for the OCPL Board Retreat scheduled for April 29, 2023.

Ms. Morgan-Baker seconded; the motion passed unanimously.

## **OTHER**

Mr. Kochian gave highlights from the library's 1996 *Imprint* newsletter regarding the Friends of Reading setting up a library on the Onondaga Nation back in 1923. In 1926 and 1927, they began collecting books to take to the local jail.

## **MOTION**

### **EXECUTIVE SESSION**

Mr. Edelstein made the following motion:

**BE IT RESOLVED**, that per Section 105 of the Public Officers Law, this board shall now move into executive session for purpose of discussing the employment history of a particular person.

Ms. Fetyko seconded; motion passed unanimously.

The Board entered into executive session at 4:35 p.m.

The following action was taken during executive session.

## MOTIONS

Ms. Fetyko made the following motion:

*Resolution: 23-05*

**BE IT RESOLVED**, That the OCPL Board of Trustees will terminate the employment of Christian Zabriskie effective March 21, 2023, unless he submits a letter of resignation dated on or before March 21, 2023, with an effective date of March 31, 2023. If he resigns, his employee health benefits are extended until September 30, 2023, which shall be subject to regular employee contribution and the remainder of his employment shall be paid administrative leave.

Ms. Kassis seconded; the motion passed unanimously.

Mr. Kochian made the following motion:

*Resolution: 23-06*

**BE IT RESOLVED**, That the OCPL Board of Trustees appoints Dawn Marmor as interim director of OCPL effective March 22, 2023.

Ms. Morgan-Baker seconded; the motion passed unanimously.

At 5:30 p.m., Mr. Edelstein made a motion to leave executive session.

Ms. Fetyko seconded; motion passed unanimously.

The Board reconvened open session.

At 5:30 pm, Mr. Edelstein made a motion to leave executive session.

Ms. Morgan-Baker seconded; motion passed unanimously.

## ADJOURNMENT

Mr. Edelstein moved to adjourn the meeting. Ms. Morgan-Baker seconded.

Ms. Hurst-Wahl adjourned the meeting at 5:31 p.m.

Respectively Submitted,

Gail M. Cox  
Administrative Assistant

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Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org) Dawn Marmor, Acting Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch