

**MINUTES**  
OCPL Board of Trustees' Meeting  
March 18, 2026  
Central Library, Board Room  
4:00 p.m.

**ATTENDING**

M. Bilbo Coughlin	E. Kochian
S. Edelstein	M. Mahar
J. Hurst-Wahl	T. Mulvey
E. James Mbuqe	

**ABSENT**

D. Dixie	L. Dyer
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**ALSO PRESENT**

R. Battelle	S. Rorer
A. Perrine	S. Tucker

**WELCOME**

Mr. Edelstein called the meeting to order at 4:01 p.m.

**PUBLIC COMMENT**

No Public Comment

**CONSENT AGENDA**

Mr. Kochian moved the consent agenda, which includes the minutes from the February 25, 2026 meeting.

Ms. Lane seconded; motion passed unanimously.

## DISCUSSION

### Executive Director Updates

Ms. Perrine gave some highlights from her report.

- Organizational Chart – Its color coded with pictures showing the structure of our library organization. Thank you to Yona Williams for her hard work on this.
- Carnegie Foundation – Gave every Carnegie Library \$10,000. Central Library and Solvay Public Library were recipients.
- Petit Library Community Room Project – Gave some updates on the project. The NYS aid funding deadline is June 30, 2026. That deadline will not be met. These are the options:
  - Give the funding back to the state. This could have ramifications.
  - Use the money for a different project that could be completed by June 30<sup>th</sup>. Ideas are being looked at.

The board discussed some particulars concerning the Petit project. Ms. Perrine will keep the board updated on its progress.

- CenterState CEO – They would like to see the Board become members. Ms. Perrine discussed pricing and made recommendations. They offer trainings and meetings that would be great for networking. Will discuss further in the Finance Committee meeting next month.

### Committee Reports

- Policy Committee – 1<sup>st</sup> Consideration – Policy Development Policy

Ms. Hurst-Wahl gave some highlights from the recent Policy Committee meeting. She discussed the policy process. The two main changes to the Policy Development Policy are:

- The Policy Committee works with the Executive Director on new policies and revising existing policies. Bringing them to the Board with suggestions for adoption.
- Review every 5 years or earlier if required by law

## MOTION

*Resolution 26-14*

Ms. Hurst-Wahl made the following motion.

**Resolved,** That the OCPL Board of Trustees give first consideration to the proposed Policy Development Policy as presented.

A short discussion followed.

Mr. Kochian seconded the motion; motion passed unanimously.

## MOTION

*Resolution 26-15*

Ms. Hurst-Wahl made the following motion.

**Resolved,** That the OCPL Board of Trustees table the policy until next month at the April 15<sup>th</sup> meeting.

Ms. Lane seconded the motion; motion passed unanimously.

- Finance Committee – Ms. Lane gave some highlights from the recent Finance Committee meeting.
  - Branch Cash Balance Statement – Will be sent quarterly
  - Looking into higher yielding options for the Money Market account.
  - Will request a presentation from Community Foundation for options regarding the investment account and follow up with NBT bank. Will report back at the May meeting.
  
- Government Relations Committee – Ms. Mbuqe gave some focal points from the recent Government Relations Committee meeting.
  - Planning outreach – to County Legislators, meeting with boards that affect the library, seeking to develop soft relationships, getting acquainted, opening the lines of communication.
  - More concrete plans will be coming in April
  
- Executive Committee – Updates will be discussed in Executive Session.

Mr. Edelstein discussed the proposed appointment from the County for a new board member. The suggested timeline is a legislative vote in April.

#### FOCL Updates – Sara Tucker

Ms. Tucker gave some information on recent events with FOCL.

- Natasha Alford – March 10<sup>th</sup> lecture. People said she was one of the best. Sean Kirst, columnist for The Central Current wrote a great article about her.
- Social Media – Growing
- Tolkien Day – Betts Library, March 21st – FOCL providing snacks
- Hot Dogs & Happily Ever Afters Sports Romance Night with the Mets, April 17<sup>th</sup> – This event will feature authors, along with baseball, food and fireworks. For every ticket sold \$5.00 will go to support FOCL. FOCL and OCPL will be tabling at the event.
- Announced Lecture Season 32
- Next Lecture – Jodi Kantor April 14<sup>th</sup>
- Charity Monday – Havey’s Garden was February 16<sup>th</sup>. Raised \$3851.40 for FOCL.
- Three-year goal – Fundraising event every month

## **MOTION**

*Resolution: 26-16*

Mr. Mulvey made the following motion.

**Pursuant to section 4 of the Bylaws of the Onondaga County Board of Trustees**, That notification be sent to any Trustee who has failed to notify the President of the Board of impending absence for 3 consecutive meetings, is redeemed to have resigned from this Board.

A short discussion followed. Mr. Edelstein will reach out to the County Executive's office. Notification will go out May 1<sup>st</sup>.

Ms. Lane seconded; motion passed with one opposed.

## **RESOLUTIONS**

*Resolution: 26-08*

Ms. Bilbo Coughlin moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the revised Artificial Intelligence Use Policy.

A short discussion followed.

Ms. Hurst-Wahl seconded; motion passed unanimously.

*Resolution: 26-09*

Ms. Lane moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the grant application submission for a CLRC Catalyst Grant for the Central Library MakerSpace up to \$2,000. If awarded, funding will go towards a series of multimedia workshops using a wide range of video cameras and editing software to enhance participants' media literacy, production skills, and creative self-expression through hands-on music and video making.

Mr. Mulvey seconded; motion passed unanimously.

*Resolution: 26-10*

Ms. Hurst-Wahl moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the revised OCPL Board of Trustees Code of Ethics Policy.

A short discussion followed regarding the revisions.

Ms. Bilbo Coughlin seconded; motion passed unanimously

*Resolution: 26-11*

Ms. Lane moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the application submission for a CLRC Professional Development Award in the amount of \$500. This will help pay for attendance at the 2026 Computers in Libraries Conference taking place in Arlington, Virginia March 17-19.

A short discussion followed.

Ms. James Mbuqe seconded; motion passed unanimously.

*Resolution: 26-12*

Ms. Lane moved the following resolution:

**Resolved**, That the OCPL Board of Trustees accepts grant funds in the amount of \$655 from the Tipperary Hill Neighborhood Association for Hazard Branch Library. It will be used to start a tool kit library at the branch.

Ms. Perrine gave some information about the grant.

Ms. Bilbo Coughlin seconded; motion passed unanimously.

## **EXECUTIVE SESSION**

Motion

Ms. Lane made the following motion:

*Resolution: 26-13*

**Be it Resolved**, that per Section 105 of the Public Officers Law, this board shall now move into executive session for the purpose of discussing the employment history of a particular person. Attendance at this executive session will also include non-board member Amanda Perrine.

Ms. Bilbo Coughlin seconded; motion passed unanimously.

The Board entered Executive Session at 5:02 p.m.

5:40 p.m. Ms. Bilbo Coughlin motioned to leave the Executive Session and return to open meeting.

Ms. Lane seconded; the motion passed unanimously.

No actions were taken in the Executive Session.

The Board reconvened the open session at 5:40 p.m.

**ADJOURNMENT**

Ms. Mbuqe moved to adjourn the meeting.

Ms. Lane seconded; the motion passed unanimously.

Mr. Edelstein adjourned the meeting at 5:41 p.m.

Respectively Submitted,

Sharon Rorer  
Administrative Assistant

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494  
Phone 315-435-1900 Fax 315-435-8533 [www.onlib.org](http://www.onlib.org) Amanda Perrine, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch