

Onondaga County Public
*** Libraries**

Learn * Explore * Create

MINUTES
OCPL Board of Trustees' Meeting
March 18, 2020
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	E. Kochian
S. Edelstein	R. Manning
R. Engel	B. Morgan-Baker
J. Hurst-Wahl	C. Ondrako

ABSENT

T. Dodge	M. Tucci
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ALSO PRESENT

C. Zabriskie	R. Dunsmore	J. Teska
G. Cox	K. Hayduke	N. Marquis
M. Allnatt	A. Horan	S. Morgan
L. Bankert	D. Marmor	A. Perrine
R. Battelle	R. Maguire	A. Travis
J. Bleich	V. Massulik	M. Van Patten
K. Coffta	C. Moore	G. Wisniewski
C. DiSanza	N. Rossi	
D. Dell	A. Schiavulli	
C. Diede	D. Smith	

WELCOME

Ms. Hurst-Wahl called the meeting to order at 4:00 p.m.

CONSENT AGENDA

Ms. Biesiada moved the consent agenda, which includes board absences and the minutes from the February 19, 2020 meeting.
Mr. Kochian seconded, motion passed unanimously.

**EXECUTIVE
DIRECTOR'S REPORT**

Mr. Zabriskie gave an update on the following topics:
ZOOM: a ZOOM account has been purchased and set up for all OCPL libraries to use for any virtual meetings. Each location will need to go through OCPL's Information Technology (IT) staff to reserve their meeting. Mr. Zabriskie thanked the IT staff for getting this important service up and running.
Annual Report: Many people have been working on this and we are waiting for the County's yearend figures they are still working on before we can submit the report to the State.
Under the circumstances, the resolution for the annual report has been tabled until the April board meeting.
COVID19: has been all the conversation within the last 2 weeks. Mr. Zabriskie expressed his appreciation for all the hard work the administration and staff have been doing over this health crisis.
➤ Digital Resources: We have been pulling together a lot of resources and

they are posted on our webpage with new resources being added on a regular basis. There is something there for everyone whether you are looking for homeschooling ideas, trying to learn a new language or just about anything else inbetween.

- Children's Meal Service: Ms. Coffta organized having Central Library as a pick-up site for breakfast and lunch service with the Syracuse City School District for children 18 and under. Any child within Onondaga County can pick-up their meals Monday-Friday between 10:00-1:00.
- Tech Backpacks: County will be using some of our current supply for their emergency services.
- County Communications: The County has been great with keeping the lines of communications open and are always available for us to reach out to when needed.

Safety and Security: We sent out protocols on cancelling our programs and pulling all the toys immediately to get ahead of the potential spread of the virus. We stayed open until the County received their 1st positive case. County facilities staff, which is what are maintenance and custodial staff are under are on the frontline during this time being pulled to clean other spaces within the County.

- Timeline: On March 18th the County instructed that all non-essential employees are to stay home beginning March 19th through 31st with this being a fluid timeline. Mr. Zabriskie's goal is to be in the office with as few staff members as possible for the remainder of the week. It will be reassessed on an ongoing basis.
- Staff: We are working on multiple strategies for working from home, such as webinar training opportunities and holding various discussion groups.

PRESIDENT'S REPORT/ DISCUSSION

Ms. Hurst-Wahl covered the following topics:

- 1) Note of Appreciation: Ms. Hurst-Wahl expressed her appreciation to Mr. Zabriskie, OCPL staff and all the member libraries for everything everyone has accomplished to make things work on their end and for the upcoming weeks.
- 2) Board Training: We are delaying our Board training until the fall for the OCPL and the member trustees. Mr. Zabriskie mentioned OCPL's Staff Development Day will also be delayed until the fall.
- 3) Discussion Items:

The following topics were briefly discussed:

- Census deadlines
- WIFI access
- Protocol opening/closing the library
- Staff pay during closure up until March 31st
- AARP Tax assistance cancellations/PEACE Incorporated tax Assistance
- Federal Tax deadline moved to July 15th
- New Tech Backpack funding
- Various live feeds on the OCPL website
- Library as polling places in April

OCSLD

Ms. Van Patten stated that the Baldwinsville staff are on site and still working on things there, even while they are closed to the public.

ADJOURNMENT

Ms. Biesiada moved to adjourn the meeting.

Ms. Hurst-Wahl adjourned the meeting at 4:50 p.m.

Gail M. Cox
Administrative Assistant

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494
Phone 315-435-1900 Fax 315-435-8533 www.onlib.org Christian Zabriskie, Executive Director

Beauchamp Branch * Betts Branch * Hazard Branch * Mundy Branch
Paine Branch * Petit Branch * Soule Branch * White Branch