

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

April 10, 2019
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	E. Kochian
T. Dodge	B. Morgan-Baker
R. Engel	C. Ondrako
J. Hurst-Wahl	M. Tucci

ABSENT

R. Manning	M. Treier
------------	-----------

ALSO PRESENT

J. Park	C. Luddy
G. Cox	R. Maguire
R. Battelle	D. Marmor
D. Buckingham	A. Schiavulli
M. Carter	D. Smith
K. Coffta	S. Kushner
D. Dell	M. Van Patten
A. Horan	

WELCOME

Mr. Kochian called the meeting to order at 4:00 p.m.

CONSENT AGENDA

Ms. Ondrako moved the consent agenda, which includes the minutes from the March 20, 2019 meeting.
Ms. Biesiada seconded, the motion carried unanimously.
(Ms. Morgan-Baker was not present at the time of the vote.)

PRESENTATIONS

Ms. Maguire gave an overview of the science and literacy programs in partnership with WCNY that were held at the Beauchamp and Mundy branch libraries during February break week. The programs showed critical thinking and basic literacy skills.
Ms. Luddy and Ms. Coffta gave a presentation on the media blitz regarding these programs and mentioned WCNY will use it for their marketing as well.
They also showed the wedding proposal letter that happened on the 3rd floor of the library back in September that the newspaper ran during National Library Week. OCPL reached out to the couple on why the library was chosen as their place to propose and what it meant to them. The couple stated they plan to incorporate books and literature into their destination wedding.

Ms. Coffta reported on the following topics:

- Ms. Park and Mr. Kochian. She also noted that Ms. Schiavulli will be on Bridge Street to discuss a variety of happenings within our libraries and the partnerships within our communities.
- New logos have been placed on all the branch outdoor signs.
- The Library Communication team will be sending out to all staff in the system a short video series on what the Library Communication team does. Each video in the series will touch on a different aspect of the Library Communication Team.

EXECUTIVE DIRECTOR'S REPORT

Ms. Park reviewed her report to the Board.

She covered the following topics:

- State Budget: cut in Construction Aid, from \$34 million down to \$14 million and the State Aid stayed the same as last year's level at \$96.6 million.
- 2020 Census Efforts: The budget includes \$20M (not the requested \$40M) for complete count efforts, with efforts by "public libraries" noted in the appropriation language. These funds will be administered by the Empire State Development Corporation.
- Digital Inclusion: on a local level Mr. Kushner is starting this up along with Ms. Hayes from Tully.
- State Librarian Search: is down to three candidates.
- Personnel: Ms. Park thanked her administration team and the personnel director for working on our vacancies and getting the paperwork through so expediently. She also thanked Deputy County Executive Donnelly for turning them around so quickly to OCPL.
Driver/Messenger: Mr. Daniels is taking a transfer to WEP (beginning April 22nd), so we will put in a VRR for that position once it is vacant.
- CLRC Digitization Grant: Ms. Park thanked Mr. Smith for putting the digital grant proposal together. The Central Library project will fund the digitization of both microfilm and print issues of the *Syracuse New Times* from 1969-1984.
- Imagination Library: She met with Ms. Carmody to keep up with the library's partnership with Imagination Library. Ms. Carmody mentioned a letter from Mayor Walsh and County Executive McMahan is going out to all the families with children that are aging out of their program to encourage them to get a free library card to continue their reading to children. They will have a graduation ceremony for the 5 year olds and as part of their graduation ceremony OCPL will be there to issue library cards.
- Security: Mr. Dodge inquired about the grievance process. Mr. Buckingham responded that a response to the grievance is in the works, along with creation of a security plan to address their concerns within the grievance.

An additional guard from Trace Assets has been added at Central on Tuesdays, Wednesdays and Saturdays to handle securing the building at closing.

- MOU: Ms. Park mentioned they had a meeting with DMB recently and they are pulling together some system costs to present at the next upcoming MOU meeting.
- Veteran's Library Card: Mr. Kochian inquired on any new information regarding this library card. Ms. Park stated it is still in the works and they are looking to implement it around Veteran's Day.

ACTION/DISCUSSION

Resolution: 19-07

Action Items

Mr. Dodge made the following motion:

Resolved, That the OCPL Board of Trustees approves the grant application submission to CLRC Access and Digitization Grant for up to \$3,430 to digitize microfilm and paper copies of the Syracuse News Times.

Ms. Hurst-Wahl seconded, the motion carried unanimously.

Resolution: 19-08

Ms. Tucci made the following motion:

Resolved, That the OCPL Board of Trustees approves the grant application to the Syracuse Parks Conservancy Greening Grant for \$300.00 to purchase tools, fertilizer and plants to update the various outdoor space areas at the Paine Branch Library.

Ms. Biesiada seconded, the motion carried unanimously.

OCSLD

Mr. Kushner said that LaFayette also received a CLRC Digitization grant. On June 12th (1pm-4pm) a summit for the 2020 census will be held.

Ms. Van Patten passed out copies of Baldwinsville's library report to the community for their upcoming budget. She also thanked Ms. Hurst-Wahl who met with the member directors at the Baldwinsville Library for a SWOT planning meeting.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

Strategic Planning

Ms. Hurst-Wahl mentioned the Strategic Planning Committee met with 13 Member library directors and did a SWOT analysis of OCPL. She will compile all four SWOT meetings together once they are completed and send it out as one document.

PRESIDENT'S REPORT

Mr. Kochian reported that at FOCL's Colm Toibin Lecture in May the Mayor and the County Executive will introduce the author and present him with a local Irish gift and a proclamation will be presented for the upcoming 25th Lecture.

Mr. Kochian read an excerpt from God's Jury by Cullen Murphy.

EXECUTIVE SESSION

Ms. Biesiada moved to go into executive session for a personnel matter relating to the employment of a particular person.

Ms. Hurst-Wahl seconded, the motion carried unanimously.

No action was taken.

Ms. Biesiada moved to close executive session and reconvene in open session.

Mr. Dodge seconded, the motion carried unanimously.

MOTION

Resolution: 19-09

Ms. Biesiada made the following motion:

Resolved, That the OCPL Board of Trustees approves extending the offer to the final candidate, Tracey Allen for the executive director's position.

Ms. Tucci seconded, the motion carried unanimously.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:20 p.m.

Gail M. Cox
Administrative Assistant