

MINUTES

OCPL Board of Trustees' Meeting
May 17, 2023
4:00 p.m.

ATTENDING

S. Edelstein	E. Kochian
L. Fetyko	B. Morgan-Baker
J. Hurst-Wahl	T. Mulvey

ABSENT

E. Kassis	C. Ondrako
M. Mahar	

ALSO PRESENT

D. Marmor	R. Maguire
G. Cox	V. Massulik
R. Battelle	A. Perrine
M. Carter	T. Walters
D. Dell	M. Van Patten
B. Foster	

WELCOME

Ms. Hurst-Wahl called the meeting to order at 4:05 p.m.

CONSENT AGENDA

Mr. Kochian moved the consent agenda, which includes the minutes from the April 19, 2023 meeting.

Ms. Fetyko seconded; motion passed unanimously.

PRE-READS/ COMMENTS

Ms. Hurst-Wahl inquired if there were any comments from the Board regarding any of the pre-reads they received.

Interim Executive Director's Report:

- ❖ Ms. Hurst-Wahl inquired if anything has progressed with the MOE (Maintenance of Effort). Ms. Marmor stated they are still waiting for information from the State.
- ❖ Ms. Marmor noted in her report that adequate staff training is one of her top priorities.

President's Report:

Ms. Hurst-Wahl mentioned that the Board needs to think about the direction they would like to move forward with the executive director's position.

She reviewed the three items in her report that she would like the board to begin working on:

- Creating a board personnel committee
- Update the Library Director V job description with County Personnel
- Undertake a board assessment

FOCL:

Ms. Schellinger spoke about FOCL's 29th Lecture Series flyer given in the Board packet.

Library Operations:

Mr. Kochian inquired about the increase in incidents in April and the types of incidents that are occurring.

Ms. Maguire stated that we do begin to see a rise in incidents once the weather gets warmer and the libraries get busier, especially once school is out. She reviewed the incidents in question with the board and all the processes the library has in place to keep the staff and patrons safe.

Ms. Maguire commented that the staff is very appreciative having the CET (Community Engagement Team) staff at their branches as it helps create a barrier between the staff person and the patron and in getting the patron to leave the premises.

There was further discussion on:

- What types of training/services available to staff
- Patron Code of Conduct
- Revive the County probation walk through at the city libraries
- Summer activities the libraries have in place to keep school aged patrons busy
- All library incidents are also reviewed by the County Incidents Review Committee as well

Ms. Van Patten stated that Baldwinsville's issues are mostly with children between 8-9th grade. She commented that the police stated this is the worse they have ever seen.

OCPL Finance Report:

Ms. Hurst-Wahl noted in Ms. Marmor's report that according to the library's county fiscal liaison we should be ready by June to vote upon the 2024 draft budget.

Mr. Carter stated the County would be relying heavily on the 1st quarter forecast in determining the upcoming budget pro forma as they have done in previous years. Anything that the library would like to add to the upcoming budget would need to be vetted through the Deputy County Executive who oversees the library. He reviewed the additional items the library is looking to include in the draft 2024 budget. Mr. Carter did reiterated that we should have something to bring back to the board by the end of June.

The Board offered their support in any way they can.

DISCUSSION ITEMS

Board By-laws:

Ms. Hurst-Wahl noted the different sections of the Board By-laws that need to be

updated and some areas where there needs to be additional information added.

There was a discussion on the drafting of these changes/additions, structure of the various board committees and the timeline to complete them.

Strategic Planning Outline:

Ms. Morgan-Baker asked the Board to review her strategic planning overview handout. She noted it will cost approximately \$18,000-\$20,000 to hire a facilitator for this process.

RESOLUTIONS

Resolution: 23-08

Mr. Kochian moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the submission of the 2022 State Annual Reports for the Onondaga County Public Library: Public and Association Libraries and for the Onondaga County Public Library: Public Library Systems.

Mr. Edelstein seconded, the motion passed unanimously.

Resolution: 23-09

Mr. Mulvey moved the following resolution:

Resolved, That the OCPL Board of Trustees accepts the CNY Arts grant funds in the amount of \$5,000 to cover the costs for the Witness to Injustice five programming series.

Ms. Morgan-Baker seconded, the motion passed unanimously

PRESENTATION

OCPL Website:

Ms. Massulik gave a PowerPoint presentation on various library websites to compare them to our current website. She explained the various options available and what worked and did not work for each location presented. This gave the Board a better insight of what other libraries/library systems use.

There was further discussion on what the next steps are in the process in moving forward with what we will need/want to update the OCPL website.

ADJOURNMENT

Ms. Hurst-Wahl closed the meeting at 5:55 p.m.

Respectively Submitted,

Gail M. Cox
Administrative Assistant

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Phone 315-435-1900 Fax 315-435-8533 www.onlib.org Dawn Marmor, Interim Executive Director

Beauchamp Branch * Betts Branch * Hazard Branch * Mundy Branch
Paine Branch * Petit Branch * Soule Branch * White Branch