

**MINUTES
OCPL BOARD OF TRUSTEES' MEETING**

June 20, 2018
Central Library
4:00 p.m.

ATTENDING

V. Biesiada	R. Manning
T. Dodge	B. Morgan-Baker
R. Engel	C. Ondrako
J. Hurst-Wahl	D. Stack
E. Kochian	M. Tucci

ABSENT

M. Treier

ALSO PRESENT

J. Park	D. Marmor
G. Cox	J. Brooks
M. Carter	A. Travis
K. Coffta	M. Van Patten
D. Dell	G. Wisniewski

WELCOME

Mr. Kochian called the meeting to order at 4:05 p.m.

CONSENT AGENDA

Mr. Manning moved the consent agenda, which includes the minutes from the May 16, 2018, meeting.
Ms. Biesiada seconded, the motion carried unanimously.
(Ms. Stack was not present at the time of the vote.)

INTRODUCTIONS

Mr. Kochian introduced Mark Carter, newly appointed administrative director and Joan Brooks, newly appointed FOCL executive director.

FOCL

Ms. Brooks mentioned how delighted she is to be part of FOCL. She spoke about the various FOCL committee meetings she has attended during her first week on the job.

EXECUTIVE DIRECTOR'S REPORT

Ms. Park reviewed her report to the Board.
She covered the following topics:
Personnel: We are making strides on filling VRRs and moving forward with the ILS librarian position.
RFPs: Materials recovery services and Neighborhood Service Workers RFPs are under review.
Summer Reading Program: On June 27th at 1:30, NYS Commissioner of Education, MaryEllen Elia will be reading to the children in the Central Library's KidSpace to kick off the NYS Summer Reading Program.

Security: Trace Asset Protective Services from Buffalo is the new security contract that the County has in place. This will give us the option to have a hybrid service with Trace Asset and the CET for the Central Library. A discussion followed regarding safety and security measures within the Central Library.

Sorting and Delivery: The turn-around time is up a bit due to unforeseen circumstances with vacancies in that area.

ACTION/DISCUSSION

Action Items

Resolution: 18-13

Ms. Biesiada moved the following resolution

Resolved, That the OCPL Board of Trustees approves advancing the recommended changes within the 2019 draft budget as stated in concept to the County.

Ms. Hurst-Wahl seconded, the motion carried unanimously.
(Ms. Ondrako, Ms. Morgan-Baker and Mr. Engel were not present at the time of the vote.)

Resolution: 18-14

Ms. Ondrako moved the following resolution.

Resolved, That the OCPL Board of Trustees approves the submission of the Syracuse Parks Conservancy Greening Grant for \$325.00 to purchase tools and plants for children's programs at the Land Bank Pocket Park across the street from Mundy Branch Library.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 18-15

Ms. Biesiada moved the following resolution.

Resolved, That the OCPL Board of Trustees authorizes the expenditure of up to \$400.00 for cost of the plaques and reception in the renaming of the Community Room, honoring former director Elizabeth Dailey.

Mr. Dodge seconded, the motion carried unanimously.
(Ms. Stack was not present at the time of this vote.)

Resolution: 18-16

Ms. Hurst-Wahl moved the following resolution.

Resolved, That the OCPL Board of Trustees accepts the recommendation of the Board finance committee to move forward with NBT's proposal regarding the Board's financial investments consistent with the OCPL Investment Directive/Policy approved February 21, 2018.

Mr. Engel seconded, the motion carried unanimously.
(Ms. Stack was not present at the time of this vote.)

Resolution: 18-17

Ms. Biesiada moved the following resolution.

Resolved, That the OCPL Board of Trustees approves to add Mark Carter, Administrative Director and retain Janet Park, Executive Director; Dawn Marmor, Administrator for Branch Services; Edward Kochian, OCPL Board President; and Christina Ondrako, OCPL Board Treasurer authorized to sign checks drawn on the Trustees accounts including, the transfer of funds to/from all Trustees accounts.

Mr. Dodge seconded, the motion carried unanimously.
(Ms. Stack was not present at the time of this vote.)

Resolution: 18-18

Ms. Hurst-Wahl moved the following resolution.

Resolved, That the OCPL Board of Trustees approves to close out NBT checking account ending in 590, only using the current checking account ending in 119.

Mr. Manning seconded, the motion carried unanimously.
(Ms. Stack was not present at the time of this vote.)

Discussion Items

- 1) 2019 Budget: Ms. Park and the Board reviewed the 2019 draft budget handouts.
- 2) Branch Updates: Ms. Marmor gave the following updates:
Beauchamp: will do summer lunches again and are partnering with McKinley Brighton School
Hazard: has new concrete stairs
Mundy: looking into funding to obtain handicapped doors

OCSLD

Ms. Wisniewski reiterated OCSLD's concerns about the ILS and Member Services Coordinator positions.

Ms. Stack mentioned that the Board is informally and formally pushing for vacancies to be filled in a timely manner.

County Parks Passes: The County will provide 2 passes per library that are good for all county parks for each library to circulate. Liverpool also just added the Corning Museum of Glass passes to their circulation.

DeWitt: opened their new Digital Design Station.

Security: Ms. Whitney recently gave a security presentation at the Liverpool library. Liverpool recently had CRASE training (Civil Response to Active Shooter Event) for their staff. ALERRT (Advance Law Enforcement Rapid Response Training) is the umbrella organization for CRASE. Liverpool will be hosting a CRASE training for the public on July 12th.

Little Free Libraries: are in the process of going into the county parks.

NYLA Webinar: Mr. Manning mentioned Ms. Van Patten and he attended a webinar about disaster planning and resiliency in libraries and how very informative it was.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

He also mentioned the success of ECA's (Early Childhood Alliance) program with Mr. G at Ward Bakery Park on June 15th that the library partnered with, along with many others organizations.

CONGRATULATIONS

Ms. Biesiada mentioned that Ms. Stack is one of the recipients for the 2018 Successful Business Women for Community Achievement Award.
Ms. Hurst-Wahl mentioned that Mr. Dell received his PhD in May.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.
Mr. Kochian adjourned the meeting at 5:20 p.m.

Gail M. Cox
Administrative Assistant