

## MINUTES

OCPL Board of Trustees' Meeting  
June 18, 2025  
Solvay Public Library  
4:00 p.m.

### ATTENDING

M. Bilbo Coughlin	J. Hurst-Wahl
S. Edelstein	E. Kochian
E. Gonzalez	M. Mahar

### ABSENT

D. Dixie	B. Lane
L. Dyer	T. Mulvey
E. James Mbuqe	

### ALSO PRESENT

R. Battelle	A. Perrine
J. Bleich	S. Rorer
M. Carter	T. Walters
D. Dell	Y. Williams
R. Gilbert	A. Schiavulli
K. Hayduke	

### WELCOME

Mr. Edelstein called the meeting to order at 4:03 p.m.  
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### PUBLIC COMMENT

No Public Comment

### CONSENT AGENDA

Mr. Kochian moved the consent agenda, which includes the minutes from the May 21, 2025 meeting.

There was a short discussion regarding excused absences vs. unexcused absences.

Ms. Hurst-Wahl seconded; motion passed unanimously.

### PRESENTATION

Katie Hayduke gave a very informative presentation on The Lifecycle of an eBook. She discussed the book and materials budget and what it's being used for. She looked at statistical comparisons from 2020-2025. Ms. Hayduke talked about the two major ebook services that OCPL subscribes to. The most popular is Overdrive which is a system wide

service. The app is called Libby. The other is Hoopla which is not system wide but is subscribed to by OCPL, branches and some member libraries. She discussed the costs involved when buying physical books vs. ebooks. The publishers are charging libraries 3 to 4 times more than they are charging the public for ebooks. The American Library Association (ALA) is fighting for reasonable pricing so that libraries can continue to purchase ebooks. Ms. Hayduke also talked about the evolution of digital services. She looked at a few new platforms that have come out but feels they are still in development. There was a short discussion and Ms. Hayduke answered questions from the Board.

## DISCUSSION

### Executive Director Updates

Ms. Perrine gave highlights from her report.

- Delivery Van – It has been approved by the County Legislature and the order has been placed. It takes about 6 months from order to delivery.
- Government Relations and Advocacy Taskforce had their first planning meeting. The taskforce consists of city, suburban and system staff. Ms. Perrine invited the Board to take part in these meetings.
- Syracuse Latin Career Fair – Ms. Perrine spoke as a parent about being an executive director of a library system. She even encountered one child that wanted to be a librarian.
- Pride Festival – Coming up Saturday, June 21<sup>st</sup>.
- White Branch Centennial Celebration – Tuesday, July 1<sup>st</sup>.

Ms. Perrine invited the Board members to these events.

- Ms. Perrine attended the Tully Free Library's grand reopening. She would like to have one of the Board meetings at Tully next year.
- Reading Runway – Syracuse Hancock Airport is interested in working more with OCPL.
- Finance Meetings – Ms. Perrine would like to see the meetings restarted. Mr. Edelstein mentioned he had discussed it with Mr. Mulvey who will get things going.
- Website – Working on improvements
- Public Library System Orientation for New Directors – Ms. Perrine met new directors and learned more about state aid.
- Outreach and Summer Reading – Starting to get underway.
- Promotions – Trudi Antoine was promoted to Branch Manager at Beauchamp Branch Library.
- FOCL – Ms. Perrine encouraged the board to get tickets to the new Author Lecture series. Ms. Perrine met with a couple of FOCL's board members and would like to discuss the role of FOCL. Ms. Hurst-Wahl suggested the potential of establishing an MOU (Memorandum of Understanding) with FOCL. Mr. Kochian spoke about the OCPL Foundation from years past and the purpose of FOCL's Author Lecture series. Ms. Perrine spoke at FOCL's May board meeting about their mission statement. She also mentioned that FOCL voted in their June meeting to award OCPL \$30,000. That should be coming in August.

- Annual Report for the Community – Assembled by Ms. Williams. This will go on the website and social media. There will be copies at the libraries.

Ms. Hurst-Wahl inquired about the members on the Finance Committee. Mr. Edelstein explained that Mr. Mulvey is chairing it, Ms. Lane, and he will be on it. Mr. Mulvey will be reaching out by the end of the month.

#### Board Emails

There have been issues with gmail accounts not receiving emails. There was discussion on different types of email accounts including OCPL email but there were concerns on accessibility for things stored on central servers. Dr. Dell researched Just in Time Access, which is a security practice of granting access or permissions only when needed. Ms. Perrine mentioned her concern for foiling.

#### Quickbooks

Ms. Perrine would like the Finance Committee to talk about Quickbooks. She had a meeting with Ms. Lane, who would like to move to Quickbooks online for the Board Accounts. The version we have now is no longer supported by Quickbooks. Pricing will be researched.

## **RESOLUTIONS**

*Resolution: 25-19*

Mr. Kochian moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the application submission to CLRC for a Special ALA Professional Development Award in the amount of \$500. This will help pay for attendance at the 2025 American Library Association Conference and Exhibition in Philadelphia June 26-30.

Ms. Bilbo Coughlin seconded; motion passed unanimously.

*Resolution: 25-20*

Mr. Gonzalez moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves to empower the Executive Committee to vote on their behalf on the annual budget in July. The Finance Committee will have met, reviewed and approved the budget prior to the vote.

Ms. Perrine gave a short explanation of this resolution.

Ms. Mahar seconded; motion passed unanimously.

*Resolution: 25-21*

Ms. Hurst-Wahl moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the revised Collection Development Policy.

Ms. Hurst-Wahl advocated to spell out ESL (English as a Second Language) and ESOL (English for Speakers of Other Languages). There was further discussion on the CNY Authors Collections.

Ms. Bilbo Coughlin seconded; motion passed unanimously.

*Resolution: 25-22*

Mr. Kochian moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the following expenditure from funds previously donated by FOCL and held in the Unrestricted Board Designated Fund. Additional funds in the amount of \$1980.59 to cover costs incurred from the recent Staff Development Day. This is in addition to the \$8000 previously voted on.

A short discussion regarding budget and spending followed.

Mr. Gonzalez seconded; motion passed unanimously.

*Resolution: 25-23*

Ms. Bilbo Coughlin moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the grant funds of \$500 from CLRC for a Special ALA Professional Development Award. This will help pay for attendance at the 2025 American Library Association Conference and Exhibition in Philadelphia June 26-30.

Mr. Kochian seconded; motion passed unanimously.

*Resolution: 25-24*

Ms. Hurst-Wahl moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the grant funds of \$1200 for a CLRC Catalyst Grant. This will go toward establishing an Educational Toy Library at Soule and Hazard Branch Libraries.

Ms. Perrine and Ms. Battelle gave a brief explanation of the Educational Toy Library.

Mr. Kochian seconded; motion passed unanimously.

*Resolution: 25-25*

Ms. Hurst-Wahl moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the private donation of \$10,000 from William J. Fishlinger, solicited by Dominic F. Mazza. This will go toward funding the Digitization of the Syracuse New Times Project in Central's Local History/Genealogy Department.

A short discussion followed.

Mr. Gonzalez seconded; motion passed unanimously.

## EXECUTIVE SESSION

### Motion

Ms. Hurst-Wahl made the following motion:

### *Resolution: 25-26*

**Be it Resolved**, that per Section 105 of the Public Officers Law, this board shall now move into executive session for the purpose of discussing the employment history of a particular person. Attendance at this executive session will also include non-board member Amanda Perrine.

Mr. Kochian seconded; motion passed unanimously.

The Board entered executive session at 5:04 p.m.

No action was taken.

At 5:20 p.m. Mr. Kochian moved to close the executive session and reconvene into open meeting. Ms. Bilbo Coughlin seconded and the motion passed unanimously.

## ADJOURNMENT

Ms. Mahar moved to adjourn the meeting. Mr. Kochian seconded.

Mr. Edelstein adjourned the meeting at 5:21 p.m.

Respectively Submitted,

Sharon Rorer  
Administrative Assistant

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Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch