

MINUTES
SPECIAL OCPL BOARD OF TRUSTEES' MEETING
July 17, 2019
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	E. Kochian
T. Dodge	R. Manning
R. Engel	B. Morgan-Baker
J. Hurst-Wahl	M. Tucci

ABSENT

C. Ondrako	M. Treier
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ALSO PRESENT

J. Park	K. Coffta
G. Cox	C. Diede
M. Carter	D. Marmor

WELCOME

Mr. Kochian called the meeting to order at 9:30 a.m.

CONSENT AGENDA

Ms. Biesiada moved the consent agenda, which includes the minutes from the June 19, 2019 meeting.
Mr. Manning seconded, motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Ransomware Update:

Ms. Park gave the following update on the ransomware that began on Friday, 7/12. She stated the FBI was called in and they will only look into finding out who did it, not on how to fix it and the County is insured by a cyber company.

Ms. Park referred to Ms. Biesiada to explain the question of how ransomware works. She spoke with Clark Hill the cyber company we are working with and was told that this type of ransomware encrypts data, but it doesn't extract data. It is just to freeze our access to our files, so no library data has been extracted. Ms. Biesiada continued by explaining that since the library IT staff and the IV4 company were so quick to shut everything down that we never received an email for any type of ransom.

Ms. Biesiada mentioned that Mr. Sayles told her that the city schools did receive a ransom email for 1.2 million and they did pay that request. This is confidential information at this point in time.

Ms. Park explained our first goal is to get the catalog up and running. There are 2 parts to the catalog one part was scanned and untouched. The other part has been touched so we can't bring up the either part before fixing the infected portion of the catalog.

Ms. Biesiada inquired about communications with the libraries within our system. Ms. Park stated a google hangout gmail account for every library was setup on July 16th in order to keep everyone apprised of what is going on as soon as we are informed. In addition, a conference call has been scheduled for today at 2:00 p.m.

Mr. Kochian said he has visited two member libraries already and is planning on visiting a couple more to give them an update. Mr. Kochian encouraged other board members to try to contact their member liaison to help keep the flow of communication going and let them know we didn't have a way to communicate before this and this is a bigger problem than anyone initially realized.

Ms. Park informed the Board that every library can work in Polaris offline. Mr. Kochian explained that it would still allow them to check out items, they just can't return items or do hold requests at this point in time.

Ms. Biesiada was interviewed about this topic and Clark Hill a cyber company suggested we should not put a timeframe on when things may be working again. However, Mr. Sayles from the County's Executive's office wanted to be a little more encouraging and asked to state we are working as fast as we can and hope to have everything up and running in the next day or two. Ms. Park mentioned the County suggested some higher grade software to purchase.

Ms. Coffta would like to emphasize how hard everyone is working to get this issue resolved. Ms. Biesiada mentioned Ms. Coffta made a good point the other day on how we still have a lot of Summer Learning Programs going on in our libraries, including our summer lunch program.

ACTION

Mr. Kochian recently received information from NYS Comptroller's and public officer's law that states a Board member has to live within the County they are serving and otherwise would be out of compliance with NYS law. Due to this new information, resolution: 19-19 has been abandoned and no changes will be made to the OCPL Board by-laws as listed below.

Resolution: 19-19
Abandoned

Resolved, That the OCPL Board of Trustees approves the revision to the OCPL Board By-laws section 3 to include the following: All trustees must work full time and/or be residents of Onondaga County throughout their terms of service; anyone who is not so employed or permanently leaves the County forfeits her/his position on the Board.

MOTION

Resolution: 19-20

Ms. Biesiada made the following motion:

Resolved, That the OCPL Board of Trustees acknowledges and thanks Ms. Treier for her years of service on the OCPL Board of Trustees from November 2012-July 2019.

Mr. Manning seconded, the motion carried unanimously.

PRESIDENT'S REPORT

Mr. Kochian gave the following updates:

- Mr. Kochian and Ms. Ondrako received the information on the petty cash audit from the Comptrollers. They didn't find anything glaring and made some recommendations, which they will review with them at their next meeting together.
- NBT will be making a donation to FOCL for \$5,000.
- Mr. Kochian had a meeting with County Executive McMahon to discuss the salary of hiring a new executive director.
- Mr. Kochian inquired about Ms. Park's last day in the office in August and she would be on payroll until the end of September. Ms. Park will confirm with personnel.
- Mr. Edelstein's appointment to the OCPL Board of Trustees has passed the Legislature. Once his oath of office is signed he will begin his term on the Board.

COMMITTEE REPORTS

Board Development/Recruitment

Ms. Biesiada mentioned the search firm has posted the job announcement for the executive director's position in a variety of places and they have received four applications so far. Typically, most potential candidates apply at the end of the deadline period which is August 18th. The initial report the search firm sent to the Committee stated our salary is very low in terms of other comparable systems.

OTHER

Ms. Hurst-Wahl was given the task to research options for Trustee training. She received four proposals for the Board Management, Development and Recruitment Committee to review and give their recommendations to the Board.

Ms. Park stated we are behind in delivery service due to a vacancy in Driver/Messenger position. We are working on getting this position filled.

EXECUTIVE SESSION

Motion

Resolution: 19-21

Mr. Engel made the following motion:

Resolved, That the OCPL Board of Trustees approves to go into executive session to discuss a personnel matter relating to a particular person.

Ms. Biesiada seconded, the motion carried unanimously.

Mr. Dodge moved to close executive session and reconvene into open session.

No action was taken.

Mr. Manning seconded, the motion carried unanimously.

Motion

Resolution: 19-22

Ms. Tucci made the following motion:

Resolved, That the OCPL Board of Trustees to appoints Dawn Marmor as OCPL's interim director effective on Ms. Park's last day in the office in August.

Mr. Manning seconded, the motion carried unanimously.

ADJOURNMENT

Mr. Engel moved to adjourn the meeting. Mr. Manning seconded, the motion carried unanimously.

Mr. Kochian adjourned the meeting at 10:30 a.m.

Gail M. Cox
Administrative Assistant