

Onondaga County Public
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MINUTES

OCPL Board of Trustees' Meeting
August 4, 2021- Special Meeting
Central Library, Community Room
4:00 p.m.

ATTENDING

L. Fetyko	M. Mahar
J. Hurst-Wahl	B. Morgan-Baker
E. Kassis	T. Mulvey
E. Kochian	

ABSENT

S. Edelstein	C. Ondrako
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ALSO PRESENT

C. Zabriskie	K. Hayduke
G. Cox	R. Maguire
M. Carter	K. Schellinger
D. Dell	A. Travis

WELCOME

Ms. Hurst-Wahl called the meeting to order at 4:07 p.m.

CONSENT AGENDA

Mr. Kochian moved the consent agenda, which includes the minutes from the June 16, 2021 meeting.
Mr. Mulvey seconded; motion passed unanimously.
(Ms. Morgan-Baker was not present at the time of the vote.)

INTRODUCTIONS

The Board and guests went around the room to introduce themselves.

2022 DRAFT BUDGET

Mr. Zabriskie gave a quick overview of the draft 2022 budget. He mentioned last year's biggest hit was in our collections budget line and that has been restored for next year. He spoke about how the budget was set by the County and anything a department thought they needed in addition of what was shown on their baseline budget would need to be proposed in what they referred to as a "decision package".

OCPL is proposing three decision packages:

- 1) Additional security coverage for the hours we are now open.
- 2) Four positions to be funded again. Three librarian positions and a clerk

position.

- 3) Overdrive subscription increase. The increase is due to Overdrive taking over another company, but they now offer many more titles and services.

Mr. Carter reviewed the County's baseline budget. He explained the budgetary revenue is based on forecasting the tax revenue.

There was a brief discussion on what each of the three Decision Packages entails. If all four positions are approved, it would still bring us to five less positions than what we had in 2020.

Mr. Carter continued by explaining the following various funding sources: E-Rate; State Aid; Basic Operating Aid; City abstract and suburban libraries.

RESOLUTIONS

Mr. Kochian moved the following resolution:

Resolution: 21-22

Resolved, That the OCPL Board of Trustees approves advancing the 2022 draft budget as stated in concept to the County.

Mr. Mulvey seconded.

Mr. Kochian mentioned to let the Board know once the budget comes back from the County with the actual numbers, so they can help support the library any way they can during this process.

The motion passed unanimously.

Resolution: 21-23

Ms. Kassis moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application to ALA's NASA@ My Library Grant in the amount of \$1,600 to be used for three Webb Space Telescope Community Events taking place from October 2021 to May 2022 at the Central Library in collaboration with the MOST.

Mr. Kochian seconded; the motion passed unanimously.

Resolution: 21-24

Mr. Kochian moved the following resolution:

Resolved, That the OCPL Board of Trustees acknowledges and thanks the Friends of the Central Library for their generous gifts totaling \$20,000, which will support various library needs.

Ms. Fetyko seconded.

Ms. Schellinger mentioned how excited FOCL is about their great line-up of authors they have for this upcoming season.

Mr. Kochian stated how grateful the Board is for all their generosity.

The motion passed unanimously.

MEMORANDUM OF UNDERSTANDING

Ms. Hurst-Wahl explained this agreement covers what system services the System will provide that are state mandated and additional items that were agreed upon to provide to the members of the System. It also shows the funding the members provide to the System for these services.

Ms. Hurst-Wahl stated it has been a long time coming to update this document and with the assistance of Jerry Nichols we now have a document for all the library boards to review.

The OCPL Board will need to vote on this document twice. Once for the city libraries as they are collectively a member of the System. The second vote will take place after all the other member boards have voted and we will vote on it as a System board.

A discussion followed regarding how we calculate the charges and any financial implications. Mr. Carter explained how they are calculated currently using 2010-2012 circulation stats and going forward they will use the last three most current years. So that would change who pays what once the years have been updated accordingly. Mr. Zabriskie stated we are holding the current fees for 1 year. Ms. Travis mentioned the change will begin in 2022, but since many locations are already done with their 2022 budget new circulation data from 2019-2021 will begin in 2023 and then will increase by 2% each year.

Ms. Morgan-Baker stated this document would be helpful in training staff on how our system works.

Mr. Zabriskie thanked Ms. Hurst-Wahl and the Board for bringing in Mr. Nichols for this process.

ADJOURNMENT

Mr. Kochian moved to adjourn the meeting. Ms. Fetyko seconded.

Ms. Hurst-Wahl adjourned the meeting at 5:00 p.m.

Respectively Submitted,

Gail M. Cox
Administrative Assistant

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Beauchamp Branch * Betts Branch * Hazard Branch * Mundy Branch
Paine Branch * Petit Branch * Soule Branch * White Branch