

MINUTES  
**OCPL BOARD OF TRUSTEES' MEETING**

August 22, 2018  
Central Library  
4:00 p.m.

**ATTENDING**

V. Biesiada	B. Morgan-Baker
T. Dodge	D. Stack
R. Engel	M. Treier
J. Hurst-Wahl	M. Tucci
E. Kochian	

**ABSENT**

R. Manning	C. Ondrako
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**ALSO PRESENT**

J. Park	D. Marmor
G. Cox	J. Brooks
D. Buckingham	A. Perrine
M. Carter	G. Wisniewski
D. Dell	

**WELCOME**

Mr. Kochian called the meeting to order at 4:00 p.m.

**CONSENT AGENDA**

Ms. Biesiada moved the consent agenda, which includes the minutes from the June 20, 2018, meeting.  
Ms. Hurst-Wahl seconded, the motion carried unanimously.

**EXECUTIVE SESSION**

Ms. Stack made the following motion:

**Resolved,** That the OCPL Board of Trustees approves goes into executive session for a financial matter and a personnel matter relating to a particular person.

Ms. Biesiada seconded, the motion carried unanimously. (Mr. Dodge and Ms. Treier were not present at the time of the vote.)

No action was taken.

At 4:30, Mr. Dodge moved to resume into open session.

Ms. Biesiada seconded, the motion carried unanimously.

**FOCL**

Ms. Brooks gave a report on the following items:

- Author Frank Bruni will be doing an outreach program with Syracuse University's Newhouse.
- Mr. Kochian will be speaking with folks from the Marcellus Library on some backstage stories of past Lecture Series seasons.

- Complimentary tickets are available to OCPL libraries for raffles or giveaways.
- 2018/2019 Lecture Series bookmarks and flyers are being printed.
- They will be celebrating their 25<sup>th</sup> season in 2019/2020.
- FOCL is working with Mass Media for their marketing/communications needs.

There was a brief discussion on other possible outreach and partnership events.

## **EXECUTIVE DIRECTOR'S REPORT**

Ms. Park reviewed her report to the Board.

She covered the following topics:

2018 State Constructions Grants: They have all been approved and funding is set to go out in September.

PULISDO/NYALS Retreat: Met in Albany to discuss various collaborative measures libraries can take and the upcoming 2020 census.

Security: Our hybrid security is in place (UnBeylievable-CET and Trace Assets). We are focusing on accounting, timesheets and invoicing measures.

Mr. Kochian and Ms. Treier spoke about the security meetings they participated in with the various downtown stakeholders.

Sorting and Delivery: Mr. Dell mentioned we are stabilizing a bit and are turn-around time is now 3.7 days.

## **ACTION/DISCUSSION**

*Resolution: 18-19*

### **Action Items**

Mr. Dodge moved the following resolution.

**Resolved**, That the OCPL Board of Trustees accepts the Syracuse Parks Conservancy Greening Grant for \$325.00 to purchase tools and plants for children's programs at the Land Bank Pocket Park across the street from Mundy Branch Library

Ms. Biesiada seconded, the motion carried unanimously.

*Resolution: 18-20*

Ms. Morgan-Baker moved the following resolution.

**Resolved**, That the OCPL Board of Trustees approves the final report from the project year 2 of the 3 year NYS Family Literacy Grant: Get Ready to Read with OCPL.

Ms. Stack seconded, the motion carried unanimously.

*Resolution: 18-21*

Ms. Stack moved the following resolution.

**Resolved**, That the OCPL Board of Trustees approves the final report from the project year 2 of the 3 year NYS Adult Literacy Grant: Workforce Development at the Library.

Ms. Hurst-Wahl seconded, the motion carried unanimously.

## **Discussion Items**

- 1) Branch Updates: Ms. Marmor reported on the following:
  - Promise Zone Specialists (teachers) were at the Mundy, Beauchamp, Betts and White branch libraries a couple days a week to read and tutor students during the summer.
  - McKinley Brighton Summer School Program: Beauchamp and Central were fieldtrip destinations for students to help with the summer slide.  
Ms. Park expressed her gratitude to Ms. Carmody and the Literacy Coalition for including the library on this partnership.
  - Outreach: Betts and Petit were out this summer visiting schools.
  - Library Lunch sites: 507 lunches were given out during the Summer Lunch program hosted at the Central and Beauchamp branch libraries.
  - St Joseph's Sports Equipment Initiative: Mundy and White are the pilot sites for this new initiative.
  - White: hosted two SUNY ESF science programs.
- 2) 2<sup>nd</sup> Quarter Forecast: Mr. Carter reviewed the 2<sup>nd</sup> quarter forecast handout and discussed any new expenses we have accrued since the last forecast was given.

## **OCSLD**

Ms. Wisniewski shared a letter from Ms. Scott, director of the Community Library at DeWitt and Jamesville on the recent damage their building sustained.

NYS Libraries Booth at the Fair: WCNY and CLRC teamed up, along with all the libraries within NYS to provide various educational information to all fair goers.

NOPL @ Cicero: received a Stirpe grant to put up a pergola.

County Parks Passes: The County will provide 2 passes per library that are good for all county parks for each library to circulate.

Liverpool also just added the Corning Museum of Glass passes to their circulation.

Baldwinsville Their 2<sup>nd</sup> Little Free Library was put up near the Baldwinsville diner.

Library to You: Mr. Kochian commented on Liverpool's and Maxwell's delivery of materials to senior citizens' housing.

## **COMMITTEE REPORTS**

### Government Relations

Mr. Dodge reviewed the past and future activities of the committee.  
Highlights:

NYLA is hosting an advocacy boot camp in September in Albany.

They are also looking into hiking their NYALS dues up by 300%.

Sustainability: White branch is collecting used batteries and they drop them off to Wegman's once a month.

### Board Development/ Recruitment

Mr. Kochian has asked a number of people to participate on the search committee and Ms. Biesiada has agreed to chair.

## **PRESIDENT'S REPORT**

Mr. Kochian visited the Rochester Public Library System and reported on their Resource Outreach Center.

Other

There was a brief discussion on their board meetings and what information the Board would like their packets to contain.

**ADJOURNMENT**

Mr. Dodge moved to adjourn the meeting.

Mr. Kochian adjourned the meeting at 5:35 p.m.

Gail M. Cox

Administrative Assistant