

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

September 19, 2019
Central Library
4:00 p.m.

ATTENDING

V. Biesiada	C. Ondrako
T. Dodge	D. Stack
E. Kochian	M. Treier
R. Manning	M. Tucci

ABSENT

R. Engel	B. Morgan-Baker
J. Hurst-Wahl	

ALSO PRESENT

J. Park	R. Dunsmore
G. Cox	B. Macguire
D. Buckingham	J. Brooks
M. Carter	S. Kushner
K. Coffta	A. Travis
D. Dell	G. Wisniewski

WELCOME

Mr. Kochian called the meeting to order at 4:00 p.m.

CONSENT AGENDA

Ms. Stack moved the consent agenda, which includes the minutes from the August 22, 2018, meeting.
Ms. Tucci seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Ms. Park reviewed her report to the Board.
She covered the following topics:

- NYS Construction Grants: Ms. Park is pulling them all together for the OCPL system and deadline to submit is October 3rd.
- PULISDO: working on a proposed revision about trustee education. They want to impose three hours of mandatory training each year for trustees. She will be sending a brief survey to the OCPL board and member boards about this proposal.
- 2019 Executive Budget: Ms. Park informed the Board that it was pretty much what they expected.
 - Books and materials budget line stayed the same as 2018

- Training and continuing education for Central, Branches and System was increased from the previous year
- Professional Services line for Neighborhood Service Workers in order to expand to other locations has been cut from the budget
- Supply budget line has decreased by \$10,000

Library's budget presentation is scheduled for Monday, 9/24 at 10:40 a.m.

- Summer Learning Program: Ms. Park passed around the SLP booklet that was created to showcase all the activities the libraries had going on during the summer months.
- Security: Ms. Park met with Mr. Sicherman and Mr. Galuppi from county Probation regarding the 400 block of S. Salina St. Mr. Manning inquired if there is any type of lockdown training for staff. Ms. Park mentioned that the library is looking into it.
- Board Docs: Ms. Park asked if the Board would like her to research the cost of software package Board Docs.
- Sorting and Delivery: Mr. Dell mentioned we are stabilizing and our turn-around time is now 3.1 days.

ACTION/DISCUSSION

Resolution: 18-22

Action Items

Mr. Dodge moved the following resolution.

Resolved, That the OCPL Board of Trustees approves the grant application submission to M & T Charitable Foundation for up to \$7,500 to support the 2019 Summer Learning Program.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 18-23

Ms. Tucci moved the following resolution.

Resolved, that the OCPL Board of Trustees recommends the application for \$9,950 from the New York State \$34 Million Construction Grant Program FY 2018-2021 for the Baldwinsville Public Library to convert their current lights to LED lighting technology; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$33,232 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the Betts Branch library for the renovation and restoration of three sidewalk entrances; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$6,800 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the Liverpool Public Library to upgrade security with an access control system; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$20,137 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the Manlius Library to create a study and workgroup area along with supporting technology; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$18,319 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the Mundy Branch library for ADA compliant front doors; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$24,445 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the NOPL @ Brewerton library for a new air conditioning system; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$56,500 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the NOPL @ Cicero library for the renovation of their community room; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$200,303 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the NOPL @ N. Syracuse library for Phase 2 of their renovation and installation of an enhanced camera security system; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$55,000 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the Onondaga Free library to improve the library's parking lot and driveway entrance; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$88,876 from the same New York State \$34 Million Construction Grant Program FY 2018-2021 for the Salina library to renovate the children's space and create a teen area.

Ms. Biesiada seconded, the motion carried unanimously.

Resolution: 18-24

Mr. Manning moved the following resolution.

Resolved, that the OCPL Board of Trustees accepts the \$1,000 donation grant in memory of Anna Hootnick.

Ms. Biesiada seconded, the motion carried unanimously.

Discussion Items

- 1) 1st Consideration: Exhibits and Bulletin Boards Policy
The Board discussed any comments regarding this policy and felt they were all covered and agreed to move it forward for a motion.

Motion

Resolution: 18-25

Mr. Dodge made the following motion:

Resolved, That the OCPL Board of Trustees approves the Exhibit Spaces and Bulletin Boards Policy.

Mr. Manning seconded, the motion carried unanimously.

- 2) 1st Consideration: Public Comment Policy
The Board discussed any comments regarding this policy and felt they were all covered and agreed to move it forward for a motion.

Motion

Resolution: 18-26

Ms. Biesiada made the following motion:

Resolved, That the OCPL Board of Trustees approves the Public Comment Policy.

Ms. Stack seconded, the motion carried unanimously.

FOCL

Ms. Brooks reported on the following items:

- She handed out bookmarks, flyers, and posters for the current Lecture Series season
- Tuesday, 9/23 begins the 24th Lecture Series season with author Frank Bruni
- Ticket sales are going well and they have distributed approximately 950 comp. tickets to selective groups
Any library that would like a pair of comp. tickets for a fundraiser/giveaway please let Ms. Brooks know.
- Author committee meeting for the 25th anniversary season has been set in place
- Their goal is to help raise money for the library
Their annual appeal will be held following the fall lectures and they are looking at some grant opportunities as well
- Ms. Stack congratulated FOCL on their new website design

OCSLD

Ms. Wisniewski gave the following updates:

- Community Library of DeWitt and Jamesville: is featured in the September/October issue of American Libraries for the 2018 Library Design Showcase
- Member directors will be meeting in October. They will be selecting suburban directors and board members as part of the MOU committee
- Liverpool Book Sale: will take place on September 22nd and 23rd

SUSTAINABILITY

Mr. Kushner gave a brief background history on NYLA's sustainability initiatives and benchmarks. He explained how that has become a business model for economic, environmental, and social justice concerns. OCPL's sustainability committee would like to become a clearinghouse for environmental and social initiatives within the library communities.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee.

Board Dev. & Recruitment

Ms. Biesiada presented the first draft of the job announcement for the executive director search. She thanked Ms. Hurst-Wahl for drafting the document and the Committee for their input. The Board reviewed the draft and made a few suggestions. Ms. Biesiada will present a revision at the next board meeting.

PRESIDENT'S REPORT

Mr. Kochian reported on his visits to a couple of libraries outside of Onondaga County to see what type of measures they use and to get ideas of what type of information their boards receive at their meetings.
Dedication Ceremony: Mr. Kochian commented on the lovely dedication ceremony on the renaming the Central Library's community room in honor of former director, Elizabeth Dailey.

Other

Community Foundation Grant: Ms. Stack mentioned the Community Foundation has a grant in the spring that we should look into for our community assessment and qualitative measures.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.
Mr. Kochian adjourned the meeting at 5:10 p.m.

Gail M. Cox
Administrative Assistant