

**MINUTES**

OCPL Board of Trustees' Meeting  
September 15, 2021  
Virtual Meeting  
4:00 p.m.

**ATTENDING**

S. Edelstein	E. Kochian
L. Fetyko	T. Mulvey
E. Kassis	C. Ondrako
J. Hurst-Wahl	

**ABSENT**

M. Mahar	B. Morgan-Baker
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**ALSO PRESENT**

C. Zabriskie	K. Hayduke	A. Schiavulli
G. Cox	K. Lighton	H. Matzel
R. Battelle	R. Maguire	S. Reckhow
J. Bleich	S. Modrow	K. Schellinger
M. Carter	C. Moore	A. Travis
L. Cox	A. Perrine	M. Van Patten
D. Dell	M. Roche	G. Wisniewski
O. Edwards	T. Sahn	

**WELCOME**

Ms. Hurst-Wahl called the meeting to order at 4:04 p.m.

**CONSENT AGENDA**

Ms. Ondrako moved the consent agenda, which includes the minutes from the August 18, 2021 meeting.

Mr. Edelstein seconded; motion passed unanimously.  
(Mr. Mulvey was not present at the time of the vote.)

**PRE-READS/  
COMMENTS**

Ms. Hurst-Wahl inquired if there were any comments from the Board regarding any of the pre-reads they received.

The Board made the following comments:

President's Report

- What does FOCL stand for?
  - Friends of the Central Library
- New York Library Association Annual Conference

- Virtual only: October 28 and 29<sup>th</sup> - Member Cost for Trustees:\$149.00  
In-person conference: November 4 and 5<sup>th</sup> – Member Cost for Trustees: \$99.00
- Discussion on trustees being reimbursed for attending the conference or taking it as a tax deduction
- Lifecycles Information
  - Will be discussed at another meeting down the road

#### Branch Report

- Impact of the resignation of the communication director's position.
  - Mr. Zabriskie expressed the considerable loss this will be to him and to OCPL
  - Will reassess how communications is being done as the result of this position being vacant
  - Will be looking to possibly do more cooperative/shared communications with the day-to-day operations.
  - Mr. Zabriskie stated that is a civil service position and there is a list, so we will start recruiting from there.

#### **FOCL**

Ms. Schellinger felt since this is the first in person author's lecture since the pandemic began, that it was a big success. They also provided a livestream of it for subscribers who didn't feel comfortable attending in person yet.

Mr. Kochian complimented the Board president's letter in the program and Mr. Zabriskie's introduction of the author.

#### **DISCUSSION**

Topic: What information does the Board want to see on a regular basis?

Ms. Hurst-Wahl asked the Board to think about what type of information that would be most useful for the Board in order to assist the director and OCPL in moving forward. Mr. Zabriskie stated to let him know what they are looking for he will work with his team to provide the information needed.

Mr. Edelstein inquired on where the director felt the library is at this point in time.

Mr. Zabriskie commented that we are in a steadier place. Things are going pretty smoothly with more staff onboard and being back to regular hours of operation. However, we are still on the bounce from COVID and are not having any in person programming at this point in time. Mr. Zabriskie stated the staff has been working very hard and always responds quickly to the evolving safety

measures/mandates.

Mr. Zabriskie noted that he is still very interested in the poverty issues within the communities. He is in the beginning stages of working on a public health program called “Communities for Immunities” in partnership with the MOST, the Everson, and the Onondaga Historical Association.

There was further discussion on providing a better idea/value of the system.

Mr. Kochian mentioned it will take some time to figure out what we want the library to be and then how do we measure it. He continued by saying he would be very interested in reaching out to other library systems to inquire on what they use to evaluate their systems. With the NYLA conference coming up in November in Syracuse, it would be a great opportunity to meet other trustees and discuss how they value their systems.

Mr. Zabriskie mentioned he has a list of library systems of similar size and profile that he can pass on to Mr. Kochian as a starting point for contacts.

Mr. Mulvey commented that his instant reaction is that we don’t control our budget, per say. He would like to see quarterly fiscal updates. Ms. Hurst-Wahl said while we do receive the numbers having the story behind them in a more structured way would be helpful.

## **OTHER**

Mr. Zabriskie mentioned that nine (9) libraries have approved the Memorandum of Understanding so far.

## **RESOLUTIONS**

Mr. Kochian moved the following resolution:

*Resolution: 21-31*

**Resolved**, That the OCPL Board of Trustees approves the grant application submission to M & T Charitable Foundation for up to \$10,000 to support the 2022 Summer Learning Program.

Ms. Kassis seconded; motion passed unanimously.

*Resolution: 21-32*

Mr. Kochian moved the following resolution:

**Resolved**, that the OCPL Board of Trustees recommends the application for \$188,173 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Fairmount Library to rehabilitate and reimagine their space and address safety and accessibility concerns; and, be it further

**Resolved**, that the OCPL Board of Trustees recommends the

application for \$52,575 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Fayetteville Free Library to improve outdoor accessibility/safety by leveling lawn, paving path, and adding ADA viewing area, solar lighting, water line, and perimeter barrier; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$94, 943 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Jordan Bramley Library to address safety, energy and security including insulation, sidewalk restoration and new windows; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$12,183 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Manlius Library modify their existing facility for increased staff and patron safety, patron accessibility, and energy efficiency through a building monitoring system, contactless material pickup accessible area and window alterations; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$161,413 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Marcellus Free Library to upgrade lights inside the library to LED bulbs and construction of outdoor amphitheater and boardwalk for safe and distanced outdoor programming; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$ \$79,298 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Maxwell Memorial Library to Renovate Maxwell Library's staff space, the windows in the children's area, add a reference desk, and security cameras and insulate the basement; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$45,880 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Northern Onondaga Public Library Brewerton Branch to install UVC lights in the HVAC system, security cameras and restoration of the staff parking lot; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$4,773 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Northern Onondaga Public Library Cicero Branch to install UVC lights in the HVAC system; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$18,683 from the New York State \$34 Million

Construction Aid Program FY2021-2024 for the Northern Onondaga Public Library North Syracuse Branch to install UVC lights in the HVAC system and upgrade the fire safety system; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$35,014 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Onondaga County Public Library Beauchamp Branch accessible doors; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$27,600 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Onondaga County Public Library Soule Branch to rehabilitate the masonry on deteriorating canopy columns; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$71,105 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Onondaga County Public Library White Branch to rehabilitate the parking lot; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$12,975 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Onondaga Free Library to upgrade interior lighting to LED to improve overall lighting quality and be more energy efficient and result in energy cost savings; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$15,260 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Salina Free Library to rehabilitate deteriorating front stairs, handrails and install new water fountain with water bottle filler and touchless faucets; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$51,800 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Skaneateles Public Library to install a vertical platform lift to make the second floor accessible; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$206,500 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Skaneateles Public Library to acquire land for their new construction project; and, be it further

**Resolved**, that the OCPL Board of Trustees recommends the application for \$4,783 from the New York State \$34 Million Construction Aid Program FY2021-2024 for the Tully Free Library to install a digital electronic outreach sign.

Ms. Ondrako seconded; motion passed unanimously.

Mr. Zabriskie acknowledged the hard work of Ms. Schiavulli and Mr. Carter in getting this all together.

## **MOTION**

*Resolution: 21-33*

Mr. Kochian made the following motion:

**Resolved**, That the OCPL Board of Trustees approves to reimburse registration and travel costs for any OCPL Trustee who would like to attend the NYLA Conference, whether in person and/or virtual.

Mr. Mulvey seconded; motion passed unanimously.

## **EXECUTIVE SESSION MOTION**

At 4:43 p.m., Mr. Edelstein made the following motion:

**Be it Resolved**, that per Section 105 of the Public Officers Law, this board shall now move into executive session for purpose of discussing the employment history of a particular person. Attendance at this executive session shall include non-board member Christian Zabriskie and Heidi Holtz.

Ms. Fetyko seconded; motion passed unanimously.  
No action was taken.

At 5:07 p.m., Mr. Kochian moved to end executive session. Mr. Edelstein seconded. Meeting resumed open session.

## **ADJOURNMENT**

Mr. Kochian moved to adjourn the meeting. Ms. Fetyko seconded.

Ms. Hurst-Wahl adjourned the meeting at 5:07 p.m.

Respectively Submitted,

Gail M. Cox  
Administrative Assistant

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494  
Phone 315-435-1900 Fax 315-435-8533 www.onlib.org Christian Zabriskie, Executive Director

Beauchamp Branch \* Betts Branch \* Hazard Branch \* Mundy Branch  
Paine Branch \* Petit Branch \* Soule Branch \* White Branch