November – December 2022 Highlights

**Personnel:**

- Librarian I Adult Services at Petit Branch – Interviews completed.
- Library Clerk I at Hazard – Canvass completed.
- Administrative Assistant (Personnel) – Hired.
- Part-time Driver-Sorter – Hired.
- Part-time Processing Clerk – Hired.
- White Branch Manager, Renate Dunsmore – Retiring after 32 years of service with the library, 18 of which were at White Branch.

**Branch Activities:**

Some highlights taken from individual Branch Reports (included in the Board packet):

- Petit Branch hosted a very special program in November - Family Photo Day. Neighborhood resident and professional photographer Toni Metzger Horrace volunteered to take free holiday family photos outdoors at Petit Branch. SCSD shared Petit’s Facebook post about this event and the registration took off. Photo sessions were booked between 10-2 pm on Saturday, November 19. Families were thrilled with this opportunity, most had never had a professional photo taken. 57 people took part in the event.

- Hazard Branch presented Adulting 101: Charcuterie Boards for teens during November. Patrons of all ages enjoyed the program and look forward to more food and cooking programs.

- Betts Branch hosted a Lego’s “Build to Give” challenge where Legos donates a new Lego set to a charity serving children in need. For each Lego build accompanied by a social media post with the hashtag #BuildToGive. According to Branch Manager, Kim Lighton, “the program was wildly popular and fun!”

**Special Initiatives:**

- Discussion continues on the standardization of the new employee/promoted employee process.
- Increasing training opportunities for branch clerical staff in 2023.
- Reinstatement of quarterly floating clerk meetings in 2023.
- Revamping services and staffing at the satellite libraries in 2023.

Dawn Marmor, Administrator for Public Services 12/7/22