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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

April 15, 2015
Central Library, Board Room
4:00 p.m.

ATTENDING

| | |
|-------------|-----------|
| T. Dodge | D. Stack |
| R. Engel | M. Treier |
| A. Lombardi | M. Tucci |
| R. Manning | |

ABSENT

| | |
|-------------|-----------------|
| K. Alford | B. Morgan-Baker |
| V. Biesiada | C. Ondrako |

ALSO PRESENT

| | |
|----------------|---------------|
| S. Mitchell | S. Reckhow |
| G. Cox | C. Richie |
| B. Goodwin | D. Hole |
| J. Kalkbrenner | M. Van Patten |
| D. Marmor | W. Fisher |
| K. Osmond | |

WELCOME

Ms. Stack called the meeting to order at 4:05 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Lombardi moved the consent agenda, which includes the minutes of the March 18, 2015 Board meeting.
Mr. Engel seconded, the motion carried unanimously.

PRESENTATION

Stepping Up Awards: Ms. Park gave an overview of the nominations for Mr. Goodwin and Ms. Richie. Ms. Stack and Ms. Park presented the recipients with their award.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

System Director's Orientation: Ms. Mitchell gave an overview of the orientation she attended in Albany.

Consolidation: no changes at this point in time.

Personnel:

- Still working on the Account Clerk 1 position in the Business Office.
- Matt DeLaney will begin at OCPL on May 11th.

- Rich Schuler, new maintenance Supervisor is doing a great job in his new position.
- Some of the open positions we have are being looked over and getting a bit revised to match the library's current needs.

Budget:

- 1st quarter forecast will be completed soon and Ms. Tisch will present it at the May Board meeting.
- 2016 planning process will begin soon and Ms. Mitchell explained the internal changes in the library's budget process.
- Construction: overall we look to be on track.
- FOCL Donation: most will go to funding the renovation of the library.

Facilities:

- Betts Branch: Ms. Mitchell gave an update on the power line that came down recently.
- Central: security incidents are still on the rise.
Ms. Treier mentioned there will be a new task force that will be going around downtown this summer to see and approach to what is going on in the downtown community. She also mentioned a new outreach pilot program that will be taking place within the same area.

Annual Report: working on OCPL's 2014 annual report.

ACTION & DISCUSSION

Resolution: 15-07

Action Items

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the submission of the 2014 State Annual Reports for OCPL and the OCPL system.

Ms. Lombardi seconded, the motion carried unanimously.

Discussion Items

Central Library Renovation Project:

Leases: Mr. Fisher gave an update on the process of the leases.

Bids: The bids are back for the early bid package. Facilities management and the architects and engineers have all reviewed the bids and are now ready to contract with these vendors.

FOCL

Ms. Hole announced the authors for the 2015-2016 Lecture season.

The new season will begin in September (instead of October) and will forgo the one in December.

Ms. Hole mentioned FOCL will be starting the beginning stages of a strategic plan.

OCSLD

Ms. Van Patten reported on the following:

- Baldwinsville area farmer's market and how the library partakes with holding a book sale.
- Baldwinsville library's budget vote is next week.

- NOPL will be starting a farmers market at NOPL @ Cicero.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee. He reminded everyone on the importance of thanking their legislators for the increase in library funding.

V-PRESIDENT'S REPORT

Ms. Stack mentioned that the Board's October 21st meeting at Marcellus has been changed October 14th (at Marcellus).

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Stack adjourned the meeting at 5:05 p.m.

Gail M. Cox
Administrative Aide