



# ONONDAGA COUNTY PUBLIC LIBRARY

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**Susan Mitchell, Executive Director**

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## MINUTES OCPL BOARD OF TRUSTEES' MEETING

April 20, 2016  
Central Library, 3<sup>rd</sup> floor Alcove  
4:00 p.m.

### ATTENDING

K. Alford	B. Morgan-Baker
V. Biesiada	C. Ondrako
T. Dodge	D. Stack
R. Engel	M. Treier
A. Lombardi	M. Tucci
R. Manning	

### ALSO PRESENT

S. Mitchell	S. Reckhow
G. Cox	N. Stefano
C. DiSanza	J. Wynarczyk
M. DeLaney	J. Billings
R. Dunsmore	S. Kushner
J. Kalkbrenner	

### WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

### PRESENTATION S

Ms. Mitchell expressed her appreciation to everyone for their hard work with the redesigns of the new website and logo.  
OCPL Website: Ms. Massulik gave an overview on the new website and explained all the new enhancements.  
Logo Redesign: Ms. Coffta-Sims and Mr. Stefano presented the different styles of a newly redesigned logo. They also had examples of the new logo in various formats. A brief discussion followed.  
The Board congratulated everyone involved for their hard work and efforts in the redesigns of the website and logo.

### CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Lombardi moved the consent agendas, which includes the minutes from the February 17<sup>th</sup> and March 23, 2016 meetings.  
Ms. Treier seconded, the motion carried unanimously

### EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

#### Fundraising and Collaborations:

Community Development Block Grant: we will be receiving \$20,000 to pilot the Mundy Branch Teen Tech training program.

FOCL: had two lectures this week, one being the 1<sup>st</sup> family lecture held on April 16<sup>th</sup>, which was a very big hit. Ms. Mitchell has also been in conversations with Ms. Billings on other fundraising possibilities, especially for kids programs.

Downtown Farmer's Market: OCPL will be at the market for the summer and collaborating with other children's literacy groups offering some early literacy focused passive programs and the popular market friendly recipe cards.

CenterState CEO: Ms. Mitchell will be meeting with Mr. Robinson from CenterState to discuss the library's digital inclusion program and possible economic inclusion funding.

Staff Training:

- PLA Conference: was held in Denver April 5-9<sup>th</sup> with ten librarians attending. Ms. Mitchell and Ms. Park also went to visit anythink libraries.
- CLRC: is offering many wonderful classes that relate to maker spaces, early literacy, grant writing, assessment and more.

Personnel:

Open professional positions:

Youth Services Librarian: (Lib. I: Central) interviews were completed and the job position will be offered to one of the candidates soon.

Coordinator of Training and Instruction: (Lib. II: Soule) a librarian from Hazard will be moving to Soule to assume this position. We will back fill his position at Hazard.

Branch Managers (Lib. III: Petit and Soule): interviews for Soule will be held this week.

There are three other open positions, waiting for VRR approval.

Central Renovation Budget:

- Operating budget: is in good shape
- Central Construction: we've realized much of our income by closing out grants

System:

Plan of Service: still working on 1st draft of the Plan and it will be going out to the board and member directors soon.

**ACTION & DISCUSSION**

*Resolution: 16-03*

**Action Items**

Mr. Manning moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the submission of the 2015 State Annual Reports for OCPL and the OCPL system.

Mr. Dodge seconded, the motion carried unanimously.  
(Ms. Lombardi was not present at the time of the vote.)

*Resolution: 16-04*

Ms. Tucci moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the expenditure of \$500.00 to the NYLA Legal Defense Fund in support of defending the constitutionality of NYS Education Law 259.

Mr. Kushner gave a background overview on the purpose of the lawsuit against association libraries.

Mr. Manning seconded, the motion carried unanimously.  
(Ms. Lombardi was not present at the time of the vote.)

*Resolution: 16-05*

Ms. Stack moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the CDBG grant in the amount of \$20,000.

Mr. Manning seconded, the motion carried unanimously.  
(Ms. Lombardi was not present at the time of the vote.)

### **Discussion Items**

Central Library Renovation Project: The 1<sup>st</sup> floor will be ready to by mid-May. The 2<sup>nd</sup> floor is scheduled to be completed by mid-end of June.

### **FOCL**

Ms. Billings spoke about the first family lecture series in April and how well it went. They are looking into other family lecture series in the future. Steve Kulick will be the new FOCL Board president. The 2016-2017 Lecture Series was announced at the March Lecture Series.

### **COMMITTEE REPORTS**

#### **Strategic Planning**

Mr. Alford gave an overview on the final meeting with the consultants regarding Phase 1. The Board's Strategic Planning Committee will meet with the consultants to discuss their deliverables from this Phase of the Strategic Planning Process. The Committee will be looking into how they would like to approach Phase.

#### **Government Relations**

Mr. Manning reviewed the past and future activities of the Committee. He thanked Mr. Dodge for chairing during his absence. He commented on how well libraries did with state funding this year. He expressed the libraries' appreciation for all the support that was given from the NYS Legislators who made this happen.

Mr. Manning moved to adjourn the meeting.

### **ADJOURNMENT**

Ms. Biesiada adjourned the meeting at 5:10 p.m.

Gail M. Cox  
Administrative Assistant