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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

August 19, 2015
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	B. Morgan-Baker
T. Dodge	D. Stack
A. Lombardi	M. Treier
R. Manning	M. Tucci

ABSENT

K. Alford	C. Ondrako
R. Engel	

ALSO PRESENT

S. Mitchell	D. Milcarek
G. Cox	K. Osmond
J. Kalkbrenner	G. Wisniewski
D. Lewis	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

INTRODUCTIONS

Ms. Biesiada welcomed and introduced Ms. Billings, new FOCL executive director and Ms. Wisniewski, new Liverpool director.

PRESENTATION

Stepping Up Award: Ms. Mitchell gave an overview of the nomination for Ms. DiSanza and presented her award.

CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Stack moved the consent agenda, which includes the minutes of the June 17, 2015 Board meeting.
Mr. Manning seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

General: Ms. Mitchell reported on the new vans OCPL has just purchased and commented on their multi-purpose use.

Personnel:

- Account Clerk 1 position in the Business Office will be leaving for another position within the County.
- Business Office staff will be moving over to the Civic Center by mid-October. Ms. Tisch will remain our liaison to Management and Budget department.

- Personnel staff will continue to stay at the library for now, even though County Personnel will be overseeing this area before the end of the year.

Budget:

- OCPL met with Management and Budget to review OCPL’s proposed 2016 budget.

Facilities:

- Central Library
 - Interior Design: should progress quickly now. Our library designer and furniture jobber will be meeting with workgroup leaders to review design ideas.
 - Duct bank work caused some damage and has been repaired.
 - Phase 2 contractors will be starting in a few weeks.
- Branches – Ms. Reckhow is working with Beauchamp and Betts staff on the function and design aesthetics for their respective locations. New furniture and fixtures have been ordered for SWCC library space.

Administration – Ms. Mitchell thanked the administration team for putting a lot of time and effort into developing the materials for the central workgroups.

- Delivery Duties: system services will now oversee this area.
- Mr. DeLaney will soon be taking over some of the non-personnel work that KyungJin was previously handling.
- Budget: OCPL’s budget presentation to the Legislature is scheduled for Sept. 22, at 1:00.

DISCUSSION

Discussion Items

Central Library Renovation Project: Ms. Mitchell and the Board discussed options for possible closures that would allow staff to participate in program planning workgroups, as well as allow construction crews to complete work that cannot be completed while the library is open.

FOCL

Ms. Billings reported that the 2015-2016 Lecture will begin in September this year. Ms. Field Cohen explained FOCL’s strategic plan and their future advocacy plan process.

OCSLD

Ms. Wisniewski mentioned that OCSLD didn’t meet in August, so no report.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

PRESIDENT’S REPORT

Ms. Biesiada noted that the director’s first evaluation was recently conducted. The Board is very pleased with her performance.

Ms. Biesiada thanked Ms. Osmond for years of service with OCPL and the Board gave their well wishes.

EXECUTIVE SESSION

At 4:50, Mr. Manning moved to go into executive session to discuss a real estate matter.

Ms. Stack seconded, the motion carried unanimously.

At 5:11, Ms. Treier motioned to closed executive session. Ms. Stack seconded, the motion carried unanimously.

No action was taken

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:11 p.m.

Gail M. Cox
Administrative Assistant