OCPL BOARD OF TRUSTEES FINANCE REPORT
OCTOBER 2025

LIBRARY APPROPRITIONS AS OF	10/1/2025					
Row Labels	Sum of Budget	Sum of Expense	Sum of Enc	Sum of Pre-Enc	Sum of Available Budget	% Remaining
641010 - Payroll	5,205,116.00	3,440,582.52	-	-	1,764,533.48	34%
641020 - OT	3,382.00	1,354.08	-	-	2,027.92	60%
641030 - Part time	1,096,735.00	821,670.15	-	-	275,064.85	25%
671500 - Automotive Equip Bud & Exp	62,000.00	57,069.35	2,656.76	-	2,273.89	4%
674600 - Prov for Capital Projects	42,000.00	42,000.00	-	-	-	0%
691200 - Employee Ben-Inter Budget Load	3,037,956.00	1,144,440.74	-	-	1,893,515.26	62%
693000 - Supplies & Materials Bud Load	209,229.00	117,397.95	23,203.58	-	68,627.47	33%
693230 - Library Books & Materials	1,000,002.00	677,466.09	216,556.95	-	105,978.96	11%
694010 - Travel Training Bud Load	41,150.00	19,149.07	-	-	22,000.93	53%
694080 - Professional Svcs Budget Load	987,597.56	511,284.73	283,651.87	-	192,660.96	20%
694100 - All Other Expenses Budget Load	75,607.00	56,236.61	2,860.52	364.00	16,145.87	21%
694130 - Maint, Utilities, Rents Budget	1,563,293.00	1,010,729.83	279,835.78	11,810.04	260,917.35	17%
694950 - Interdepartmental Chgs Budget	1,845,529.00	96,732.48	-	-	1,748,796.52	95%
695700 - Contractual Expenses Non-Govt	10,000.00	5,000.00	-	-	5,000.00	50%
699690 - Transfer to Debt Svc	391,173.00	338,678.62	-	-	52,494.38	13%
Grand Total	15,570,769.56	8,339,792.22	808,765.46	12,174.04	6,410,037.84	41%

LIBRARY REVENUES AS OF	10/1/2025			
Row Labels	Sum of Revenue Estimate	Sum of Recognized Revenue	Sum of Collected Revenue	Sum of Available Budget*
590017 - FED AID - CULTURE & REC	100,980.00	-	-	100,980.00
590027 - ST AID - CULTURE & REC	1,059,058.00	1,145,421.00	1,145,421.00	(86,363.00)
590037 - CO SVC REV - CULTURE & REC	4,705.00	5,976.24	5,976.24	(1,271.24)
590047 - SVC OTH GOVT - CULTURE & REC	7,994,635.00	7,916,484.09	7,907,695.81	78,150.91
590056 - SALES OF PROP & COMP FOR LOSS	35,404.00	30,384.19	30,384.19	5,019.81
590070 - INTER TRANS - NON DEBT SVC	5,993,040.00	-	-	5,993,040.00
590083 - Appropriated Fund Balance	314,634.00	-	-	314,634.00
Grand Total	15,502,456.00	9,098,265.52	9,089,477.24	6,404,190.48

CENTRAL LIBRARY APPROPRIATIONS AS OF	10/1/2025					
Row Labels	Sum of Budget	Sum of Expense	Sum of Encumbrance	Sum of Pre-Encumbrance	Sum of Available Budget	% Remaining
641010 - Payroll	**1,341,710.00**	**856,093.76**	**-**	**-**	**485,616.24**	**36%**
641020 - OT	**716.00**	**815.40**	**-**	**-**	**-99.40**	**-14%**
641030 - Part time	**531,995.00**	**410,102.09**	**-**	**-**	**121,892.91**	**23%**
691200 - Employee Ben-Inter Budget Load	**1,164,633.00**	**336,586.24**	**-**	**-**	**828,046.76**	**71%**
648000 - Workers Comp	-	27,173.31	-	-	-27,173.31	
648010 - Unemployment	-	1,519.98	-	-	-1,519.98	
648020 - Health Ins	1,164,633.00	108,976.17	-	-	1,055,656.83	
648030 - Dental Ins	-	6,127.95	-	-	-6,127.95	
648050 - Social Security Tax	-	94,541.76	-	-	-94,541.76	
648070 - NYS Vol Def Contribution Plan	-	1,263.66	-	-	-1,263.66	
648080 - Retiree Health Insurance	-	96,983.41	-	-	-96,983.41	
693000 - Supplies & Materials Bud Load	**83,906.00**	**49,259.58**	**9,973.43**	**-**	**24,672.99**	**29%**
650010 - Books, Office Supp & Materials	19,055.00	6,748.97	3,368.64	-	8,937.39	47%
650020 - Food, Household, Medical & App	10,918.00	12,266.35	415.79	-	-1,764.14	-16%
650040 - Construction Supplies	8,296.00	4,541.74	-	-	3,754.26	45%
650060 - Other Equip Replacement Parts	103.00	45.16	-	-	57.84	56%
650100 - Computer Equip & Material	27,500.00	21,655.52	6,189.00	-	-344.52	-1%
650110 - Printers	1,133.00	-	-	-	1,133.00	100%
650200 - Program Supplies	16,901.00	4,001.84	-	-	12,899.16	76%
693230 - Library Books & Materials	**450,981.00**	**284,640.22**	**101,770.28**	**-**	**64,570.50**	**14%**
655130 - Library Books & Materials	450,981.00	284,640.22	101,770.28	-	64,570.50	14%
694010 - Travel Training Bud Load	**12,375.00**	**7,963.30**	**-**	**-**	**4,411.70**	**36%**
664040 - Training	11,875.00	7,947.20	-	-	3,927.80	33%
664070 - Mileage/Parking Fees	500.00	16.10	-	-	483.90	97%
694080 - Professional Svcs Budget Load	**360,170.00**	**108,785.79**	**66,778.66**	**-**	**184,605.55**	**51%**
664800 - Fees for Svc	360,170.00	108,785.79	66,778.66	-	184,605.55	51%
694100 - All Other Expenses Budget Load	**19,533.00**	**14,892.82**	**95.00**	**-**	**4,545.18**	**23%**
665000 - All Other Exp	5,693.00	2,106.03	95.00	-	3,491.97	61%
665020 - Membership	3,100.00	2,995.00	-	-	105.00	3%
665530 - Independent Audit Expense	884.00	-	-	-	884.00	100%
665680 - Postage & Courier Svcs	-	-	-	-	0.00	0%
665730 - Taxes and Expenses ON Co Prop	8,240.00	9,040.71	-	-	-800.71	-10%
665800 - Bank Charges Cash Mgmt	1,616.00	751.08	-	-	864.92	54%
694130 - Maint, Utilities, Rents Budget	**462,746.00**	**308,485.98**	**48,914.46**	**8,670.04**	**96,675.52**	**21%**

663450 - Mtce & Repairs	91,421.00	55,770.30	11,565.48	6,030.04	18,055.18	20%
663470 - Rents	111,806.00	86,112.75	21,832.85	-	3,860.40	3%
663480 - Telephone Communicaions Svcs	15,205.00	9,824.22	7,713.13	2,640.00	-4,972.35	-33%
663550 - Electric	180,325.00	117,219.61	-	-	63,105.39	35%
663730 - Software Licenses	3,950.00	462.98	-	-	3,487.02	88%
663740 - Software Support & Mtce	60,039.00	39,096.12	7,803.00	-	13,139.88	22%
694950 - Interdepartmental Chgs Budget	**485,587.00**	**29,223.48**	**-**	**-**	**456,363.52**	**94%**
662830 - IT Svcs	133,954.00	25,668.78	-	-	108,285.22	
662850 - Mtce in Lieu of Rent	239,274.00	-	-	-	239,274.00	
662910 - Legal Svcs	3,111.00	-	-	-	3,111.00	
662960 - Fiscal Operations Services	42,709.00	3,554.70	-	-	39,154.30	
663120 - Purchase Orders	16,288.00	-	-	-	16,288.00	
663400 - Insurance	19,342.00	-	-	-	19,342.00	
664540 - Reimbursable	20,098.00	-	-	-	20,098.00	
694540 - Indirect Cost Budget Load	10,811.00	-	-	-	10,811.00	
699690 - Transfer to Debt Svc	**368,173.00**	**338,678.62**	**-**	**-**	**29,494.38**	**8%**
Grand Total	**5,282,525.00**	**2,745,527.28**	**227,531.83**	**8,670.04**	**2,300,795.85**	**44%**

CENTRAL LIBRARY REVENUES AS OF	10/1/2025			
Row Labels	Sum of Revenue Estimate	Sum of Recognized Revenue	Sum of Collected Revenue	Sum of Available Budget*
590017 - FED AID - CULTURE & REC	9,088.00	-	-	9,088.00
590037 - CO SVC REV - CULTURE & REC	1,728.00	2,488.92	2,488.92	(760.92)
590056 - SALES OF PROP & COMP FOR LOSS	4,933.00	1,222.10	1,222.10	3,710.90
590070 - INTER TRANS - NON DEBT SVC	5,262,960.00	-	-	5,262,960.00
590083 - Appropriated Fund Balance	1,316.00	-	-	1,316.00
Grand Total	5,280,025.00	3,711.02	3,711.02	5,276,313.98

SYS SUP OPERATIONS APPROPRIATIONS AS OF	10/1/2025				
Row Labels	Sum of Budget	Sum of Expense	Sum of Encumbrance	Sum of Pre-Encumbrance	Sum of Available Budget
641010 - Payroll	**890,340.00**	**582,343.84**	**-**	**-**	**307,996.16**
641020 - OT	**245.00**	**93.19**	**-**	**-**	**151.81**
641030 - Part time	**54,590.00**	**41,146.56**	**-**	**-**	**13,443.44**
691200 - Employee Ben-Inter Budget Load	**328,521.00**	**177,506.82**	**-**	**-**	**151,014.18**
648000 - Workers Comp	-	13,375.54	-	-	(13,375.54)
648010 - Unemployment	-	748.45	-	-	(748.45)
648020 - Health Ins	328,521.00	97,407.50	-	-	231,113.50
648030 - Dental Ins	-	5,381.33	-	-	(5,381.33)
648050 - Social Security Tax	-	45,608.81	-	-	(45,608.81)
648070 - NYS Vol Def Contribution Plan	-	3,784.65	-	-	(3,784.65)
648080 - Retiree Health Insurance	-	11,200.54	-	-	(11,200.54)
693000 - Supplies & Materials Bud Load	**16,530.00**	**12,179.42**	**2,325.00**	**-**	**2,025.58**
650010 - Books, Office Supp & Materials	5,105.00	1,147.11	2,325.00	-	1,632.89
650020 - Food, Household, Medical & App	515.00	3,189.30	-	-	(2,674.30)
650040 - Construction Supplies	103.00	-	-	-	103.00
650100 - Computer Equip & Material	8,000.00	7,283.01	-	-	716.99
650110 - Printers	2,343.00	-	-	-	2,343.00
650200 - Program Supplies	464.00	560.00	-	-	(96.00)
693230 - Library Books & Materials	**128,015.00**	**93,215.21**	**30,929.65**	**-**	**3,870.14**
655130 - Library Books & Materials	128,015.00	93,215.21	30,929.65	-	3,870.14
694010 - Travel Training Bud Load	**10,940.00**	**6,864.47**	**-**	**-**	**4,075.53**
664040 - Training	8,890.00	6,800.77	-	-	2,089.23
664070 - Mileage/Parking Fees	2,050.00	63.70	-	-	1,986.30
694080 - Professional Svcs Budget Load	**4,250.00**	**956.41**	**1,183.59**	**-**	**2,110.00**
664800 - Fees for Svc	4,250.00	956.41	1,183.59	-	2,110.00
694100 - All Other Expenses Budget Load	**35,173.00**	**32,506.42**	**-**	**-**	**2,666.58**
663720 - Software Training	4,500.00	-	-	-	4,500.00
665020 - Membership	2,193.00	620.00	-	-	1,573.00
665530 - Independent Audit Expense	126.00	-	-	-	126.00
665680 - Postage & Courier Svcs	27,429.00	31,886.42	-	-	(4,457.42)
665730 - Taxes and Expenses ON Co Prop	925.00	-	-	-	925.00
694130 - Maint, Utilities, Rents Budget	**366,077.00**	**242,060.15**	**46,531.49**	**293.33**	**77,192.03**
663450 - Mtce & Repairs	50.00	-	50.00	-	-
663470 - Rents	17,501.00	11,922.20	4,094.44	-	1,484.36
663480 - Telephone Communicaions Svcs	64,700.00	50,613.32	20,386.68	293.33	(6,593.33)
663550 - Electric	5,203.00	-	-	-	5,203.00
663730 - Software Licenses	18,338.00	366.43	-	-	17,971.57
663740 - Software Support & Mtce	260,285.00	179,158.20	22,000.37	-	59,126.43
694950 - Interdepartmental Chgs Budget	**292,351.00**	**18,946.70**	**-**	**-**	**273,404.30**
662830 - IT Svcs	66,599.00	12,832.75	-	-	53,766.25
662850 - Mtce in Lieu of Rent	149,057.00	3,746.47	-	-	145,310.53
662910 - Legal Svcs	1,553.00	-	-	-	1,553.00

SYS SUP OPERATIONS APPROPRIATIONS AS OF	10/1/2025				
Row Labels	Sum of Budget	Sum of Expense	Sum of Encumbrance	Sum of Pre-Encumbrance	Sum of Available Budget
662960 - Fiscal Operations Services	16,160.00	1,345.02	-	-	14,814.98
663120 - Purchase Orders	7,881.00	-	-	-	7,881.00
663400 - Insurance	744.00	-	-	-	744.00
663430 - WEP Central Garage Svcs	19,448.00	1,022.46	-	-	18,425.54
664540 - Reimbursable	20,098.00	-	-	-	20,098.00
694540 - Indirect Cost Budget Load	10,811.00	-	-	-	10,811.00
695700 - Contractual Expenses Non-Govt	**10,000.00**	**5,000.00**	**-**	**-**	**5,000.00**
656870 - Cash Grant to Member Libraries	10,000.00	5,000.00	-	-	5,000.00
Grand Total	**2,137,032.00**	**1,212,819.19**	**80,969.73**	**293.33**	**842,949.75**

SYS SUP OPERATIONS REVENUES AS OF	10/1/2025			
Row Labels	Sum of Revenue Estimate	Sum of Recognized Revenue	Sum of Collected Revenue	Sum of Available Budget*
590027 - ST AID - CULTURE & REC	**1,059,058.00**	**1,145,421.00**	**1,145,421.00**	**(86,363.00)**
590047 - SVC OTH GOVT - CULTURE & REC	**315,685.00**	**237,534.09**	**228,745.81**	**78,150.91**
590070 - INTER TRANS - NON DEBT SVC	**730,080.00**	**-**	**-**	**730,080.00**
590083 - Appropriated Fund Balance	**1,039.00**	**-**	**-**	**1,039.00**
Grand Total	**2,105,862.00**	**1,382,955.09**	**1,374,166.81**	**722,906.91**

SYS SUP OPERATIONS APPROPRIATIONS AS OF	10/1/2025				
Row Labels	Sum of Budget	Sum of Expense	Sum of Encumbrance	Sum of Pre-Encumbrance	Sum of Available Budget

OCPL SYR BRANCH APPROPRIATIONS AS OF	10/1/2025					
Row Labels	Sum of Budget	Sum of Expense	Sum of Encumbrance	Sum of Pre-Encumbrance	Sum of Available Budget	% Remaining
641010 - Payroll	**2,973,066.00**	**2,002,144.92**	**-**	**-**	**970,921.08**	**33%**
641020 - OT	**2,421.00**	**445.49**	**-**	**-**	**1,975.51**	**82%**
641030 - Part time	**510,150.00**	**370,421.50**	**-**	**-**	**139,728.50**	**27%**
671500 - Automotive Equip Bud & Exp	**62,000.00**	**57,069.35**	**2,656.76**	**-**	**2,273.89**	**4%**
674600 - Prov for Capital Projects	**42,000.00**	**42,000.00**	**-**	**-**	**-**	**0%**
691200 - Employee Ben-Inter Budget Load	**1,544,802.00**	**630,347.68**	**-**	**-**	**914,454.32**	**59%**
648000 - Workers Comp	-	50,901.38	-	-	(50,901.38)	
648010 - Unemployment	-	2,847.98	-	-	(2,847.98)	
648020 - Health Ins	1,544,802.00	282,318.29	-	-	1,262,483.71	
648030 - Dental Ins	-	16,359.40	-	-	(16,359.40)	
648050 - Social Security Tax	-	174,702.09	-	-	(174,702.09)	
648070 - NYS Vol Def Contribution Plan	-	1,263.53	-	-	(1,263.53)	
648080 - Retiree Health Insurance	-	101,955.01	-	-	(101,955.01)	
693000 - Supplies & Materials Bud Load	**108,793.00**	**55,958.95**	**10,905.15**	**-**	**41,928.90**	**39%**
650010 - Books, Office Supp & Materials	10,712.00	10,310.04	2,352.66	-	(1,950.70)	-18%
650020 - Food, Household, Medical & App	21,952.00	18,937.04	1,946.99	-	1,067.97	5%
650040 - Construction Supplies	12,360.00	7,286.05	416.50	-	4,657.45	38%
650060 - Other Equip Replacement Parts	515.00	-	-	-	515.00	100%
650100 - Computer Equip & Material	55,426.00	12,773.49	6,189.00	-	36,463.51	66%
650110 - Printers	2,884.00	-	-	-	2,884.00	100%
650200 - Program Supplies	4,944.00	6,652.33	-	-	(1,708.33)	-35%
693230 - Library Books & Materials	**421,006.00**	**299,610.66**	**83,857.02**	**-**	**37,538.32**	**9%**
655130 - Library Books & Materials	421,006.00	299,610.66	83,857.02	-	37,538.32	9%
694010 - Travel Training Bud Load	**17,835.00**	**4,321.30**	**-**	**-**	**13,513.70**	**76%**
664040 - Training	15,435.00	2,820.50	-	-	12,614.50	82%
664070 - Mileage/Parking Fees	2,400.00	1,500.80	-	-	899.20	37%
694080 - Professional Svcs Budget Load	**623,177.56**	**401,542.53**	**215,689.62**	**-**	**5,945.41**	**1%**
664800 - Fees for Svc	623,177.56	401,542.53	215,689.62	-	5,945.41	1%
694100 - All Other Expenses Budget Load	**20,901.00**	**8,837.37**	**2,765.52**	**364.00**	**8,934.11**	**43%**
665000 - All Other Exp	8,751.00	640.00	504.15	-	7,606.85	87%
665010 - Trash Removal	8,351.00	7,286.45	2,261.37	364.00	(1,560.82)	-19%
665020 - Membership	-	-	-	-	-	0%
665530 - Independent Audit Expense	370.00	-	-	-	370.00	100%
665680 - Postage & Courier Svcs	400.00	-	-	-	400.00	100%
665800 - Bank Charges Cash Mgmt	3,029.00	910.92	-	-	2,118.08	70%
694130 - Maint, Utilities, Rents Budget	**734,470.00**	**460,183.70**	**184,389.83**	**2,846.67**	**87,049.80**	**12%**

663450 - Mtce & Repairs	224,467.00	98,970.25	102,467.03	500.00	22,529.72	10%
663470 - Rents	36,162.00	26,298.10	11,399.90	-	(1,536.00)	-4%
663480 - Telephone Communicaions Svcs	146,535.00	97,223.28	64,230.25	2,346.67	(17,265.20)	-12%
663550 - Electric	116,512.00	88,502.29	-	-	28,009.71	24%
663560 - Gas	44,468.00	12,677.87	5,992.65	-	25,797.48	58%
663730 - Software Licenses	19,292.00	2,971.44	-	-	16,320.56	85%
663740 - Software Support & Mtce	147,034.00	133,540.47	300.00	-	13,193.53	9%
694950 - Interdepartmental Chgs Budget	**1,067,591.00**	**48,562.30**	**-**	**-**	**1,019,028.70**	**95%**
662830 - IT Svcs	248,273.00	43,854.74	-	-	204,418.26	
662850 - Mtce in Lieu of Rent	438,663.00	-	-	-	438,663.00	
662910 - Legal Svcs	5,701.00	-	-	-	5,701.00	
662960 - Fiscal Operations Services	56,561.00	4,707.56	-	-	51,853.44	
663120 - Purchase Orders	28,369.00	-	-	-	28,369.00	
663400 - Insurance	11,836.00	-	-	-	11,836.00	
664540 - Reimbursable	180,882.00	-	-	-	180,882.00	
694540 - Indirect Cost Budget Load	97,306.00	-	-	-	97,306.00	
699690 - Transfer to Debt Svc	**23,000.00**	**-**	**-**	**-**	**23,000.00**	**100%**
Grand Total	**8,151,212.56**	**4,381,445.75**	**500,263.90**	**3,210.67**	**3,266,292.24**	**40%**

OCPL SYR BRANCH REVENUE AS OF	**10/1/2025**			
Row Labels	**Sum of Revenue Estimate**	**Sum of Recognized Revenue**	**Sum of Collected Revenue**	**Sum of Available Budget***
590017 - FED AID - CULTURE & REC	**91,892.00**	**-**	**-**	**91,892.00**
590037 - CO SVC REV - CULTURE & REC	**2,977.00**	**3,487.32**	**3,487.32**	**(510.32)**
590047 - SVC OTH GOVT - CULTURE & REC	**7,678,950.00**	**7,678,950.00**	**7,678,950.00**	**-**
590056 - SALES OF PROP & COMP FOR LOSS	**30,471.00**	**29,162.09**	**29,162.09**	**1,308.91**
590083 - Appropriated Fund Balance	**312,279.00**	**-**	**-**	**312,279.00**
Grand Total	**8,116,569.00**	**7,711,599.41**	**7,711,599.41**	**404,969.59**

OCPL Board of Trusees Grants Report
OCTOBER 2025

GRANTS BUDGET STATUS REPORT AS OF 10/1/25

Appropriations 2025		Term	BAM	Expenses	Encumbered	Balance
767658001	CLSA	01/01/25 - 12/31/25	222,969	18,948		204,021
767348001	INSTITUTION GRANT	01/01/25 - 12/31/25	5,825	398	6,602	(1,175)
767349001	COORDINATED OUTREACH	01/01/25 - 12/31/25	106,174	17,086	500	88,588
767361024	Adult Literacy	01/01/24 - 12/31/24	8,293	-		8,293
767362024	Family Literacy	01/01/24 - 12/31/24	12,900	6,380	3,671	2,849
Grand Total			356,161	42,812	10,774	302,575
Revenues 2025		**Term**	**BAM**	**Collected**	**Remaining**	**% Collected**
767658001	CLSA	01/01/25 - 12/31/25	222,969	228,276		102%
767348001	INSTITUTION GRANT	01/01/25 - 12/31/25	5,825	5,964		102%
767349001	COORDINATED OUTREACH	01/01/25 - 12/31/25	106,174	109,205		103%
767361024	Adult Literacy	01/01/24 - 12/31/24	8,293	8,293		100%
767362024	Family Literacy	01/01/24 - 12/31/24	12,900	12,900		100%
Grand Total			356,161	364,638	-	0%

*estimated revenue figures until we have final amounts from NYS