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Elizabeth J. Dailey, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

December 11, 2013
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	J. Kianka
V. Biesiada	R. Manning
T. Dodge	D. Stack
R. Engel	A. Lombardi

ABSENT

B. Morgan-Baker	M. Treier
J. Suddaby	

ALSO PRESENT

E. Dailey	R. Dunsmore
G. Cox	S. Reckhow
R. Dunsmore	A. Travis
J. Kalkbrenner	W. Fisher
D. Lewis	K. McCaffrey
D. Milcarek	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Mr. Manning moved the consent agenda, which includes the minutes of the November 13, 2013 Board meeting.
Ms. Lombardi seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey reported on the following topics:

Reappointments: Ms. Dailey reported that the Legislature approved the reappointments of Ms. Treier and Ms. Stack .

ACTION & DISCUSSION

Action Items

Resolution: 13-34

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees elects Ginny Biesiada to the office of President; Debbie Stack to the office of Vice-President; Bob Manning to the office of Secretary; and Jay Kianka to the office of Treasurer of OCPL Board of Trustees for the year 2014.

Mr. Dodge seconded, the motion carried unanimously.

Resolution: 13-35

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$550 from the Unrestricted Board Designated Fund for the 2014 Golden/Trustees' Award (\$400) and reception (\$150).

Mr. Manning seconded, the motion carried unanimously.

Resolution: 13-36

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$525 from the Unrestricted Board Designated Fund for the 2014 membership to LTA (Library Trustees Association).

Ms. Lombardi seconded, the motion carried unanimously.

Resolution: 13-37

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the transfer of funds of \$6,000 from the Unrestricted Board Designated Fund for the Director's Discretionary Account.

Mr. Kianka seconded, the motion carried unanimously.

Resolution: 13-38

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$500 from the Unrestricted Board Designated Fund for Retirement/Service Awards.

Mr. Kianka seconded, the motion carried unanimously.

Resolution: 13-39

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$6,000 from the Unrestricted Board Designated Fund to support staff attendance at conferences and workshops.

Ms. Lombardi seconded, the motion carried unanimously.

Resolution: 13-40

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees authorizes transfer of funds of \$4,000 from the Unrestricted Board Designated Fund to the Executive Director's Community Relations Account.

Mr. Engel seconded, the motion carried unanimously.

Resolution: 13-41

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$1,000 from the Unrestricted Board Designated Fund for the 2014 subscription to Communications services for advocacy software.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 13-42

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$395.00 from the Unrestricted Board Designated Fund for the 2014/2015 CenterState CEO membership.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 13-43

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$1,143 from the Unrestricted Board Designated Fund for the 2014 excelsior membership to New York Alliance of Library Systems (NYALS) to provide enhanced collaborative advocacy for library systems at the State level.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 13-44

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of up to \$1,600 from the Unrestricted Board Designated Fund for printing and postage for the Out of System Borrower mailings.

A brief discussion followed.

Mr. Kianka seconded, the motion carried unanimously.

Resolution: 13-45

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$350.00 from the Unrestricted Board Designated Fund for the purchase of two plaques up to \$100.00 and \$250.00 to the library of the recipient of the 2014 Trustee of the Year Award.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 13-46

Mr. Kianka moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$2,500 from the Unrestricted Board Designated Fund for the 2014 NYLA organizational membership.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 13-47

Mr. Kianka moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of up to \$1,000 from the Unrestricted Board Designated Fund for the purchase of Quickbooks software.

Mr. Dodge seconded, the motion carried unanimously.

Resolution: 13-48

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$60.00 from the Unrestricted Board Designated Fund for 2014 NYCON membership.

Ms. Lombardi seconded, the motion carried unanimously.

Discussion Items

- 1) Central Library Reorganization Project: Mr. Fisher gave an update on where we are in the process. Basically, we are at a standstill with the project at the moment.
- 2) 1st Consideration: Privacy and Confidentiality: Ms. Dailey explained the revisions within the document. Ms. Lombardi moved to make this a resolution, Mr. Manning seconded.
- 3) 1st Consideration: Library Card Registration Policy: Ms. Dailey explained the revisions within the document. Mr. Dodge moved to make this a resolution, Ms. Lombardi seconded.
- 4) Executive Director's Search Timeline: Ms. Biesiada reviewed the timeline. She also gave an overview of the focus group meetings that were held and the purpose of the focus groups and the responsibilities of the Director Search Advisory Committee.
- 5) Trosky Bequest Update: Ms. Biesiada gave an overview on the Bequest and discussion about the Board's direction on how to allocate the funds.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

PRESIDENT'S REPORT

Ms. Biesiada thanked the Board for their service this year.

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Aide