



ONONDAGA COUNTY PUBLIC LIBRARY

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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

December 17, 2014
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	A. Lombardi
V. Biesiada	R. Manning
T. Dodge	B. Morgan-Baker
R. Engel	D. Stack
J. Kianka	M. Treier

ABSENT

C. Ondrako

ALSO PRESENT

S. Mitchell	K. Osmond
G. Cox	S. Reckhow
R. Dunsmore	A. Travis
J. Kalkbrenner	M. Van Patten
D. Lewis	W. Fisher
D. Milcarek	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Lombardi moved the consent agenda, which includes the minutes of the November 19, 2014 Board meeting.

Ms. Stack seconded, the motion carried unanimously. (Mr. Alford, Mr. Engel, Mr. Dodge and Ms. Morgan-Baker were not present at the time of the vote.)

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

Transitions /Consolidations: Ms. Mitchell reported on Mr. DeCook's upcoming retirement with Mr. Miliati taking over that position. She also noted that Facilities and the Library are in agreement to share the responsibilities of the library maintenance/facilities staff and will jointly realign priorities as needed.

Ms. Mitchell explained the transition of the Fiscal Officer's position as well as the transitions of the Business Office to Finance and Personnel to County Personnel by the end of 2015.

Ms. Mitchell gave an update on the branch contingency funds.

Library Dispensers Update: Both dispensers are up and running in their respective locations and we will be sending out a press release in the near future promoting their use.

Ms. Reckhow gave an update on the various branch renovations that are in the works.

ACTION & DISCUSSION

Resolution: 14-37

Action Items

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees elects Ginny Biesiada to the office of President; Debbie Stack to the office of Vice-President; Bob Manning to the office of Secretary; and Christina Ondrako to the office of Treasurer of OCPL Board of Trustees for the year 2015.

Mr. Alford seconded, the motion carried unanimously.

Resolution: 14-38

Ms. Stack moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the following expenditures from the Unrestricted Board Designated Fund:

\$550 the *2015 Golden/Trustees' Award* (\$400) and reception (\$150);

\$525 for the 2015 membership to LTA (Library Trustees Association);

\$6,000 for the Director's Discretionary Account;

\$300 for Retirement/Service Awards;

\$6,000 to support staff attendance at conferences and workshops;

\$4,000 to the Director's Community Relations Account;

\$1,000 for the 2015 subscription to Communications services for advocacy software;

\$395.00 for the 2014/2015 CenterState CEO membership;

\$1,143 for the 2015 excelsior membership to New York Alliance of Library Systems (NYALS) to provide enhanced collaborative advocacy for library systems at the State level;

\$2,500 for the 2015 NYLA organizational membership;

\$60.00 for 2015 NYCON membership; and

up to \$750.00 to cover the expenses for refreshments and speakers for 2015 Staff Development Day.

Mr. Engel seconded, the motion carried unanimously.

Resolution: 14-39

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves to remove Deborah Herbert, Director of Administrative Services and retain, Susan Mitchell, Executive Director; Doreen Milcarek, Central Library Administrator and Susan Reckhow, Administrator for Branches and Initiatives: as a staff person of the Onondaga County Public Library authorized to sign checks drawn on the following accounts (below):

- Onondaga County Public Library Checking Account #7748132 at Summit Federal Credit Union
- Onondaga County Public Library Trustees Gift Fund Checking Account #614 218 590 at NBT Bank; and, be it further

Resolved, That the OCPL Board of Trustees approves Todd Kessler, Account Clerk III authorized to sign checks drawn on the following account:

- Onondaga County Public Library Checking Account #7748132 at Summit Federal Credit Union; and, be it further

Resolved, That the OCPL Board of Trustees remove Jay Kianka and retain Christina Ondrako, OCPL Board members authorized to sign checks drawn on the following Trustees account:

- Onondaga County Public Library Trustees Gift Fund Checking Account #614 218 590 at NBT Bank

Ms. Lombardi seconded, the motion carried unanimously.

Discussion Items

Central Library Renovation Project: Mr. Fisher gave an update on the phases of the proposed signed leases.

Ms. Milcarek gave a brief overview of the updated floor plans.

FOCL

Ms. Biesiada expressed the Board's appreciation for FOCL's donation to the library.

OCSLD

Ms. Van Patten reported on an ALA grant application that Baldwinsville and another suburban library have applied to, hoping to acquire a 3D maker, supplies and tools for training.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

Mr. Manning mentioned that the Library Trustees Association (LTA) will be holding next year's Trustee Institute in Syracuse on May 1-2, 2015.

PRESIDENT'S REPORT

Ms. Biesiada expressed the Board's gratitude for Mr. Kianka's service on the Board and in appreciation presented him with bookends.

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Aide