

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

December 14, 2016
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	R. Manning
T. Dodge	C. Ondrako
J. Hurst-Wahl	D. Stack
A. Lombardi	M. Tucci

ABSENT

B. Morgan-Baker	Merike Teier
Rich Engel	

ALSO PRESENT

S. Mitchell	S. Reckhow
G. Cox	A. Travis
E. Kochian	J. Billings
K. Coffta Sims	

WELCOME

Ms. Biesiada called the meeting to order at 4:05 p.m.

**CONSENT AGENDA/
APPROVAL OF MINUTES**

Ms. Lombardi moved the consent agenda, which includes the minutes from the November 16, 2016 meeting.
Mr. Manning seconded, the motion carried unanimously. (Ms. Ondrako and Mr. Dodge were not present at the time of the vote.)

**EXECUTIVE DIRECTOR'S
REPORT**

Ms. Mitchell reported on the following topics:

FOCL: Since Ms. Lombardi is going off the Board a new OCPL Board representative is needed for the FOCL Board meetings.

Personnel: Ms. Park has accepted the position in Administration that was previously held by Mr. Delaney.

Parking: Ms. Mitchell explained why the five library staff parking spaces in the Galleries garage have been temporarily moved to the loading dock area.

Library Book Dispensers: The dispenser in the Great Northern Mall will be moved to a YMCA in December and the one located at WCNY will be moved to Jamesville prison in the spring. Ms. Mitchell reviewed the cost of the moves and maintenance fees.

Ellen Bach:

Ms. Mitchell explained Ms. Bach recommendations regarding the Board's financial policies and procedures.

ACTION

Resolution: 16-24

Action Items

Ms. Stack moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the following expenditures from the Unrestricted Board Designated Fund:

\$525 for the 2017 membership to LTA (Library Trustees Association);

\$300 for Retirement/Service Awards;

\$6,000 to support staff attendance at conferences and workshops;

\$1,000 for the 2017 subscription to Communications services for advocacy software;

\$450.00 for the 2017/2018 CenterState CEO membership;

\$1,143 for the 2017 excelsior membership to New York Alliance of Library Systems (NYALS) to provide enhanced collaborative advocacy for library systems at the State level;

\$2,500 for the 2017 NYLA organizational membership;

\$60.00 for 2017 NYCON membership; and

up to \$750.00 to cover the expenses for refreshments and speakers for 2017 Staff Development Day.

Mr. Manning seconded, the motion carried unanimously.

Motion

Resolution: 16-25

Ms. Lombardi made the following motion:

Resolved, that the OCPL Board of Trustees approves moving forward with Ellen Bach's recommendations 1-3.

Ms. Tucci, seconded, motion carried unanimously.

Discussion Items

1) Central Library Renovation Updates:

Ms. Mitchell mentioned the children's area build-outs are complete and the RFID Security System RFP went out this week.

2) Branch Updates:

White Branch: RFP for a feasibility study proposal was due back on 12/9.

Betts Branch: will be having asbestos abatement work done by one of their doors.

FOCL

Ms. Billings mentioned FOCL just sent out their annual appeal. There are also a couple of companies that expressed interested in supporting FOCL with an outcome based type project, so they will be working on that as well.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the Committee's past and future events.

Ms. Mitchell commented on Senator DeFrancisco's recent tour of the Central library. He was very impressed with all the renovations and how well the spaces are being used.

Strategic Planning

Ms. Stack mentioned the Committee will be meeting again and will keep the Board advised as they are moving forward.

PRESIDENT'S REPORT

On behalf of the Board, Ms. Biesiada thanked Ms. Lombardi for her years of service on the Board. Ms. Lombardi thanked the Board for their thoughtfulness.

ADJOURNMENT

Ms. Lombardi motioned to adjourn the meeting.

Ms. Biesiada adjourned the meeting at 5:05 p.m.

Gail M. Cox
Administrative Assistant