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Elizabeth J. Dailey, Executive Director

MINUTES

OCPL BOARD OF TRUSTEES' MEETING

February 13, 2013
Central Library
Board Room
4:00 p.m.

ATTENDING

K. Alford	B. Morgan-Baker
V. Biesiada	D. Stack
T. Dodge	J. Suddaby
A. Lombardi	M. Treier

ABSENT

R. Engel	R. Manning
J. Kianka	

ALSO PRESENT

E. Dailey	A. Travis
G. Cox	K. Park
S. Carmer	K. McCaffrey
J. Kalkbrenner	W. Fisher
D. Lewis	M. Hayden-Horan
D. Milcarek	E. Kochian
K. Osmond	S. Kulick
S. Reckhow	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

Consent Agenda

APPROVAL OF MINUTES

Ms. Stack moved the consent agenda which includes the minutes of the January 9, 2013 Board meeting.
Ms. Lombardi seconded, the motion carried unanimously.

FOCL PRESENTATION

Mr. Kochian highlighted some of the new things that FOCL has added this season such as: author visits to various community locations, music before each lecture, and ticket sponsors. The next lecture is Jacqueline Woodson on March 4th and also is when next season's Lecture series will be announced. Mr. Kochian introduced Ms. Hayden-Horan and Mr. Kulick from the FOCL Board and mentioned that Deb Hole, is the interim Executive Director.

Mr. Kochian, Ms. Hayden-Horan, and Mr. Kuclik presented the OCPL Board with a \$40,000 check. Ms. Biesiada thanked FOCL for their generous donation. Ms. Biesiada reiterated the importance of getting others to join the lecture series to help benefit the libraries.

EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey gave a report on the following topics:

LibraryAware Award Nomination: Ms. Dailey explained it rewards a community that has shown its awareness of its library by supporting it. Mr. Manning felt OCPL would be a great nomination for this award. If the Library does happen to win the \$10,000 award, the County Executive would accept on our behalf.

Mundy Branch Construction Update: Ms. Dailey mentioned there will need to be extensive rewiring among some other construction items, so the library will need to be closed during that timeframe.

ACTION/DISCUSSION

Resolution: 13-10

Action Items

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the submission of the New York State Preservation Discretionary Grant application for \$17,456 to provide the resources to Microfilm the Tully Times Weekly Newspaper from 1885-1954.

Mr. Dodge seconded, the motion carried unanimously.

Resolution: 13-11

Ms. Stack moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the submission of the National Endowment for the Arts Big Read Grant application for \$11,000, to provide educational and promotional materials, more professional programs, book discussions, and a “read and share” initiative to the community.

Ms. Suddaby seconded, the motion carried unanimously.

Discussion Items

- 1) Central Library Reorganization Project Update: Ms. Milcarek mentioned on February 4th the Architectural and Engineering RFP went out to twenty-five firms. Three have declined and at least four have indicated that they will be coming to pre-proposal meeting on February 25th. The Construction Manager RFP is due to be sent out shortly.

Mr. Fisher commented that the Library met with County Law, Purchasing and Facilities Management for their input on the RFP process to make sure once we get going we won't run into unexpected delays.

- 2) 2012 Budget Year End Status: Ms. Carmer reviewed her 2012 year end status report.
- 3) City Branch Library Staffing Update: Ms. Reckhow reported on the results of the study and evaluation process with the Librarian III titles within Central and the branches. The reorganization of responsibilities of the Librarian III titles will make Central and city branches flow more as one organization.

OCSLD

Ms. McCaffrey gave an update on some initiatives happening within the suburban libraries.

Tully: Mr. DeLaney saw that the enrichment coordinator of the school was laid off and he reached out to her to have the program work through the library. They received a \$300,000 grant for a five year project with 70 kids signed up and a waiting list. Partners are: Tully Schools, Cornell University and SUNY Oneonta.

Dewitt: Has formed a Homeschoolers Advisory Board called “Terrific Thursdays”. The programs focus on assisting parents and/or children to develop and expand literacy and library/research skills. Their facilities Committee is actively looking for a new location for the library.

Fayetteville: They are hosting *Library After Dark: Red Wine and Chocolate Decadence* on February 22nd. Ms. Considine has won the WCNY “Women Who Make America” award, along with 18 other women within 19 counties WCNY serves. Ms. McCaffrey explained Fayetteville’s new STEAMPunk Club.

NOPL: The out of county borrowers article that was recently in the in the paper was well taken. There were a couple of complaints, while a few others felt it was the right thing to do.

Salina: Has added a new staff position: Technology Trainer.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and present activities of the committee.

President’s Report

Motion:

Resolution: 13-12

Ms. Biesiada reported on the patron appeals letter to the Board.

Ms. Biesiada made the following motion:

Resolved, That the OCPL Board of Trustees upholds the Executive’s Director’s decision to abide by the original barring period of January 2, 2013 to January 2, 2014 for the patron whose appeal they reviewed.

Ms. Lombardi seconded, the motion carried unanimously.

Ms. Dailey is one of the recipients of the YWCA’s Diversity Achievers Award.

Central Library Building Committee: Ms. Biesiada mentioned at the Committee's last meeting the conversation regarding an audit of Trustees' funds.

Motion:
Resolution: 13-13

Ms. Lombardi made the following motion:

Resolved, That the OCPL Board of Trustees approves the expenditure of up to \$4,000 from the Smith Hawley fund to cover the cost of an audit of the Board's funds.

Ms. Morgan-Baker seconded, the motion carried unanimously.

EXECUTIVE SESSION

Motion:
Resolution: 13-14

At 4:55, Ms. Stack made a motion to go into executive session to discuss a personnel matter relating to the executive director.

Ms. Suddaby seconded, the motion carried unanimously.

No action was taken.

At 5:08, Mr. Dodge moved to close executive session.
Ms. Suddaby seconded, the motion carried unanimously.

The Board reconvened in open session.

Motion:
Resolution: 13-15

Ms. Morgan Baker made the following motion:

Resolved, That the OCPL Board of Trustees approves the transfer of \$1,000 from the Smith Hawley Fund to the Director's Discretionary Account.

Ms. Stack seconded, the motion carried unanimously.

ADJOURNMENT

Ms. Suddaby moved to adjourn the meeting.
Ms. Biesiada adjourned the meeting at 5:10 p.m.

Gail M. Cox
Administrative Aide