



# ONONDAGA COUNTY PUBLIC LIBRARY

The Galleries of Syracuse  
447 South Salina Street  
Syracuse, NY 13202-2494

Phone 315-435-1900  
TDD 315-435-1872  
Fax 315-435-8533

[www.onlib.org](http://www.onlib.org)

**Elizabeth J. Dailey, Executive Director**

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## MINUTES

### OCPL BOARD OF TRUSTEES' MEETING

January 15, 2014

Central Library, Smith Room

4:00 p.m.

#### ATTENDING

K. Alford	A. Lombardi
V. Biesiada	R. Manning
T. Dodge	M. Treier
J. Kianka	

#### ABSENT

B. Morgan-Baker	D. Stack
R. Engel	

#### ALSO PRESENT

E. Dailey	K. Benson
G. Cox	S. Corieri
R. Dunsmore	J. Corl
D. Herbert	W. Fisher
J. Kalkbrenner	C. Gleason
D. Lewis	D. Hole
D. Milcarek	C. Johnson
K. Osmond	C. Koons
K. Park	K. McCaffrey
S. Reckhow	J. Polly

#### WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.  
Ms. Biesiada had a moment of silence in memory of Ms. Fahey-Suddaby.

#### INTRODUCTION

Ms. Dailey introduced the new Director of Administration Services, Deborah Herbert and gave a brief background about her.

#### CONSENT AGENDA/ APPROVAL OF MINUTES

Mr. Manning moved the consent agenda, which includes the minutes of the December 11, 2013 Board meeting.  
Ms. Lombardi seconded, the motion carried unanimously.

#### EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey reported on the following topic:

Reappointments: Ms. Dailey reported that the Legislature approved the reappointments of Ms. Treier and Ms. Stack.

**FOCL**

Ms. Biesiada thanked FOCL for their 40,000 donation to OCPL.  
Ms. Hole gave an overview of the 20<sup>th</sup> season of the lecture series.  
Next season will be revealed at the March lecture.

**ACTION & DISCUSSION**

**Action Items**

*Resolution: 14-01*

Mr. Manning moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the expenditure of up to \$20,000 from the Unrestricted Board Designated Fund to cover the costs of the executive director's search.

Mr. Dodge seconded, the motion carried unanimously.

*Resolution: 14-02*

Ms. Lombardi moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the Revised Privacy and Confidentiality Policy.

Mr. Manning seconded, the motion carried unanimously.

*Resolution: 14-03*

Mr. Kianka moved the following resolution:

**Resolved,** That the OCPL Board of Trustees accepts the CNYArts grant in the amount of \$3,000 which is a matching grant for the design of CENTRO @ Central.

Ms. Treier gave an update about the grant and its purpose.

Mr. Dodge seconded, the motion carried unanimously.

*Resolution: 14-04*

Mr. Manning moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves a fine amnesty in order to remove barriers to the use of OCPL Central and branch libraries for children and teens enrolled in the 2014 Summer Reading Program who read and report on five books will have their total accrued fines waived; and, be it further

**Resolved,** That children and teens will incur no fines on items they return which have been declared lost, but charges for lost items that are not returned will not be affected by the amnesty; and, be it further

**Resolved,** That staff will make the necessary accommodations to enable children and teens with fines on their cards to participate in the Summer Reading Program.

Mr. Kianka seconded, the motion carried unanimously.

Ms. Treier moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves to remove Sally Carmer, former Director of Administrative Services; and add Deborah Herbert, Director of Administrative Services and retain, Elizabeth J. Dailey, Executive Director; Jay Kianka, OCPL Board Treasurer; and Debbie Onacki, Account Clerk III; Doreen Milcarek, Central Library Administrator and Susan Reckhow, Administrator for Branches and Initiatives: as a staff/Board person of the Onondaga County Public Library authorized to sign checks drawn on the following OCPL Trustee accounts (below):

- Onondaga County Public Library Checking Account #7748132 at Summit Federal Credit Union
- Onondaga County Public Library Trustees Gift Fund Checking Account #614 218 590 at NBT Bank

Mr. Manning seconded, the motion carried unanimously.

### **Discussion Items**

- 1) Central Library Reorganization Project: Mr. Fisher gave an update on the Galleries condo meeting Ms. Dailey and he attended. He mentioned they are not ready to go into the lease agreement that has been negotiated regarding the Central Library. Ms. Biesiada inquired with the board about looking at another plan. Ms. Treier suggested having a special meeting just to review this item.
- 2) 1<sup>st</sup> Consideration: Internet Use Policy: Ms. Dailey explained the revisions within the document. Mr. Kianka moved to make this a resolution, Mr. Dodge seconded.
- 3) Executive Director's Search Timeline: Ms. Biesiada reviewed the timeline and thanked Ms. Park for putting this information together. She also gave an overview of the focus group meetings that were held, the purpose of the focus groups and the responsibilities of the Director Search Advisory Committee.
- 4) Out of System Borrower Fee Update: Ms. Biesiada reported that a task force is being put together which will include two OCPL board members to review this policy. She stated since there is a task force being put in place, the policy will not be discussed at this meeting. However, there are intent to speak requests on the matter that the Board would like to hear.

### **Intent to Speak**

1<sup>st</sup> speaker: Jim Corl introduced himself and thanked the OCPL board for all their hard work and NOPL's work in which he applauded Ms. McCaffrey's efforts. He gave kudos to the OCPL Board for putting a task force in place to discuss this topic. He also emphasized that not having this fee would really impact the NOPL@ Brewerton Library.

2<sup>nd</sup> speaker: Carol Johnson read a statement from the Onondaga County Suburban Library Directors stating that over the past 2 years the 19 suburban libraries considered, reworked, and finally approved the Out of System Borrower Card policy, along with the OCPL Board. They respectfully ask that the Board keep their decision to charge the modest fee.

3<sup>rd</sup> speaker: Carol Gleason from the Tully library board supports the borrower fee. She stated that while it is not their desire to charge to use library services, no library is truly free. Property owners in the district pay their tax levy, make donations, and support fundraisers for these services, where borrowers outside the county do not provide this type of support. The Tully board felt that they must take a stand on this issue to support other member boards. Respectfully, they ask that the OCPL Board keep the policy in place.

4<sup>th</sup> speaker: Sue Corieri, NOPL trustee added to the importance of this issue and the affect it has on the Brewerton Library. She commented on the many discussions held at the NOPL trustee meetings on this issue and they feel as trustee members a responsibility to their tax payers. She continued by commending everyone involved in this huge collaborative effort.

## **COMMITTEE REPORTS**

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

## **PRESIDENT'S REPORT**

Ms. Biesiada spoke about honoring Jane's memory. The Board discussed what they would like to do to honor Ms. Fahey-Suddaby.

Motion

*Resolution: 14-06*

Ms. Lombardi made the following motion:

**Resolved**, that the OCPL Board of Trustees approves the expenditure of up to \$500.00 for the purchase of bookends and a plaque.

Mr. Dodge seconded, the motion carried unanimously.

Mr. Manning moved to adjourn the meeting.

Ms. Biesiada adjourned the meeting at 5:00 p.m.

## **ADJOURNMENT**

Gail M. Cox  
Administrative Aide