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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

January 21, 2015
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	D. Stack
V. Biesiada	M. Treier
T. Dodge	M. Tucci
A. Lombardi	

ABSENT

R. Manning	B. Morgan-Baker
R. Engel	C. Ondrako

ALSO PRESENT

S. Mitchell	S. Reckhow
G. Cox	A. Travis
R. Dunsmore	J. Kianka
J. Kalkbrenner	C. Koons
D. Lewis	W. Fisher
K. Osmond	

WELCOME/ INTRODUCTION

Ms. Biesiada called the meeting to order at 4:00 p.m.
Ms. Biesiada welcomed and introduced the newest OCPL Board member, Marilyn Tucci. Ms. Tucci gave a brief background history about herself and she how thrilled she is to be on the Board.

CONSENT AGENDA/ APPROVAL OF MINUTES

Mr. Dodge moved the consent agenda, which includes the minutes of the December 17, 2014 Board meeting.
Ms. Stack seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

Consolidations:

- ❖ Facilities: Ms. Mitchell mentioned the consolidation with Facilities is going well, however there are still 2 outstanding positions to be filled.
- ❖ Personnel: We haven't begun the transitions for this area yet. However, the part-time Account Clerk 1 in the Business Office resigned for a full-time position elsewhere and we are figuring out how to fill that position. In the interim, Ms. DiSanza and Ms. Cox are filling in with those responsibilities. Ms. Carmer is still filling in and will be here until the end of February. We are in the process

of creating a new position for the high level combination of Ms. Carmer and Ms. Park responsibilities that will not part of the transition over to their respective departments.

- ❖ **Budget:** Emilie Tisch from Management and Budget is working on the library's fiscal piece and helping us with the transition as we consolidate that area. During this transition process we also realized the need for more cross training with administration and higher managerial positions across the library. Ms. Mitchell updated the Board on the branch contingency funds and the media contract with Great Northern Mall.

Facilities: Ms. Mitchell gave an update on the renovation plans for the Petit and Beauchamp branch libraries.

ACTION & DISCUSSION

Resolution: 15-01

Action Items

Ms. Treier moved the following resolution:

Resolved, That the OCPL Board of Trustees approves a fine amnesty in order to remove barriers to the use of OCPL Central and branch libraries for children and teens enrolled in the 2015 Summer Reading Program who read and report on five books will have their total accrued fines waived; and, be it further

Resolved, That children and teens will incur no fines on items they return which have been declared lost, but charges for lost items that are not returned will not be affected by the amnesty; and, be it further

Resolved, That staff will make the necessary accommodations to enable children and teens with fines on their cards to participate in the Summer Reading Program.

Mr. Alford seconded, the motion carried unanimously.

Resolution: 15-02

Ms. Stack moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the submission of the 2015 Literacy Coalition of CNY grant application for \$8,750 for a Sensory Friendly Storytime at four city branch libraries.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 15-03

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the closing of the Central Library on Thursday, February 26, 2015 for an in-service day for the Central Library staff.

Mr. Alford seconded, the motion carried unanimously.

Discussion Items

Central Library Renovation Project: Mr. Fisher gave an update on the leases and negotiations with the various stakeholders.

FOCL

Ms. Hole reported on the rest of the current season and the design phase of the 2015/2016 lecture season. Ms. Hole mentioned they are accepting nominations for the Muriel Koretz Award. FOCL will also be giving away 2 Julia Alveraz lecture tickets for each library location to hold a raffle for them.

OCSLD

Mr. Koons gave an overview of the STEAM programming held at the Tully Free Library and within their outreach programs. He gave a few examples of the type of programming this covers such as making your own radio plays with digital and mechanical sound effects.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and present activities of the committee. He reminded everyone about Advocacy Day in Albany on February 25th.

Mr. Fisher commented on how important this committee is and it matters to the many constitutions.

PRESIDENT'S REPORT

Ms. Biesiada reviewed the Board's liaison and committee lists.

Ms. Treier moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Aide