



# ONONDAGA COUNTY PUBLIC LIBRARY

The Galleries of Syracuse  
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**Elizabeth J. Dailey, Executive Director**

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## MINUTES

### OCPL BOARD OF TRUSTEES' MEETING

January 9, 2013  
Central Library  
Board Room  
4:00 p.m.

#### ATTENDING

K. Alford	A. Lombardi
V. Biesiada	R. Manning
T. Dodge	J. Suddaby
R. Engel	M. Treier
J. Kianka	

#### ABSENT

B. Morgan-Baker	D. Stack
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#### ALSO PRESENT

E. Dailey	K. Osmond
G. Cox	S. Reckhow
S. Carmer	A. Travis
J. Kalkbrenner	A. Thorna
D. Lewis	K. Park
D. Milcarek	K. McCaffrey

#### WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

#### Consent Agenda

#### APPROVAL OF MINUTES

Mr. Kianka moved the approval of the consent agenda, which includes the minutes of the December 12, 2012.

Mr. Manning seconded, the motion carried unanimously.  
(Ms. Suddaby was not present at the time of the vote.)

#### EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey gave a report on the following topics:

Trustee of the Year Award: Ms. Dailey explained the past history of the award and how the OCPL Board financially supported it in the past. She inquired if the Board would be interested in taking over the logistics and financial support of this award. Ms. Dailey will look over the criteria used in the past and will work on a procedure and timeline for the award and report back to the Board.

City Partnership: In the city of Syracuse there was a pilot project between the Syracuse Police and the Syracuse City School District on police security cameras being installed in certain neighborhoods to help leverage the infrastructure within the city. The Syracuse Police Department is looking to partner with OCPL, since we have libraries that are city owned buildings. They are looking to use our network capabilities for their cameras. Their information would be totally separate from our data and we would not have access to each other's information. The cameras would only be aimed on certain street view areas. At this point we are just in the talking stages of the process.

## **ACTION/DISCUSSION**

### **Resolution: 13-01**

#### **Action Items**

Mr. Manning moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the expenditure of \$750 from the Smith Hawley Fund to cover the expenses for refreshments and speakers for 2013 Staff Development Day.

Mr. Kianka seconded, the motion carried unanimously.  
(Ms. Suddaby was not present at the time of the vote.)

### **Resolution: 13-02**

Mr. Dodge moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves a fine amnesty in order to remove barriers to the use of OCPL Central and branch libraries for children and teens enrolled in the 2013 Summer Reading Program who read and report on five books will have their total accrued fines waived; and, be it further

**Resolved,** That children and teens will incur no fines on items they return which have been declared lost, but charges for lost items that are not returned will not be affected by the amnesty; and, be it further

**Resolved,** That staff will make the necessary accommodations to enable children and teens with fines on their cards to participate in the Summer Reading Program.

Mr. Manning seconded, the motion carried unanimously.  
(Ms. Suddaby was not present at the time of the vote.)

### **Resolution: 13-03**

Ms. Lombardi moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the submission of the 2013-2016 NYS Family Literacy Library Services Grant for up to \$14,000 each year to purchase supplies and provide funding for programs for the 2013-2016 Summer Reading Programs for the OCPL system.

Mr. Manning seconded, the motion carried unanimously.

**Resolution: 13-04**

Ms. Lombardi moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the submission of the 2013 Literacy Coalition of CNY grant application for \$8,852 to enhance Central Library's "Every Child Ready To Read®" outreach programs.

Ms. Treier seconded, the motion carried unanimously.

**Resolution: 13-05**

Mr. Manning moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the submission of the 2013-2016 NYS Adult Literacy Library Services Grant entitled "Digital Literacy in Your Community" for up to \$9,000 each year to provide adult beginning and intermediate digital literacy classes in partnership with the Syracuse City School District.

Mr. Dodge seconded, the motion carried unanimously.

**Resolution: 13-06**

Mr. Kianka moved the following resolution:

**Resolved,** That OCPL Board of Trustees accepts the grant funds of \$1,500 from the Rosamond Gifford Foundation to provide a film series in support of the 2013 CNY READS ONE BOOK season.

Mr. Manning seconded, the motion carried unanimously.

Ms. Dailey thanked Ms. Treier for bringing this grant to our attention.

**Resolution: 13-07**

Ms. Lombardi moved the following resolution:

**Resolved,** That OCPL Board of Trustees approves the revised Patron Code of Conduct.

Ms. Suddaby seconded, the motion carried unanimously.

**Resolution: 13-08**

Mr. Manning moved the following resolution:

**Resolved,** That OCPL Board of Trustees approves the Community Profiles Policy.

Mr. Kianka seconded, the motion carried unanimously.

**Resolution: 13-09**

Ms. Suddaby moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the submission of the CLRC RBDB grant application for up to \$10,000 to pay for cataloging of local history materials held in the OCPL system.

Ms. Treier seconded, the motion carried unanimously.

## **Discussion Items**

- 1) Central Library Reorganization Project Update: Ms. Biesiada thanked Mr. Fisher and the County Executive for all their efforts with this project. Ms. Milcarek and Mr. Fisher reviewed the updated timeline handout.
- 2) Bus Shelter on 400 Block of S. Salina Street: Ms. Treier gave an update on her discussion with Centro about their proposed new bus stop on S. Salina Street in front of the Galleries. They discussed the possibility of combining the bus shelter with public art related to the library. It was decided that a subcommittee be formed to investigate further and report back to the Board at a later date in time.

### **OCSLD**

Ms. McCaffrey gave an update on the Out-of-System Borrower Policy. She mentioned that a letter went out to the County Executive and that OCSLD voted to move ahead with this process. A letter with additional information will also be sent out to the County Legislators within the libraries' districts. There was a discussion regarding the many concerns that were presented.

### **FOCL**

Ms. Biesiada mentioned that Ms. Headd resigned from FOCL to pursue another job opportunity.

### **COMMITTEE REPORTS**

#### Government Relations

Mr. Manning reviewed the past and present activities of the committee.

#### President's Report

Ms. Biesiada commented on the County Legislature's approval for funding for the Central Library's Reorganization Project. Ms. Biesiada and Ms. Dailey met with FOCL, Foundation and OCPL to begin an open dialogue about the three Boards' roles. A study group of one person from each Board along with the OCPL Executive Director will visit Tompkins and Monroe counties to see their Friends, Foundation and Board dynamics.

### **ADJOURNMENT**

Mr. Manning moved to adjourn the meeting.  
Ms. Biesiada adjourned the meeting at 5:05 p.m.

Gail M. Cox  
Administrative Aide