



ONONDAGA COUNTY PUBLIC LIBRARY

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447 South Salina Street
Syracuse, NY 13202-2494

Phone 315-435-1900
TDD 315-435-1872
Fax 315-435-8533

www.onlib.org

Elizabeth J. Dailey, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

June 18, 2014
Central Library, Smith Room
4:00 p.m.

ATTENDING

A. Lombardi	J. Kianka
V. Biesiada	R. Manning
C. Ondrako	D. Stack
R. Engel	

ABSENT

K. Alford	B. Morgan-Baker
T. Dodge	M. Treier

ALSO PRESENT

E. Dailey	K. Osmond
G. Cox	K. Park
D. Herbert	S. Reckhow
J. Kalkbrenner	A. Travis
D. Lewis	D. Hole
D. Milcarek	M. Van Patten

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

JANE SUDDABY'S PRESENTATION

Ms. Biesiada and Ms. Dailey spoke with heartfelt gratitude about the positive influence and impact Ms. Fahey-Suddaby presented during her tenure on the Board. With much appreciation and gratitude, Ms. Biesiada presented the family with a gift in her memory. Mr. Suddaby thanked the Board and spoke about her passion for libraries and especially the love and real passion for this library board.

CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Lombardi moved the consent agenda, which includes the board minutes of the May 21, 2014 Board meeting.
Mr. Manning seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey reported on the following topics:

Draft 2015 Budget: Ms. Dailey mentioned this will be voted upon at the August meeting. She mentioned a July 14th meeting has been scheduled with Management and Budget to review the library's budget.

Ms. Dailey updated the Board on the budget directives from the County Executive.

Business Office: Consultant: Ms. Dailey mentioned that due to Ms. Onacki's retirement, Ms. Herbert has been doing some of her duties as well and could use more time with a consultant to help her out.

ACTION & DISCUSSION

Action Items

Resolution: 14-25

Mr. Engel moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the appointment of Susan Mitchell to the Executive Director's position effective, August 18, 2014.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 14-26

Ms. Stack moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the appointment of Doreen Milcarek as Interim Executive Director from July 7 through August 15, 2014.

Mr. Kianka seconded, the motion carried unanimously.

Resolution: 14-27

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves to remove Debbie Onacki, former Account Clerk III (effective immediately) and Elizabeth J. Dailey, Executive Director (effective June 30, 2014) and add Susan Mitchell, incoming Executive Director (effective August 18, 2014) and retain, Deborah Herbert, Director of Administrative Services; and Doreen Milcarek, Central Library Administrator and Susan Reckhow, Administrator for Branches and Initiatives: as a staff person of the Onondaga County Public Library authorized to sign checks drawn on the following accounts (below):

- Onondaga County Public Library Checking Account #7748132 at Summit Federal Credit Union
- Onondaga County Public Library Trustees Gift Fund Checking Account #614 218 590 at NBT Bank

and, be it further,

Resolved, That the OCPL Board of Trustees approves Jay Kianka, OCPL Board Treasurer and Christina Ondrako, OCPL Board member authorized to sign checks drawn on the following Trustees account:

- Onondaga County Public Library Trustees Gift Fund Checking Account #614 218 590 at NBT Bank

Mr. Manning seconded, the motion carried unanimously.

Resolution: 14-28

Ms. Stack moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the final report from project year 1 of the 3 year NYS Family Literacy Grant: Summer Reading Program @ OCPL.

Mr. Kianka seconded, the motion carried unanimously.

Motion:

Resolution: 14-29

Ms. Lombardi moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of up to \$800.00 from the Unrestricted Board Designated Fund for the purpose of retaining Sally Carmer as a consultant/trainer to work with the library's Director for Administrative Services on specific projects.

Mr. Manning seconded, the motion carried unanimously.

Motion:

Resolution: 14-30

Ms. Manning moved the following resolution:

RESOLVED, that upon completion of the Central Library Reorganization Plan, the OCPL Board of Trustees intends to name an appropriate room or space within the renovated Central Library in honor of Elizabeth J. Dailey in recognition of the significant accomplishments made during her tenure as Executive Director of the Onondaga County Public Library System.

Ms. Stack seconded, the motion carried unanimously.

Discussion Items

- 1) Central Library Reorganization Project: Ms. Biesiada gave a recap of where we are in the process.

Mr. Manning mentioned that the Central Building Committee will be meeting with HKK architect on June 23rd.

FOCL

Ms. Hole stated on behalf of the FOCL Board and herself it has been a pleasure working with Elizabeth and her cheerful input and insight and they will miss her greatly. Subscription renewals are due by June 30th chance to win FOCL bag of stuff. As of July 1st Jessica Cohen will be the president of the FOCL Board.

OCLSD

Ms. Van Patten mentioned the couple of glitches with the OnPass have been rectified and it is now working well. Ms. Van Patten mentioned that many of the libraries appreciate having the OnPass as an option.

Human Library/How to do gatherings: Different library locations are doing demonstrations on different items, for instance: Google glass and maker spaces and 3d printing demos.
Baldwinsville Library received a grant from the Canal Museum to collect oral histories. Baldwinsville Library's sculpture has shovels on it to represent groundbreaking on their new library building years ago.

COMMITTEE REPORTS

Government Relations

Mr. Manning reminded everyone thank the state legislators for the positive budget vote.

Finance

Mr. Kianka mentioned we are coordinating with the people coming on and off accounts. Ms. Lombardi stated by august an investment report from the bank.

PRESIDENT'S REPORT

Ms. Biesiada spoke about the new director's orientation process that Ms. Dailey and Ms. Park put together.

Ms. Biesiada spoke of the Board's appreciation for everything Ms. Dailey has accomplished during her tenure and presented her with a token of their appreciation.

Reminder: there isn't a Board meeting for July.

ADJOURNMENT

Ms. Lombardi moved to adjourn the meeting.
Ms. Biesiada adjourned the meeting at 4:30 p.m.

Gail M. Cox
Administrative Aide