



ONONDAGA COUNTY PUBLIC LIBRARY

The Galleries of Syracuse
447 South Salina Street
Syracuse, NY 13202-2494

Phone 315-435-1900
TDD 315-435-1872
Fax 315-435-8533

www.onlib.org

Susan Mitchell, Executive Director

MINUTES

OCPL BOARD OF TRUSTEES' MEETING

June 17, 2015

Central Library, Board Room

4:00 p.m.

ATTENDING

K. Alford	R. Manning
V. Biesiada	B. Morgan-Baker
T. Dodge	M. Treier
R. Engel	M. Tucci
A. Lombardi	

ABSENT

C. Ondrako	D. Stack
------------	----------

ALSO PRESENT

S. Mitchell	K. Park
G. Cox	S. Reckhow
M. DeLaney	A. Travis
J. Kalkbrenner	M. Van Patten
D. Lewis	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Mr. Manning moved the consent agenda, which includes the minutes of the May 20, 2015 Board meeting.

Ms. Lombardi seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

Mobile Makerspaces: Ms. Mitchell displayed a 3D doodler pen that you can write with to build 3D models.

Personnel: Cassandra Williams replaced Jennifer's Paganelli's position in the Business Office.

State and Regional News: Barbara Lilley, from NYS Library Development visited OCPL in May to check out the Tully Times digitization grant project and also to see our renovation plans.

NYS Construction Grants: Ms. Mitchell reviewed the new requirements and guidelines for these grants.

CLRC: approached OCPL last week to see if we would like to partner in pilot project with jobs programs for the underserved. The pilot project will be at SWCC, White Branch and Tully.

Jobs Train Program: Ms. Mitchell discussed the collaboration with SWCC.

Facilities:

Central:

- Leases should be signed within the next 2 weeks
- Interior design should progress quickly
- Contracts for the contractors on the early bid package have been drawn up, but not signed by the County yet

Timeline:

- Fundraising: Ms. Mitchell is working on a couple of grants. She has spoken to the CNY Foundation has spoken to about the renovation project as well.
- DeFrancisco Grant: the grant funding he was going to provide unfortunately won't work due to the grant's timeline guidelines and the requirement that you can't start any part of the grant project until the grant has been approved first.
- NYS Construction Grant: could lose \$300,000 since we keep getting pushed out even further with this project.

Budget:

- We have redistributed the budget responsibilities to include the program level management by our library administrators. We are also rebuilding our budgets from the ground up to support our educational institution and technology focus.
- Ms. Tisch has been holding training for the PeopleSoft financial module.

Mr. DeLaney reviewed the 2016 draft budget handout.

He also explained the change in the positions that will be going over to county rosters and how they will become interdepartmental charge backs.

ACTION & DISCUSSION

Resolution: 15-10

Action Items

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the final report from project year 2 of the 3 year NYS Family Library Grant: Summer Reading Program @ OCPL.

Mr. Manning seconded, the motion carried unanimously. (Ms. Treier was not present at the time of the vote.)

Resolution: 15-11

Ms. Tucci moved the following resolution:

Resolved, That the OCPL Board of Trustees approves advancing the 2016 draft budget as stated in concept to the County.

Ms. Morgan-Baker seconded, the motion carried unanimously. (Ms. Treier was not present at the time of the vote.)

Discussion Items

Ms. Reckhow reported on the following branch project updates:

- Betts: applied for a NYS Construction Grant, award announcement expected around late August/September.

Highlights of the Betts project include moving to a one-desk service model, creating a dedicated teen space, and reconfiguring space to create two small meeting and activity rooms.

- Beauchamp: Has received a CCAP grant from Assemblyman Roberts for improvements to the first floor of the library, including new paint, flooring, electrical upgrades, Ipads, charging stations and new furnishings. Beauchamp is in need of more “people space”, to accommodate patrons wanting to use the library’s computers and study/meeting space. The \$125,000 also includes funds for a new projector for the Soule Branch library. We are in the second round of paperwork, awaiting final state approval.
- SWCC library: Will be receiving a makeover, with all new furnishings and refreshed collections. There will be upgrades to the infrastructure including a door that will be added connecting the library to the career development center. The improvements are the result of a partnership between the library, the SWCC, the city and the county.
- Petit: Assemblyman Roberts has submitted a CCAP Grant for \$250,000 for the construction of a much needed meeting room for the Petit Branch. Senator Valesky has pledged funding, but the amount of support has yet to be determined. However, additional funding is needed to complete the project. We will be looking for other sources.
- White: Assemblyman Magnarelli had pledged funds for the feasibility of expansion/improvements at the White Branch.

OCSLD

Ms. Van Patten announced Jennifer Milligan is the new director for the Manlius Library.

Baldwinsville: She reported on Seneca river day, NY heritage project their little free library, and their participation in Baldwinsville’s farmers market.

NOPL: will have a farmers market right on site since they have a community garden

Liverpool: working on trying to bring the library’s Friends Group.

COMMITTEE REPORTS

Strategic Planning

Mr. Alford reviewed his handout. He mentioned they are in the beginning stages of reviewing the Path to Excellence and the Strategic plan that was completed with Margery Conner.

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

PRESIDENT’S REPORT

Ms. Biesiada reminded everyone no meeting in July.

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Assistant