

**Job Title: Library Page, Fayetteville Free Library**

Fayetteville, NY

*This position is 6-12 hours a week, non-exempt*

**Pay rate: \$16.00/hour**

**Overview**

A library page assists library staff with routine tasks that support the day to day functioning of the library, including the shelving, maintenance and organization of library materials. This position reports to the Circulation Supervisor. When the Circulation Supervisor is not on-site, this position receives support from the library clerks and/or librarians.

**Schedule**

This position is part time with varying hours based on schedule needs. Regularly scheduled hours include Monday, Tuesday, and Thursday mornings.

**Organization Profile**

It is the mission of the Fayetteville Free Library (FFL) to support the evolving needs of our community. Staff members work energetically and collaboratively to contribute to the success of our programs, spaces, collections, and services across all areas of the library, in addition to focusing on their area of primary responsibility. We have a team-based environment made up of flexible and responsive professionals committed to our community.

**Job Responsibilities*****Shelving and Collection Maintenance***

- Reshelves library materials according to library system of organization
- Locates items to fulfill patron requests and items for deletion
- Scans library shelves to ensure library materials are ordered properly; straightens, shifts, and reorganizes library materials as needed
- Answers basic patron questions; refers in-depth questions to library clerks and librarians
- Other duties as assigned

***Administrative***

- Supports the mission and vision of the library by working collaboratively and effectively communicating with all library staff
- Adheres to organizational policies and procedures



## **Knowledge, Skills, and Abilities**

- Strong organization and alphabetization skills
- Strong attention to detail
- A commitment to serving our community
- Ability to positively relate to and communicate with library patrons and staff members
- Ability to understand library policies and procedures
- Regular and predictable attendance and punctuality
- May be required to stand or sit for long periods of time
- May be required to lift, pull, and carry items weighing up to 50 pounds
- Ability to work weekday afternoons and weekends

**To apply:** Please email resume to Jenna Peyer, Circulation Supervisor & Reference Librarian, at [jpeyer@fflib.org](mailto:jpeyer@fflib.org) by September 30, 2026.

*At Fayetteville Free Library, we don't just accept difference—we celebrate it. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity or Veteran status. We recognize that building a team of employees with diverse backgrounds, experiences and voices is not only the right thing to do, but also allows us to better serve our entire community.*