



ONONDAGA COUNTY PUBLIC LIBRARY

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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

March 23, 2016
Central Library, 3rd floor Alcove
4:00 p.m.

ATTENDING

| | |
|-------------|----------|
| K. Alford | D. Stack |
| R. Engel | M. Tucci |
| A. Lombardi | |

ABSENT

| | |
|-------------|-----------------|
| V. Biesiada | B. Morgan-Baker |
| T. Dodge | C. Ondrako |
| R. Manning | M. Treier |

ALSO PRESENT

| | |
|----------------|------------|
| S. Mitchell | D. Lewis |
| G. Cox | S. Reckhow |
| M. DeLaney | A. Travis |
| J. Kalkbrenner | S. Kushner |

WELCOME

Ms. Stack called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Due to lack of a quorum, tabled for approval at April meeting.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

Fundraising and Collaborations:

➤ Play and Learn Centers:

Literacy Coalition- Literacy Champions Grant will cover the costs of two more library locations, Mundy and SWCC. The Literacy Coalition would like to add more libraries for Play and Learn Centers within the next few years. The library is also working on a broader collaboration with the Literacy Coalition, which would tie library services to the Imagination Library program.

➤ Early Childhood Alliance:

Ms. Mitchell reported that this is a group of agencies (which includes the library) that banded together to address Early Childhood and School Readiness in the City of Syracuse. Alliance staff in the field will introduce program participants to the 5 early literacy concepts (talking, writing, reading, singing, and playing) using a kit that includes a library manipulative and instruction card.

➤ **Community Development Block Grant:**

Ms. Mitchell explained the purpose of the grant and how the funds would be used.

Projects: OCPL is in the process of working on the following:

- Website Redesign
- Marketing Materials Redesign
- More Outreach Activities

Staff Training:

- Computers in Libraries: Ms. Massulik and Mr. Casey attended this conference and are ready to try new things they have learned.
- Innovative Interfaces Conference: are in the beginning stages of how to go about getting a public school ID card to also be used as a library card.
- PLA Conference: in Denver April 5-9th.

Personnel:

Open positions VRR's have been approved:

- Youth Services Librarian (Lib. I: Central)
- Branch Managers (Lib. III: Petit and Soule)

Open positions waiting for VRR approval:

- Administrative Aide
- Coordinator of Training and Instruction (Lib. II: Soule)

Central Renovation Budget:

- Operating budget: is in good shape
- Central Construction: reworked the budget and are in the processing of updating everything

System:

Plan of Service: still working on 1st draft of the Plan and it will be going out to the board and member directors soon. Ms. Mitchell commented on the amazing job Ms. Travis has done with this Plan.

ACTION & DISCUSSION

Resolution: 16-03 -Tabled

Action Items

Resolved, That the OCPL Board of Trustees approves the submission of the 2015 State Annual Reports for OCPL and the OCPL system.

Resolution: 16-04- Pulled

Resolved, That the OCPL Board of Trustees approves up to \$8,000 as the second phase of the Board's capacity building/strategic planning.

Discussion Items

Central Library Renovation Project Updates: Ms. Mitchell reported that the library is completely off levels 4 and 5 and that Level 1 is coming along. We have received many compliments from the public on the new on level 3space.

Branch Renovation Updates: Ms. Reckhow mentioned the \$20,000 grant from Assemblyman Magnarelli came through for the White Branch feasibility study. The next step is getting an RFP together.

OCSLD

Mr. Kushner mentioned that with the up and coming new technologies available now to the libraries it would be nice to bring back a form of the previous Tech. liaison committee. Ms. Mitchell commented that they are looking into that and a type of a communication network.

COMMITTEE REPORTS

Strategic Committee

Mr. Kushner gave a report on Advocacy Day in Albany on March 2nd.

Strategic Planning

Mr. Alford reviewed the handout from the Leading Element consultants.

V-PRESIDENT'S REPORT

Ms. Stack reminded everyone about the Roz Chast lecture on March 29th and the CNY READS final event on 3/30 with Marja Mills at WCNY.

ADJOURNMENT

Ms. Stack adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Assistant