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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

May 20, 2015
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	C. Ondrako
T. Dodge	D. Stack
R. Engel	M. Treier
R. Manning	M. Tucci

ABSENT

K. Alford	B. Morgan-Baker
A. Lombardi	

ALSO PRESENT

S. Mitchell	D. Milcarek
G. Cox	K. Park
M. DeLaney	S. Reckhow
R. Dunsmore	A. Travis
J. Kalkbrenner	W. Fisher

WELCOME

Ms. Biesiada called the meeting to order at 4:05 p.m.

INTRODUCTION

Ms. Biesiada introduced Matt DeLaney, newly appointed OCPL administrative director. Mr. DeLaney gave some background information about himself.

CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Tucci moved the consent agenda, which includes the minutes of the April 15, 2015 Board meeting.

Mr. Engel seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

- **FOCL:** Ms. Mitchell mentioned FOCL has decided to hold off a bit before giving their gift to OCPL, since they are in the beginning stages of their strategic planning process. Ms. Hole will be retiring at the end of the summer and they will be looking to hire a fulltime executive director.

- Renovation:
 1. Senator DeFrancisco: Ms. Mitchell, Ms. Biesiada, and Mr. Manning spoke with Senator DeFrancisco about the renovation project and he has graciously agreed to give the library some funding for the project. We still have to make sure the renovation meets the funding criteria.
 2. Leases: should be ready to have them signed within a week. Ms. Mitchell expressed her appreciation for all of Mr. Fisher efforts to getting this moving. Ms. Treier spoke about the meeting between all stakeholders and it was very promising.
 3. Later bid package: will be going out this week. The early bid package has gone out and we are waiting to get the contracts signed with the vendors.
- Trustees Institute: went very well and Ms. Travis did a wonderful job organizing OCPL's participation.
- NYS Every Child Ready to Read Project: Ms. Park, branch manager at Mundy will be transferred downtown to work on this project fulltime for a couple of years.
- Retirement: Ms. Osmond will be retiring in September.
- Renovation Budget Specs: Ms. Mitchell reviewed her renovation budget handout.

ACTION & DISCUSSION

Resolution: 15-08

Action Items

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the Unattended Child Policy.

Mr. Dodge seconded, the motion carried unanimously.

Resolution: 15-09

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves Matt DeLaney, Administrative Director as an additional staff person of the Onondaga County Public Library authorized to sign checks drawn on the following accounts (below):

- Onondaga County Public Library Checking Account #7748132 at Summit Federal Credit Union; and, be it further

Resolved, That the OCPL Board of Trustees approves Matt DeLaney, Administrative Director as an additional staff person authorized to sign checks drawn on the following Trustees account including the transfer of funds to/from the investment, money market, and checking accounts.

- Onondaga County Public Library Trustees Gift Fund Checking Account #614 218 590 at NBT Bank

Ms. Tucci seconded, the motion carried unanimously.

Discussion Items

1st Quarter Forecast: Ms. Tisch reviewed the 1st quarter forecast handout.

Central Library Renovation Project:

Ms. Milcarek reported on the moving of materials within the building and gave kudos to Ms. Kalkbrenner for organizing it all. Ms. Milcarek explained the theme for the new library and showed some of the various color schemes that will be used.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

Strategic Planning

Ms. Mitchell mentioned they have setup their first meeting.

PRESIDENT'S REPORT

Ms. Biesiada thanked Ms. Stack for facilitating the May Board meeting.

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Aide