Delivery Services

November ended up being a busy and somewhat hectic month. We had multiple staff members who were sick and multiple closures due to holidays. Despite this, we were still able to keep things moving at a steady pace and keep up with delivery. Our sorting did see some backlogs due to illness and closures but we received some extra help from staff to keep things moving. This month we saw movement of the Play and Learn kits throughout the system, which we have not seen in some time. November brought with it an increase in the number of interactions our drivers had with staff as well. We have had numerous conversations/interactions with patrons while completing deliveries. Finally, to close out the month, we have officially filled our part time driver position. Timothy O’Boyle will be joining the delivery team at the start of December.

Vehicle Maintenance:
- None

*No Delivery 11/11, 11/24, 11/25 due to holidays
**11/4 No delivery to Green route, LV, BV due to staff illness
***11/1, 11/15 No delivery to Pink due to staff illness
****NE/SW materials delivered once a week
Community Outreach Highlights

Maggie attended the Veterans Expo and received such exciting things as a Thumbs Up from Magnarelli! It was fantastic networking with community organizations such as the American Legion who are now going to be partnering with the Maxwell Memorial Library to send cards to active service members.

Coordinating and hosting NYS Tax/Finance meeting where all members and branches learned more about the Tax Payer Assistance Program.

Maggie and Amanda also joined Tom and Christian at the Reading Runway grand opening Press Conference.

Don’t forget to check out Tom and Maggie’s Check It Out Podcast: [http://www.wcny.org/check-it-out-a-library-at-the-airport/](http://www.wcny.org/check-it-out-a-library-at-the-airport/)

Literacy Services

In addition to all her classes, Amy continued conversation group training at the Fayetteville Library. The staff there are on track to take over the class in January. We also hosted CLRC’s Immigration exhibit at the Central Library.

Amy was able to start in-person tours again for adult education classes with a GED class from Syracuse Educational Opportunity Center. Online resources seemed to be the most popular and the teacher reports that one of the students in particular is quickly reading through lots of ebooks.

NYLA

Amanda, Maggie and Amy (along with many other Onondaga County Colleagues) attended the 2022 NYLA conference. Much was learned as we reconnected with colleagues from around the state! We attended many Library System programs and meetings for State Outreach and Youth Consultants, Minimum Standards, Construction Aid, Library Services in Correctional Facilities to name a few.

We also attended programs on services to immigrants, combatting racism, book delivery for homebound individuals, author talks, successful outdoor programs for all seasons, and CORT/YSS Table Talks.

October System Data Highlights:

- Consultations: 606
- Delivery Stops: 529
- Total Outreach Events: 5
  - Total Outreach Interactions: 100
- Total Direct Services to Patrons: 20
  - Total Patrons: 130
- Total System Sponsored Events for Staff: 10
  - Total Staff Participants: 147

*Includes some numbers from a variety of system staff outside the department.*
State Projects Highlights

Annual Reports

- No updates for 2022 report

Construction Aid

- Dream Projects requested from the State for 2023-2027. Form to all locations was distributed
- FY2020-2024: Working through extensions and final reports.

November Plan of Service Committee Meetings/Updates/Highlights:

- Coordinated Outreach Services Advisory Committee: 11/17/2022
  - Mini Grants & Outreach Funds example/explanation to libraries and community organizations
  - Look into organizational library cards and requesting books for clubs – i.e. Vet Center
  - Explore developing Library Hours Directory in various languages

- Trustee Advisory Committee:
  - Survey Results /Training Plan (Separate Attachment)
  - Trustee Training Drive Updates: [https://drive.google.com/drive/folders/1LfaRXbshDFvJglOFDU13445G5zqAiimc?usp=share_link](https://drive.google.com/drive/folders/1LfaRXbshDFvJglOFDU13445G5zqAiimc?usp=share_link)

- Youth Services:
  - CLRC New Initiatives Grant Application (Separate Attachment)
  - There was no formal Youth Services meeting in November, however, through our partnership with CLRC, we co-hosted a 2023 Summer Reading Performer’s Showcase. Of the approximately 200 that registered, 79 folks watched it live. We had a ton of fun creating this showcase opportunity.
    - Recording has been posted on YouTube: [https://youtu.be/TxNo2WkWthE](https://youtu.be/TxNo2WkWthE)
  - Amanda is working with 14 other library systems on another Collaborative Summer Reading event for 2023.
  - A working group is being formed for System Early Literacy Initiatives to work on the 1000 Books Before Kindergarten promotion and reviving the World’s Largest Bedtime Story. First meeting in December.
  - January’s Youth Meeting will include a C.E. on Phonics in Storytime.