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Susan Mitchell, Executive Director

MINUTES OCPL BOARD OF TRUSTEES' MEETING

November 18, 2015
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	R. Manning
V. Biesiada	D. Stack
R. Engel	M. Treier
A. Lombardi	M. Tucci

ABSENT

T. Dodge	C. Ondrako
B. Morgan-Baker	

ALSO PRESENT

S. Mitchell	K. Osmond
G. Cox	S. Reckhow
R. Dunsmore	A. Travis
J. Kalkbrenner	M. Van Patten
D. Lewis	W. Fisher
D. Milcarek	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Mr. Manning moved the consent agenda, which includes the minutes of the October 21, 2015 Board meeting.
Ms. Lombardi seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

Personnel:

Business office: has now been moved over to County Financial Operations.

Personnel Administrator: County personnel will be covering many of Ms. Park's duties as part of the consolidation. However, the VRR hasn't been approved yet.

Retirement: In light of Ms. Milcarek's retirement, Ms. Mitchell sent out emails to OCPL and member staff regarding the new structure that will take place in administration once Ms. Milcarek is retired.

Budget: Ms. Mitchell attended County Facilities which gave her the opportunity to update the Committee on the library's renovations and program changes and growth.

DISCUSSION ITEMS

Discussion Items

Central Library Renovation Project:

- Interior design is progressing and we are on schedule at this point in time.
- Phase 2 contractors have been making good progress with the annex and 1st floor.
- Mr. Stefano has been working on signage for the 1st and 2nd floors.

Ms. Treier inquired about our branding process and where we are with that phase.

Central and Systems Plan of Service:

Ms. Travis is gathering that information together and will bring that to the board when it is ready.

Branch Library Renovations:

SWCC: Ms. Reckhow updated the Board on the space that is undergoing a renovation.

Betts: is still in the design development phase.

Beauchamp: the application for this renovation project is still in process.

Petit: no changes with their renovation process.

White: Received feasibility study funding from Magnarelli's office.

However, this could take up to a year to actually receive the funds.

COMMITTEE REPORTS

Strategic Planning

Mr. Alford reviewed the handout from the meeting the committee had with the consultants.

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

PRESIDENT'S REPORT

Ms. Biesiada asked the Board for their nominations for the 2016 Slate of Officers for December's Board meeting.

FOCL: Ms. Biesiada and Ms. Mitchell met with Ms. Cohen and Ms. Billings and thanked them for their support for the library. Ms. Biesiada encouraged everyone to support the lecture series.

Dedication rights: Looking into the naming rights for a certain period of time, as a fundraising source for the Central Library.

Presentation

On behalf of the Board, Ms. Biesiada presented Ms. Milcarek with a gift in honor of her retirement. The Board expressed their gratitude for her many years of dedicated service to OCPL and wished her all the best in her retirement.

Other

Ms. Stack handed out WCNY Makers nomination forms.

Mr. Manning moved to adjourn the meeting.

ADJOURNMENT

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox
Administrative Assistant