

OCPL Board Finance Committee Meeting

March 8, 10:00 am.

Meeting took place via ZOOM

Topic: Board Finances and Fiduciary Responsibilities

Ms. Ondrako explained the purpose of this meeting was to review the Trustees Fund and the Board's responsibilities in managing those funds. The expectations in requesting the use of such funds.

Clarification on Staff development Day, System Retreat and Corporate Wellness requests from the executive director.

Ms. Ondrako asked Mr. Zabriskie if he had the chance to review the Board's questions regarding his requests for the use of some of the trustees Funds.

System Retreat:

Board's concerns:

- ❖ cost per person for this event
- ❖ How was the event priced?
- ❖ Attendance count
- ❖ Apex agreement/proposal
- ❖ Other training funding sources

Mr. Zabriskie explained it included breakfast and lunch, trainings, fun activities and a souvenir for each participant. He felt this is a reasonable ask for this event. This is part of our mission statement to hold a training/workshop for upper management within the OCPL system.

He stated he has been involved in many training events and inquired with others including the FOCL director for feedback. Everyone he reached out to felt this was a reasonable cost.

This type of training has never been part of the operating budget. It has always been from Trustees funding.

The Board would like to see the actual contract/proposal/quote from Apex to see how the costs are broken down.