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Elizabeth J. Dailey, Executive Director

MINUTES

OCPL BOARD OF TRUSTEES' MEETING

October 9, 2013
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	J. Kianka
V. Biesiada	R. Manning
T. Dodge	M. Treier

ABSENT

R. Engel	D. Stack
A. Lombardi	J. Suddaby
B. Morgan-Baker	

ALSO PRESENT

E. Dailey	K. Park
G. Cox	S. Reckhow
S. Carmer	K. McCaffrey
R. Dunsmore	R. Bick
J. Kalkbrenner	

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Mr. Kianka moved the consent agenda, which includes the minutes of the September 11, 2013 Board meeting.

Mr. Manning seconded, the motion carried unanimously.

(Mr. Alford was not present at the time of the vote.)

PRESENTATION

Ms. Biesiada presented Robert A. Bick, NOPL Trustee with the 2013 Trustee of the Year Award. Mr. Bick expressed his appreciation for the Award.

On behalf of the Board, Ms. Biesiada complimented Ms. Carmer on her years of dedicated service to OCPL and presented Ms. Carmer with a retirement gift. Ms. Carmer expressed her appreciation and gratitude.

EXECUTIVE DIRECTOR'S REPORT Ms. Dailey reported on the following topics:

Budget: Ms. Dailey stated that the county budget passed.
Library Book Dispensers: Ms. Dailey gave an overview of where we are in the process, with projected installation sometime in December.
Mundy Construction Update: Ms. Dailey stated that construction is due to begin in Jan 2014.

ACTION & DISCUSSION

Action Items

Mr. Dodge moved the following resolution:

Resolution: 13-25

Resolved, That the OCPL Board of Trustees approves the Memorandum of Understanding (MOU).

Mr. Manning seconded, motion carried unanimously.

Resolution: 13-26

Mr. Kianka moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the Retention of Security Camera Images Policy.

Mr. Manning seconded, motion carried unanimously.

Resolution: 13-27

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the revised Staff Development and Conference Attendance Policy.

Ms. Treier seconded, motion carried unanimously.

Resolution: 13-28

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the System Borrower Card Policy.

Mr. Kianka seconded, motion carried unanimously.

Resolution: 13-29

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the revised Tobacco Free Policy.

Mr. Kianka seconded, motion carried unanimously.

Resolution: 13-30

Ms. Treier moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the 2014 Legal Holiday Calendar as proclaimed by County Executive Joanne M. Mahoney to be observed in accordance with present Federal and New York State Law and Library Closings as follows:

New Year's Day	Wednesday	January 1
Martin Luther King	Monday	January 20
Lincoln's Birthday*	Wednesday	February 12
Washington's Birthday	Monday	February 17
Memorial Day	Monday	May 26
Independence Day	Friday	July 4
Labor Day	Monday	September 1
Columbus Day*	Monday	October 13
Veteran's Day	Tuesday	November 11
Thanksgiving Day	Thursday	November 27

Day After Thanksgiving	Friday	November 28
Christmas Day	Thursday	December 25

*Lincoln’s Birthday and Columbus Day will be observed as floating holidays for all non-institutional personnel. All county departments will remain open for business on Wednesday, February 12 and Monday, October 13.

Library Closings

Saturdays

May 24	Memorial Day weekend
July 5	Independence Day Weekend
August 30	Labor Day weekend

Sundays

April 20	Easter
May 25	Memorial Day Weekend
June 15, 22, 29	Summer
July 6, 13, 20, 27	Summer
August 3, 10, 17, 24,	Summer
August 31	Labor Day weekend

Evenings (facilities close at 5 p.m.)

Wednesday, November 26	Thanksgiving Eve
Wednesday, December 24	Christmas Eve
Wednesday, December 31	New Year’s Eve

Mr. Manning seconded, motion carried unanimously.

Resolution: 13-31

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the proposed changes in the Central Library hours during the duration of the renovation project, effective February 2014 as follows:

Levels 3, 4 & 5 open (47 hr.)

- Mon., Thurs., Fri., Sat. 10 a.m. – 5 p.m.
- Tues., Wed. 10 a.m. – 7:30 p.m.

Mr. Dodge seconded, motion passed unanimously.

Discussion Items

- 1) Central Library Reorganization Project: Ms. Dailey updated the Board on where we are in the process.
- 2) 3rd Quarter Forecast: Ms. Carmer reviewed her quarterly report.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

Finance

Mr. Kianka reported on the Finance committee’s meeting with NBT bank.

PRESIDENT'S REPORT

Ms. Biesiada stated that the 2014 Board meetings will be moving to the 3rd week of each month with no meeting in July.

ADJOURNMENT

Mr. Manning moved to adjourn the meeting.
Ms. Biesiada adjourned the meeting at 4:55 p.m.

Gail M. Cox
Administrative Aide