MINUTES

OCPL BOARD OF TRUSTEES’ MEETING

October 9, 2013
Central Library, Board Room
4:00 p.m.

ATTENDING
K. Alford  J. Kianka
V. Biesiada  R. Manning
T. Dodge  M. Treier

ABSENT
R. Engel  D. Stack
A. Lombardi  J. Suddaby
B. Morgan-Baker

ALSO PRESENT
E. Dailey  K. Park
G. Cox  S. Reckhow
S. Carmer  K. McCaffrey
R. Dunsmore  R. Bick
J. Kalkbrenner

WELCOME
Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/
APPROVAL OF MINUTES
Mr. Kianka moved the consent agenda, which includes the minutes of
the September 11, 2013 Board meeting.
Mr. Manning seconded, the motion carried unanimously.
(Mr. Alford was not present at the time of the vote.)

PRESENTATION
Ms. Biesiada presented Robert A. Bick, NOPL Trustee with the 2013
Trustee of the Year Award. Mr. Bick expressed his appreciation for
the Award.

On behalf of the Board, Ms. Biesiada complimented Ms. Carmer on
her years of dedicated service to OCPL and presented Ms. Carmer
with a retirement gift. Ms. Carmer expressed her appreciation and
grateitude.
EXECUTIVE DIRECTOR’S REPORT

Ms. Dailey reported on the following topics:

**Budget**: Ms. Dailey stated that the county budget passed.

**Library Book Dispensers**: Ms. Dailey gave an overview of where we are in the process, with projected installation sometime in December.

**Mundy Construction Update**: Ms. Dailey stated that construction is due to begin in Jan 2014.

ACTION & DISCUSSION

**Action Items**

**Resolution: 13-25**

Mr. Dodge moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the Memorandum of Understanding (MOU).

Mr. Manning seconded, motion carried unanimously.

**Resolution: 13-26**

Mr. Kianka moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the Retention of Security Camera Images Policy.

Mr. Manning seconded, motion carried unanimously.

**Resolution: 13-27**

Mr. Manning moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the revised Staff Development and Conference Attendance Policy.

Ms. Treier seconded, motion carried unanimously.

**Resolution: 13-28**

Mr. Manning moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the System Borrower Card Policy.

Mr. Kianka seconded, motion carried unanimously.

**Resolution: 13-29**

Mr. Dodge moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the revised Tobacco Free Policy.

Mr. Kianka seconded, motion carried unanimously.

**Resolution: 13-30**

Ms. Treier moved the following resolution:

**Resolved**, That the OCPL Board of Trustees approves the 2014 Legal Holiday Calendar as proclaimed by County Executive Joanne M. Mahoney to be observed in accordance with present Federal and New York State Law and Library Closings as follows:

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Day of Week</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Year’s Day</td>
<td>Wednesday</td>
<td>January 1</td>
</tr>
<tr>
<td>Martin Luther King</td>
<td>Monday</td>
<td>January 20</td>
</tr>
<tr>
<td>Lincoln’s Birthday*</td>
<td>Wednesday</td>
<td>February 12</td>
</tr>
<tr>
<td>Washington’s Birthday</td>
<td>Monday</td>
<td>February 17</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Monday</td>
<td>May 26</td>
</tr>
<tr>
<td>Independence Day</td>
<td>Friday</td>
<td>July 4</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Monday</td>
<td>September 1</td>
</tr>
<tr>
<td>Columbus Day*</td>
<td>Monday</td>
<td>October 13</td>
</tr>
<tr>
<td>Veteran’s Day</td>
<td>Tuesday</td>
<td>November 11</td>
</tr>
<tr>
<td>Thanksgiving Day</td>
<td>Thursday</td>
<td>November 27</td>
</tr>
</tbody>
</table>
Day After Thanksgiving  Friday  November 28
Christmas Day  Thursday  December 25

*Lincoln’s Birthday and Columbus Day will be observed as floating holidays for all non-institutional personnel. All county departments will remain open for business on Wednesday, February 12 and Monday, October 13.

**Library Closings**

**Saturdays**
- May 24  Memorial Day weekend
- July 5  Independence Day Weekend
- August 30  Labor Day weekend

**Sundays**
- April 20  Easter
- May 25  Memorial Day Weekend
- June 15, 22, 29  Summer
- July 6, 13, 20, 27  Summer
- August 3, 10, 17, 24, 31  Summer
- August 31  Labor Day weekend

**Evenings (facilities close at 5 p.m.)**
- Wednesday, November 26  Thanksgiving Eve
- Wednesday, December 24  Christmas Eve
- Wednesday, December 31  New Year’s Eve

Mr. Manning seconded, motion carried unanimously.

**Resolution: 13-31**

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the proposed changes in the Central Library hours during the duration of the renovation project, effective February 2014 as follows:

Levels 3, 4 & 5 open (47 hr.)
- Mon., Thurs., Fri., Sat.  10 a.m. – 5 p.m.
- Tues., Wed.  10 a.m. – 7:30 p.m.

Mr. Dodge seconded, motion passed unanimously.

**Discussion Items**

1) Central Library Reorganization Project: Ms. Dailey updated the Board on where we are in the process.
2) 3rd Quarter Forecast: Ms. Carmer reviewed her quarterly report.

**COMMITTEE REPORTS**

**Government Relations**
Mr. Manning reviewed the past and present activities of the committee.

**Finance**
Mr. Kianka reported on the Finance committee’s meeting with NBT bank.
PRESIDENT’S REPORT  Ms. Biesiada stated that the 2014 Board meetings will be moving to the 3rd week of each month with no meeting in July.

ADJOURNMENT  Mr. Manning moved to adjourn the meeting. 
Ms. Biesiada adjourned the meeting at 4:55 p.m.

Gail M. Cox
Administrative Aide