MINUTES
OCPL BOARD OF TRUSTEES’ MEETING

October 15, 2014
Central Library, Board Room
4:00 p.m.

ATTENDING
K. Alford
V. Biesiada
T. Dodge
R. Engel
J. Kianka
A. Lombardi
R. Manning
B. Morgan-Baker
C. Ondrako

ABSENT
M. Treier

ALSO PRESENT
S. Mitchell
D. Lewis
G. Cox
D. Milcarek
R. Dunsmore
S. Reckhow

WELCOME
Ms. Biesiada called the meeting to order at 4:00 p.m.

STEPPING UP AWARDS
Ms. Mitchell read the nomination and presented the Carol Wright, Maintenance Helper at the Central Library with this quarter’s Stepping Up Award.

CONSENT AGENDA/
APPROVAL OF MINUTES
Mr. Kianka moved the consent agenda, which includes the minutes of the September 17, 2014 Board meeting.
Mr. Manning seconded, the motion carried unanimously.

EXECUTIVE DIRECTOR’S REPORT
Ms. Mitchell reported on the following topic:

Budget: She gave an update on the 2015 budget and the upcoming personnel transitions. Ms. Mitchell also mentioned that Ms. Carmer is completing the 4th quarter forecast and closing out this year’s budget. Next December is when the Business Office will then move over to County finance.

Renovation: Mr. Fisher is still working on the various leases. Ms. Milcarek stated they are coming up with concepts of the various moving phases and are hopeful to have a final decision by November 3rd.
Ms. Lombardi moved the following resolution:

- **Resolved**, that the OCPL Board of Trustees recommends the application for $7,410 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for the Baldwinsville Public Library to extend and enhance the public address and paging system; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $205,565 from the New York State $14 Million Construction Grant Program FY 2014-2017 for the Betts Branch Library to reconfigure and upgrade the interior to include a Teen Zone and one desk service model; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $107,675 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for the Central Library in order to create a “CNY Resources” space on level 3, to include environmentally controlled compact shelving and a secure, walled space to include reference and a high risk materials; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $6,161 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for the DeWitt Community Library’s initial project fees associated with property acquisition; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $24,763 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for the Manlius Library’s renovation of their quiet reading room into a collaborative workspace for the public; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $75,000 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for the Maxwell Memorial Library's interior renovation, emphasizing on flexibility, technology and community space; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $4,575 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for NOPL at Brewerton Library to repair and refurbish the entrance area to the building; and be it further

- **Resolved**, that the OCPL Board of Trustees recommends the application for $14,775 from the same New York State $14 Million Construction Grant Program FY 2014-2017 for NOPL at North Syracuse Library’s exterior brick repointing.
Ms. Ondrako seconded, the motion carried unanimously.

Resolution: 14-34

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the 2015 Legal Holiday Calendar as proclaimed by County Executive Joanne M. Mahoney to be observed in accordance with present Federal and New York State Law and Library Closings as follows:

- New Year’s Day: Thursday, January 1
- Martin Luther King: Monday, January 19
- Lincoln’s Birthday*: Thursday, February 12
- Washington’s Birthday: Monday, February 16
- Memorial Day: Monday, May 25
- Independence Day: Friday, July 3 (observed)
- Labor Day: Monday, September 7
- Columbus Day*: Monday, October 12
- Veteran’s Day: Wednesday, November 11
- Thanksgiving Day: Thursday, November 26
- Day After Thanksgiving: Friday, November 27
- Christmas Day: Friday, December 25

*Lincoln’s Birthday and Columbus Day will be observed as floating holidays for all non-institutional personnel. All county departments will remain open for business on Thursday, February 12 and Monday, October 12.

Library Closings

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<th>Saturdays</th>
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<tr>
<td>May 23    Memorial Day weekend</td>
<td>April 5 Easter</td>
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| July 4    Independence Day        | May 24 Mem. Day Wknd
| September 5 Labor Day Weekend    | June 14, 21, 28 Summer |
| December 26 Christmas Weekend    | July 5, 12, 19, 26 Summer |
|                                   | August 2, 9, 16, 23, 30 Summer |
|                                   | September 6 Labor Day Wknd |

Evenings (facilities close at 5 p.m.)
- Wednesday, November 2 Thanksgiving Eve
- Thursday, December 2 Christmas Eve
- Thursday, December 31 New Year’s Eve

Mr. Manning seconded, the motion carried unanimously.

Resolution: 14-35

Ms. Lombardi moved the following resolution:

Resolved, that the OCPL Board of Trustees approves the revision to the OCPL By-laws Section 11.

Mr. Engel seconded, the motion carried unanimously.
Ms. Stack moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the expenditure of up to $2,000 from the Unrestricted Board Designated Fund for the purpose of retaining Sally Carmer as a consultant until she is temporarily placed on the OCPL payroll.

Ms. Lombardi seconded, the motion carried unanimously.

**Discussion Items**

1) **Central Library Renovation Project:** Ms. Milcarek reported on the various aspects of the project.

**FOCL**

Ms. Hole spoke about the Scott Simon Lecture and the next author lecture will be Mark Bittman on November 5th.

**COMMITTEE REPORTS**

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

Finance

Mr. Kianka mentioned the committee will be looking at the next steps in how the Board finances will be handled in the future.

**PRESIDENT’S REPORT**

Ms. Biesiada mentioned that Mr. Dodge is the new Liverpool Library Board president. She also commented on how many people have stopped her in passing to let her know how much they are enjoying the new OCPL director.

**ADJOURNMENT**

Ms. Morgan Baker moved to adjourn the meeting.

Ms. Biesiada adjourned the meeting at 4:45 p.m.

Gail M. Cox
Administrative Aide