

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

October 19, 2016
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	B. Morgan-Baker
T. Dodge	D. Stack
R. Engel	M. Treier
A. Lombardi	M. Tucci
R. Manning	

ABSENT

C. Ondrako

ALSO PRESENT

S. Mitchell	J. Hurst-Wahl
G. Cox	D. Lewis
K. Coffta Sims	S. Reckhow
M. DeLaney	A. Travis

WELCOME

Ms. Biesiada called the meeting to order at 4:05 p.m.
Introduction: Ms. Biesiada introduced Jill Hurst-Wahl, who will be joining the Board in December to fulfill the rest of Mr. Alford's term. Ms. Hurst-Wahl gave a brief background history about herself. Mr. Manning was given a warm welcome back.

**CONSENT AGENDA/
APPROVAL OF MINUTES**

Mr. Manning moved the consent agenda, which includes the minutes from the September 21, 2016 meeting.
Mr. Dodge seconded, the motion carried unanimously. (Ms. Lombardi was not present at the time of the vote.)

**EXECUTIVE DIRECTOR'S
REPORT**

Ms. Mitchell reported on the following topics:

Personnel:

Currently interviewing: Director of Information Systems and for the children's librarian at Paine branch.

VRR approvals pending: Administrative Intern/ILS Manager and the Director of Information System.

County Retirement Incentive: Paperwork deadline is October 21st with the retirement deadline of Dec 31, 2016. We have 6 staff ready to retire including Deb's position. There were discussions on the potential impact with the reductions in staff and the amount of salary savings each county department is expected to achieve.

M & T Grant- game through for Summer Reading Program for 2017.

Community Development Block Grant: We are applying for this grant in hopes to expand the LeadTech program to Central and White Branch.

NYLA Conference: is November 2-5, 2016 in Saratoga Springs all are invited to attend.

ACTION

Resolution: 16-20

Action Items

Ms. Treier moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to the City of Syracuse Department of Neighborhood and Business Block Grant (CDBG) for 2017-18 for up to \$165000 for the Young Technology Leaders Workforce Development Program (LeadTech).

Mr. Dodge seconded, the motion carried unanimously. (Ms. Ondrako wasn't present at the time of the vote.)

Resolution: 16-21

Ms. Tucci moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the 2017 Legal Holiday Calendar as proclaimed by County Executive Joanne M. Mahoney to be observed in accordance with present Federal and New York State Law and Library Closings as follows:

New Year's Day	Monday	January 2 (observed)
Martin Luther King	Monday	January 16
Lincoln's Birthday*	Monday	February 13
Washington's Birthday	Monday	February 20
Memorial Day	Monday	May 29
Independence Day	Tuesday	July 4
Labor Day	Monday	September 4
Columbus Day*	Monday	October 9
Veteran's Day	Friday	November 10 (observed)
Thanksgiving Day	Thursday	November 23
Day After Thanksgiving	Friday	November 24
Christmas Day	Monday	December 25

*Lincoln's Birthday and Columbus Day will be observed as floating holidays for all non-institutional personnel. All county departments will remain open for business on Monday, February 13 and Monday, October 9.

Library Closings

Saturdays

May 27 Mem. Day weekend
Sept. 2 Labor Day weekend

Sundays

April 16 Easter
May 28 Mem. Day Weekend
June 11, 18, 25 Summer
July 2, 9, 16, 23, 30 Summer
August 6, 13, 20, 27 Summer

September 3
December 24

Labor Day weekend
Christmas Eve

Evenings (facilities close at 5 p.m.)

Wednesday, November 22 Thanksgiving Eve

Mr. Dodge seconded, the motion carried unanimously. (Ms. Ondrako wasn't present at the time of the vote.)

FOCL

Ms. Biesiada reminded everyone the Emily St. John Mandel Lecture is November 1st.

Discussion Items

1) Central Library Renovation Updates:

Ms. Mitchell mentioned the stairs should be open by next Monday. Bouley associates will be installing the children's' facades next week. They are also installing a glass wall in the alcove area on level 2. The furniture pieces for the children's area will be delivered in the next 2 weeks.

RFID security system: waiting for the RFP to go out to procure the new gates.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future events. Leg. Breakfast will be December 9th, 8:30-10:00 in the Central Library, Community Room.

Strategic Planning

Ms. Stack mentioned the committee will be working on reevaluating the purpose of Phase 2 to think more about the importance of sustainability for the organization, while keeping our new mission and vision in mind.

Finance

Ms. Mitchell gave an update on the Board financial policies and the upcoming meeting with the lawyers regarding these policies.

PRESIDENT'S REPORT

Ms. Biesiada presented Ms. Lewis with an appreciation gift on behalf of the Board.

Slate of Officers: Ms. Biesiada mentioned she is accepting nominations and the Slate of officers will be put up to vote in January, since there will be new Board members starting at that time.

Executive Session

Ms. Biesiada. moved to go into executive session to discuss a personnel matter pertaining to a particular employee's history and to also discuss a litigation matter, with no action taken.

Mr. Dodge seconded, the motion carried unanimously.

Mr. Dodge moved to exit executive session, with no action taken to go back into open session.

Ms. Morgan- Baker seconded, the motion carried unanimously.

Ms. Stack motioned to adjourn open session.

Mr. Dodge moved to exit executive session and back to open session.
Ms. Morgan- Baker seconded, all in favor.

ADJOURNMENT

Ms. Stack motioned to adjourn open session
Ms. Biesiada adjourned the meeting at 5:40 p.m.

Gail M. Cox
Administrative Assistant