

PT Librarian Assistant - STEM Programming - Mundy Branch Library

Part Time Librarian Assistant

Mundy Branch Library is seeking a part time librarian assistant to help serve our diverse population and build a love for learning in children and teens. The part-time librarian assistant will be responsible for planning and implementing STEM programming for children ages 5-18 and their families after school and weekends as well as some adult technology programming as needed. Evenings and Saturdays are required and 17 hours per week is expected for this position.

Who you are:

- You love helping children learn with joy, particularly digital literacy skills and growing coding abilities
- You are creative and an innovator in children's STEM programming
- You are comfortable with various technologies and enjoy teaching others how to use it
- You provide and model excellent customer service that is culturally respectful; you are mindful of special needs and value inclusion and diversity

What you will do:

- Develop, promote and facilitate innovative and sustainable STEM programs for children, families, and caregivers as well as technology based programs for adults
- Articulate/write program objectives and outcomes
- Conduct ongoing assessment of programs/services, with regular written documentation that demonstrates evaluation and adjustment of programs to meet changing needs and priorities
- Foster digital literacy; provide age-appropriate technology instruction for children as well as guidance for caregivers on healthy media use and behavior
- Provide direct public service to all patrons; including reference, computer and technical assistance
- Other duties as assigned

REQUIREMENTS

- Bachelor's degree from a regionally accredited college or university
- 1-3 years of relevant experience preferred
- Experience working with children preferred

Pay Rate: Part-time, \$28.80 per hour

To Apply: Please fill out the Onondaga County Application for Open Competitive Examination on the Employment page of our website (please note there is no exam required, we use this application as standard for all positions). Return the application along with cover letter and resume to the Mundy Branch Library or email it to Library Manager Anne Gregory at agregory@onlib.org. **Deadline for submissions is Friday, January 24, 2025, or until the position has been filled.**

Central Library located at 447 South Salina Street, Syracuse, NY 13202-2494

Phone 315-435-1900 www.onlib.org Dawn Marmor, Executive Director

Beauchamp Branch * Betts Branch * Hazard Branch * Mundy Branch
Paine Branch * Petit Branch * Soule Branch * White Branch