



# Onondaga County Public Library Board Policy

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## Policy Development

1<sup>st</sup> Consideration: 3/18/2026  
2<sup>nd</sup> Consideration: 4/15/2026  
Resolution #: 26-18  
Date Approved: 4/15/2026  
Review Date: June 2031

### POLICY DEVELOPMENT

The Board of Trustees has both the right and duty to establish policies which are in the best interests of the public and which provide guidance to the staff in defining library services and use of library resources provided to the community with equity and consistency.

The Policy Committee of the OCPL Board of Trustees works with the Executive Director on new policies and revising existing policies. The committee shall bring before the Board their suggestions for review and possible adoption.

Policies will be on the Board of Trustees' agenda for First Consideration at a regular meeting. Generally, First Consideration will consist of a motion for First Consideration that allows for discussion and tabling of the policy for one month in order to allow time for staff review and public comment.

Persons who wish to provide input in the development of policies may address the Board at a regular meeting or submit written comments, according to the Board's policy on Public Comment. At the next regular meeting, the policy will be on the Board of Trustees' agenda as a Resolution brought to the floor and either date approved or sent back to the Policy Committee for revision and further action, if needed or desired.

In keeping with Commissioner's Regulation §90.2, the Board of Trustees will review each adopted policy at least once every five years or earlier if required by law at a regular meeting. Any policy which requires modification prior to its review date, may be reviewed and modified by the Policy Committee or Board of Trustees with input from the Executive Director at any time.

If more timely action is needed, the Board may review, create and adopt a policy immediately, at its discretion.