



ONONDAGA COUNTY PUBLIC LIBRARY

The Galleries of Syracuse
447 South Salina Street
Syracuse, NY 13202-2494

Phone 315-435-1900
TDD 315-435-1872
Fax 315-435-8533

www.onlib.org

Elizabeth J. Dailey, Executive Director

MINUTES

OCPL BOARD OF TRUSTEES' MEETING

September 11, 2013
Central Library, Board Room
4:00 p.m.

ATTENDING

K. Alford	A. Lombardi
V. Biesiada	B. Morgan-Baker
T. Dodge	R. Manning
J. Kianka	D. Stack

ABSENT

R. Engel	M. Treier
J. Suddaby	

ALSO PRESENT

E. Dailey	K. Park
G. Cox	D. Milcarek
S. Carmer	A. Travis
J. Kalkbrenner	K. McCaffrey

WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Stack moved the consent agenda, which includes the minutes of the July 10, 2013 Board meeting.

Ms. Lombardi seconded, the motion carried unanimously.
(Mr. Alford was not present at the time of the vote.)

EXECUTIVE DIRECTOR'S REPORT

Ms. Dailey reported on the following topic:

2014 Budget Presentation: Ms. Carmer gave an overview of OCPL's 2014 budget presentation information.

ACTION & DISCUSSION *Resolution 13-21*

Action Items

Mr. Kianka moved the following resolution:

Resolved, that the OCPL Board of Trustees recommends the application for \$310,237 from the New York State \$14 Million Construction Grant Program FY 2013-2016 for the Central Library redesign and consolidation project; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$7,494 from the same New York State \$14 Million Construction Grant Program FY 2013-2016 for the Baldwinsville Public Library to implement a permanent, digital facility-wide public address and paging system; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$7,368 from the same New York State \$14 Million Construction Grant Program FY 2013-2016 for the Liverpool Public Library to add four cameras to an existing surveillance system to provide additional coverage; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$6,300 from the same New York State \$14 Million Construction Grant Program FY 2013-2016 for the Maxwell Memorial Library to install a handicap accessible door and repair ramp; and, be it further

Resolved, that the OCPL Board of Trustees recommends the application for \$114,525 from the same New York State \$14 Million Construction Grant Program FY 2013-2016 for the NOPL at Cicero Library to replace HVAC equipment.

Ms. Lombardi seconded, motion carried unanimously.
(Mr. Manning abstained and Mr. Alford was not present at the time.)

Resolution 13-22

Mr. Manning moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the expenditure of \$2,020 from the Smith Hawley fund to cover the cost of the Board's audit.

Ms. Stack seconded, motion carried unanimously.
(Mr. Alford was not present at the time of the vote.)

Resolution 13-23

Mr. Dodge moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to M & T Charitable Foundation for up to \$6,100 to support the 2014 Summer Reading Program.

Mr. Manning seconded, motion carried unanimously.
(Mr. Alford was not present at the time of the vote.)

Discussion Items

- 1) 1st Consideration: System Borrower Card Policy: Ms. Dailey reviewed and explained the changes in the document. Ms. McCaffrey added that NOPL implemented the new policy on September 3rd and overall it has been well received by her community.

Ms. Lombardi moved that the 1st consideration be moved to a resolution. Mr. Manning seconded, motion carried unanimously. (Mr. Alford was not present at the time of the vote.)

- 2) 1st Consideration: Memorandum of Understanding: Ms. Dailey reviewed the changes in the document. Ms. Stack moved the 1st consideration to be moved to a resolution. Mr. Manning seconded, motion passed unanimously. (Mr. Alford was not present at the time of the vote.)
- 3) 1st Consideration: Retention of Security Camera Images Policy: Ms. Dailey reviewed the information in the document. Mr. Dodge moved that the 1st consideration be moved to a resolution. Mr. Manning seconded, motion passed unanimously. (Mr. Alford was not present at the time of the vote.)
- 4) 1st Consideration: Tobacco Free Policy: Ms. Dailey reviewed the changes in the document. Ms. Morgan-Baker moved that the 1st consideration be moved to a resolution. Ms. Stack seconded, motion passed unanimously. (Mr. Alford was not present at the time of the vote.)
- 5) 1st Consideration: Staff Attendance and Workshop Policy: Ms. Park explained the additions to this document. Mr. Manning moved that the 1st consideration be moved to a resolution. Ms. Lombardi seconded, motion carried unanimously. (Mr. Alford was not present at the time of the vote.)
- 6) Board by-laws, Section 12: Regular Meetings: Ms. Biesiada reviewed the changes in Section 12: Regular Meetings in the by-laws.

Resolution 13-24

Motion: Ms. Stack made the motion to approve the revised Board by-laws to reflect the following change in wording of Section 12: Regular Meetings.

“The Board shall establish a schedule of no fewer than 11 meetings a year at such times as the Board may determine.”

Mr. Manning seconded, motion passed unanimously.

- 7) Central Library Reorganization Project: Ms. Milcarek updated the Board on where we are in the process.

OCSLD

Ms. McCaffrey reported on some happenings in member libraries. Three member directors retired this summer Kathy Morris, Fairmount; Pat Infantine, Manlius; and Marilyn Laubacher, Baldwinsville.

FOCL

Ms. Dailey thanked FOCL for including the printed bookmark with their season ticket holders.

COMMITTEE REPORTS

Government Relations

Mr. Manning reviewed the past and present activities of the committee.

Finance

Ms. Lombardi mentioned that Mr. Kianka and she are in the process of setting up a time with NBT to discuss the Board's portfolio. She also reviewed the new layout of the portfolio.

PRESIDENT'S REPORT

Ms. Biesiada reported that Trustee of the Year selection committee met who selected the 2013 Trustee of the Year award. The recipient will be recognized at the October Board meeting. The recipient is: Robert A. Bick, NOPL Trustee.

EXECUTIVE SESSION

Mr. Alford moved to go into executive session to discuss a personnel matter related to a specific person. Mr. Manning seconded, motion was approved unanimously.
No action was taken.

Ms. Lombardi moved to end executive session and resume open session. Mr. Manning seconded, motion was approved unanimously.

ADJOURNMENT

Ms. Stack moved to adjourn the meeting.
Ms. Biesiada adjourned the meeting at 5:05 p.m.

Gail M. Cox
Administrative Aide