



# ONONDAGA COUNTY PUBLIC LIBRARY

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**Susan Mitchell, Executive Director**

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## MINUTES OCPL BOARD OF TRUSTEES' MEETING

September 16, 2015  
Central Library, Board Room  
4:00 p.m.

### ATTENDING

K. Alford	A. Lombardi
V. Biesiada	R. Manning
T. Dodge	C. Ondrako
R. Engel	D. Stack

### ABSENT

B. Morgan-Baker	M. Tucci
M. Treier	

### ALSO PRESENT

S. Mitchell	D. Lewis
G. Cox	D. Milcarek
M. DeLaney	S. Reckhow
J. Kalkbrenner	

### WELCOME

Ms. Biesiada called the meeting to order at 4:00 p.m.

### CONSENT AGENDA/ APPROVAL OF MINUTES

Ms. Stack moved the consent agenda, which includes the minutes of the August 19, 2015 Board meeting.  
Mr. Manning seconded, the motion carried unanimously.

### EXECUTIVE DIRECTOR'S REPORT/DISCUSSION

Ms. Mitchell reported on the following topics:

#### Personnel:

Mundy Branch Manager Position - Carol Johnson has accepted the position.

Emerging Technology Librarian - canvas letters went out.

Public Information Specialist – is in the beginning stages of the recruitment process.

Administration: Ms. Mitchell thanked the administration for all their efforts in developing the materials for the renovation the workgroups.

Budget: The library presented their 2016 budget to the Office of Management and Budget and we have received the County Executive's 2016 budget. OCPL's presentation to the Legislature is scheduled for September 22 at 1:00.

Branches:

Beauchamp and Betts- Ms. Reckhow is working with staff at both locations regarding their function and design aesthetics.  
SWCC- New furniture and fixtures have been ordered, along with city and county facilities assisting with minor renovations to the library space and computer lab.

**ACTION & DISCUSSION**

*Resolution: 15-12*

Action Items

Ms. Lombardi moved the following resolution:

**Resolved,** That the OCPL Board of Trustees approves the grant application submission to M & T Charitable Foundation for up to \$6,500 to support the 2016 Summer Reading Program.

Mr. Dodge seconded, the motion carried unanimously.

*Resolution: 15-13*

Ms. Stack moved the following resolution:

**Resolved,** that the OCPL Board of Trustees recommends the application for \$7,140 from the New York State \$14 Million Construction Grant Program FY 2015-2018 for the Baldwinsville Public Library to improve safety and security by adding new surveillance cameras & integrating the sump pump into the primary alarm; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$16,774 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the NOPL @ Brewerton Library to create a Conversion Station, where library users will be able to convert personal analog items to digital formats; and be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$155,762 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the DeWitt Community Library to purchase land for the future site of the new library; and, be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$7,840 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the LaFayette Public Library to improve staff efficiency by creating a new workspace; and be it further

**Resolved,** that the OCPL Board of Trustees recommends the application for \$24,280 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the Manlius Library to improve accessibility with power door openers, lighting, and signage and improving safety in children's room; and, be it further

**Resolved**, that the OCPL Board of Trustees recommends the application for \$9,323 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the Marcellus Library to purchase land for building a parking lot; and, be it further

**Resolved**, that the OCPL Board of Trustees recommends the application for \$217,560 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the Maxwell Memorial Library to renovate the entire library for current and future generations, emphasizing timely materials, technology, and flexible community spaces; and, be it further

**Resolved**, that the OCPL Board of Trustees recommends the application for \$7,245 from the same New York State \$14 Million Construction Grant Program FY 2015-2018 for the Onondaga Free Library to install security cameras to monitor the building.

Mr. Dodge seconded, the motion carried unanimously.

### **Discussion Items**

Central Library Renovation Project: Ms. Mitchell gave an update on where we are in the process. There was discussion regarding library hours and signage during the renovation process.

Duct Bank: Ms. Mitchell gave an update on the duct bank issue.

Phase 2 Contractors: should be starting work in a few weeks.

Hot Spot Lending Program: Ms. Reckhow reported the partnership with CLRC to provide a pilot program at the White and SWCC libraries for a wireless hotspot access and a laptop for patrons to checkout. She continued by explaining the details of the pilot project.

## **FOCL**

Ms. Biesiada and Ms. Lombardi gave brief updates on FOCL's discussion regarding their current priorities and their strategic planning process.

## **COMMITTEE REPORTS**

### Strategic Planning

Mr. Alford gave an update on the last Strategic Planning Committee meeting. He mentioned that the Committee will be meeting on Oct 5<sup>th</sup> at 3:00 p.m. with Susan Burgess who was FOCL's strategic planning consultant to begin discussion on the Board's strategic Plan.

### Government Relations

Mr. Manning reviewed the past and present activities of the committee.

Mr. Manning moved to adjourn the meeting.

## **ADJOURNMENT**

Ms. Biesiada adjourned the meeting at 5:00 p.m.

Gail M. Cox  
Administrative Assistant