

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

February 15, 2017
Central Library, Board room
4:00 p.m.

ATTENDING

V. Biesiada	C. Ondrako
T. Dodge	D. Stack
J. Hurst-Wahl	M. Treier
E. Kochian	M. Tucci

ABSENT

R. Engel	B. Morgan-Baker
R. Manning	

ALSO PRESENT

S. Mitchell	S. Reckhow
G. Cox	A. Travis
M. Backus	J. Billings
K. Coffta	S. Kushner
J. Park	

WELCOME

Mr. Kochian called the meeting to order at 4:05 p.m.

**CONSENT AGENDA/
APPROVAL OF MINUTES**

Mr. Dodge moved the consent agenda, which includes the minutes of the January 18 2017 Board meeting.
Ms. Biesiada seconded, the motion carried unanimously.

**EXECUTIVE DIRECTOR'S
REPORT/DISCUSSION**

Ms. Mitchell reported on the following topics:

General:

- Daniel the Tiger Event: Literacy Coalition's Daniel the Tiger Event was held at Destiny on January 18th with over 1,500 in attendance.
- Mid York Library System Meeting: Ms. Mitchell, Ms. Backus and Ms. Travis met with Mid-York to discuss potential collaborations.
- Summer Reading Program (SRP): Ms. Mitchell and Ms. Reckhow met with many community partners to brainstorm on reimagining the SRP. They are looking at ways to develop a new learning component that delivers a more outcome based and high quality summer learning experience.

- SU Collaboration: OCPL and SU are collaborating to recruit more diversity into the library science field. Ms. Mitchell explained the process of the collaboration.
- Library Dispensers: The first dispenser move to the North Area YMCA went well. The second dispenser from WCNY will be moved to Jamesville Penitentiary in the spring.
- SU Marketing Class: Ms. Mitchell mentioned that Ms. Hurst-Wahl teaches a Library Planning, Marketing & Assessment class. They will be working on three projects for the library: Summer Learning, CNY READS and the Big Play Date. The class will prepare a program plan, a marketing plan and an assessment plan. Ms. Hurst-Wahl mentioned the class ends in a poster session, which is April 27th from 5:30-7:00 in Bird Library.
- CNY READS: Ms. Mitchell gave an update on how they are looking into redeveloping their programs to focus on more of a themed based family read to cover children to adults. They may potentially take a year off in order to get the whole plan together and to get it into the schools.
- Staff Development Day (SDD): will be held on Monday, 5/15 at OCC. Ms. Mitchell reported that the Family Literacy Grant Ms. Thorna received will provide us with the opportunity to present two poverty simulations. One will be done during our SDD. The other one will be presented at another time for our community partners to experience. Ms. Stack stated it is an amazing experience and you are engaged every minute.

Personnel:

- Full time recruitments underway:
 - Librarian 3 at Central
 - Librarian 1 (Adult Services) at Hazard
 - Librarian 2 at Betts
- Waiting for VRRs from County:
 - Librarian 1(Children's) at Hazard
 - Administrative Intern
 - Librarian Assistant (PT) at Paine
 - Librarian 1 (PT) Central
 - PT Pages and Clerks
- Completed Recruitments:
 - Library Clerk 2 at Betts: David Morgan
 - Librarian 2 at Central: Annemarie Gregory
- Other:
 - Ms. Mitchell gave an update on Ms. Reckhow's and Ms. Travis's positions.
 - CLRC Director: Ms. Emerson has resigned from CLRC to take another position in Geneseo.

Grants:

- Ms. Mitchell gave an update on the following grants:
 - CDBG: for the TechLeads program
 - CNY Community Foundation: Makerspace video

- Literacy Champion Grant: for Early Literacy Play and Learn Centers for White and Southwest Community
- Library Literacy Champion Grant: for Jamesville Parent Early Literacy Training
- DeFrancisco Grant: for Cultural programming, play date concept and mobile maker spaces
- M & T Grant: for Summer Reading Program

Budget:

- Modified budget: Mr. Kochian will discuss in his report.
- State budget: we hopefully will not see a decrease in this aid.

Ellen Bach Update:

- Has drafted the IRS letters and the investment, purchasing, fund balance and endowment policies

System Services:

- Member meeting is coming up in March

Children’s Opening:

- Ms. Biesiada commented on how well it went and how pleased both Jane Suddaby’s family and the donors were with the honoring of Jane Suddaby.

ACTION & DISCUSSION **Action Items**

Resolution: 17-06

Ms. Stack moved the following resolution:

Resolved, that the OCPL Board of Trustees acknowledges and thanks Senator John DeFrancisco for securing \$75,000 in funds to enhance cultural programming needs for all 32 libraries within Onondaga County.

Ms. Treier seconded, the motion carried unanimously.

Resolution: 17-07

Ms. Treier moved the following resolution:

Resolved, that the OCPL Board of Trustees approves the transferring of funds within the Trustees NBT Checking account as such:

- Transfer the Italian Collection balance of \$184.61 and the Science and Technology balance of \$174.03 to FOCL Central Materials;
- Transfer the FOCL System Youth Services balance of \$233.04 to FOCL SRP;
- Transfer the Professional Development- Director balance of \$37.39 to the Board Unrestricted Fund

Ms. Hurst-Wahl seconded, the motion carried unanimously.

Resolution: 17-08

Ms. Tucci moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to Literacy Coalition’s Literacy Champions

Grant for up to \$13,000 to provide education support and enrichment to the children and families in Onondaga County.

Ms. Biesiada seconded, the motion carried unanimously.

Resolution: 17-09

Ms. Tucci moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to the City of Syracuse Department of Neighborhood and Business Development Block Grant (CDBG) for 2017-2018 for \$24,766 for the Young Technology Leaders Workforce Development Program (LeadTech).

Ms. Ondrako seconded, the motion carried unanimously.

Resolution: 17-10

Ms. Biasiada moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the closing of Central, branch and satellite libraries on May 15, 2017 for a Staff Development Day, held at OCC.

Ms. Hurst-Wahl seconded, the motion carried unanimously.

Discussion Items

Branch Renovation Updates:

- **Betts:** Ms. Reckhow mentioned this renovation is similar in scope as the Mundy branch renovation that was completed a few years ago. Around the end of March work will begin on replacing the door and some lead abatement. The rest of the renovation work should start in September.
- **White:** The feasibility study will be reviewed by County RFP Committee at the end of February.

FOCL

Ms. Billings mentioned FOCL is getting ready for their spring lectures and is partnering with CNY READS in March. In April, will be partnering with Proliteracy. They also will be having their announcement party at the Marriott downtown, tentatively on April 4th.

OCSLD

Mr. Kushner reported on the following suburban libraries;

- Camillus: is almost complete with their renovation project
- LaFayette: will be building a new office and expanding the staff office space
- Human Library Events: Mr. Kushner explained what the event entails and which libraries will be having hosting one.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee. Reminder: Advocacy Day is March 1st in Albany.

PRESIDENT'S REORT

Mr. Kochian shared some photos from the book "The History of the NY Public Library".

FOCL Author: Mr. Kochian spoke about the upcoming Brian Stevenson lecture on May 2nd.

Board Liaison List: Mr. Kochian reviewed the Board's Liaison list and Committee list with the Board.

Mr. Kochian reviewed the topics Ms. Mitchell and he discussed during their monthly meeting will Mr. Fisher.

OTHER

Ms. Biesiada inquired about the Board's recognition to Ms. Dailey in honor of her service as the previous director within the new Maker space area.

Ms. Stack moved to adjourn the meeting.

ADJOURNMENT

Mr. Kochian adjourned the meeting at 5:20 p.m.

Gail M. Cox
Administrative Assistant